



## Brookfield Central High School

### Update In-Person Learners: January 2, 2021

Greetings-

Happy New Year! I hope that everyone has had a tremendous winter break. I am proud of what we have accomplished as a school community in the first 15 weeks of the school year and I look forward to building on that momentum as we close out the 2nd term.

For in-person learners, it is important to remember that in order to be considered present they must be physically at school. The in-person learning commitment is for the entire term, not on a day-to-day basis. Parent(s)/Guardian(s) of in-person learners, please call (262-785-3994) or email ([bchsattendance@elmbrookschools.org](mailto:bchsattendance@elmbrookschools.org)) the attendance office if your child will not physically be at school.

The 3rd Term (begins on 1/26/21) is just a few weeks away and as we have done the previous two terms, families are able to choose their learning model preference. This change will be for the duration of 3rd Quarter, which runs from January 26 - March 26, 2021. Please use this [\\*\\*form\\*\\*](#) to request a change in your child's learning model preference for Quarter 3. Families who would like their child to continue with their current learning model **DO NOT** need to complete the form.

Please reach out to us if you are in need of anything. Together we will stay safe to stay open. Feel free to email me or call or text me at 262-794-6070.

Thanks and take care-

Brett J. Gruetzmacher  
Proud Principal

# Upcoming Events at Brookfield Central-as of 1/2/21

January 4	Return to School "B Day" <a href="#">Practice ACT for All Juniors 7:45am-11:30am</a>
January 5	<a href="#">ALL School ZOOM</a> 8am-8:10m
January 15	No School. Teacher Professional Development Day
January 18	No School. Martin Luther King Day Holiday
January 22	Last Day of Term 2
January 25	No School. Teacher Records Day Spring Sports Information Night 7pm via ZOOM
January 27	<a href="#">8th Grade Transition Night</a> 6pm-7pm

## Recurring Information

### 1st Block Reflection Prompts

Click [here](#) for the prompts for the week of January 4- January 8.

### Attendance Procedures

In addition to calling the BC attendance phone line (262-785-3994), families can also send an email to [BCHSattendance@elmbrookschoools.org](mailto:BCHSattendance@elmbrookschoools.org) to report an absence to school. When reporting an absence, please provide the student's name and reason for the absence. If they are missing school due to illness, it will be important to let us know ALL of your child's symptoms and any physician confirmed diagnosis such as COVID-19. It will also be important to know if your child is staying home because they have been exposed to someone who has tested positive for COVID-19. ***Please note that if a student is an in-person learner, they must be on-campus to be considered present.***

### Charge your Chromebook nightly.

If you are having trouble with your Chromebook, please check out [this site for guidance](#) and if the issue persists, bring it to the BC Library.

### College Representatives Visits.

BC Student Services continues to offer opportunities for students to connect with representatives from colleges and universities from across the country. Click [here](#) for the schedule!

### Connect with a Teacher.

If parents/guardians need to connect with a teacher, please consider emailing rather than calling. If a phone call is absolutely necessary, please email the teacher to request a phone call. Many teachers are different classroom spaces this year and they do not have access to their voicemail.

### Course Request Process for 2021/2022

In December, we mailed home [this letter](#) to current students in the 8th (WHMS), 9th, 10th, and 11th grades. It outlines the [course request process](#) for the 2021/2022 school year. January and February are filled with opportunities to learn about our amazing offerings. The BC Student Services team has done a fantastic job in organizing the process for our students and their families. Please reach out to your school counselor if you have any questions about the course request process. Click [here](#) for their information.

## Fan Procedures for Basketball, Swimming and Wrestling

Click [here](#) for the fan procedures for basketball, swimming and wrestling.

### Practice ACT-All Juniors-January 4

On January 4th all (**in-person and virtual learners**) juniors will take a [practice ACT](#). The practice ACT will be an opportunity for all students to have a trial run as they prepare for the state-wide [ACT on March 9](#).

Juniors **do not need** to register for the practice ACT or the state-wide ACT test. Juniors that will **not** be taking the January 4th practice ACT should complete [this form](#) (please complete while logged into your Elmbrook Google Account). Please complete this form by Saturday, January 2.

### Request to change your learning choice designation

For overall consistency and in-building logistics, we are asking students and their parent(s)/guardian(s) to commit to a term-by-term learning choice designation: either in-person or virtual. *However*, in the event a student and their parent(s)/guardian(s) request to temporarily or permanently change their learning choice designation during a term, here is the procedure we will be utilizing:

- **All requests to change a student's learning choice designation during a term must be emailed to the student's assigned associate principal:**
  - Carolyn Hahn ([hahnc@elmbrookschoools.org](mailto:hahnc@elmbrookschoools.org) - works primarily with students whose last names start with A-Le)
  - Dominic Bauer ([bauerd@elmbrookschoools.org](mailto:bauerd@elmbrookschoools.org) - works primarily with students whose last names start with Li-Z)
- **In-Person to Virtual Requests:**
  - Requests to permanently change a student's learning choice designation from in-person to virtual for the remainder of a term will be granted.
  - Requests to temporarily change a student's learning choice designation from in-person to virtual for a specified period of time during a term will be granted with the caveat that their return to in-person learning will be contingent on space still being available in **all** of their classes when they request to return as an in-person learner.
- **Virtual to In-Person Requests:**
  - Requests to change a student's learning choice designation from virtual to in-person will only be considered for permanent, remainder-of-term requests and will be granted as long as space is available in **all** of their classes.
  - Requests to temporarily change a student's learning choice designation from virtual to in-person for a specified period of time during a term will not be considered.

### Winter Driving and Attendance

In the winter months, it is important to be proactive in planning your ride into school. More time is needed to scrape windows and a drive that normally takes 5 minutes can take 15 or 20 minutes. Please plan accordingly. Our goal is for every student to be safely in their 1st Block by 7:55am. Students that are not in their 1st Block class by 7:55am will be marked tardy.

Being present and engaged in school are the first two keys for academic success. We will continue to monitor attendance and provide proactive communication regarding the attendance of all students. Additionally, we encourage students and parents to regularly monitor attendance records by logging into Infinite Campus for review.

## **ZOOM**

If you are unable to log into a Zoom, try the following:

- 1) Full log off and power down (not just closing the screen and reopening). This process should run critical updates to Chrome.
- 2) Reset the WiFi.
- 3) Double/triple check that you are logged into their Elmbrook account. This is especially important if you are using a personal device because the default will be to your personal accounts rather than your school accounts.
- 4) Try connecting multiple times.

## **Previous Updates**

- [September 1, 2020 Update](#)
- [September 7, 2020 Update](#)
- [September 12, 2020 Update](#)
- [September 21, 2020 Update](#)
- [September 28, 2020 Update](#)
- [October 6, 2020 Update](#)
- [October 12, 2020 Update](#)
- [October 19, 2020 Update](#)
- [October 25, 2020 Update](#)
- [November 3, 2020 Update](#)
- [November 16, 2020 Update](#)
- [December 6, 2020 Update](#)
- [December 20, 2020 Update](#)