

ACP Portfolio: **Career** Ready Experience Documentation

YOU CANNOT DUPLICATE AN EXPERIENCE IN 4YRS. FOR EXAMPLE, YOU CAN ONLY COUNT A JOB SHADOW ONCE.

Name: _____

Graduation year: _____

X	Name of Experience; Portfolio Item Title	Details	Signature
<input type="checkbox"/>	Career: Youth Apprenticeship	Enroll in YA; complete required hours.	YA Coordinator
<input type="checkbox"/>	Career: Business or Industry Certification	Complete required steps in HUHS course.	HUHS teacher
<input type="checkbox"/>	Career: Career Tour	Explore a career through an organized visit to the business or industry.	Tour Host
<input type="checkbox"/>	Career: HUHS College & Career Fair (Juniors Only)	Attend the HUHS College & Career. (Must be completed during 11th grade).	OT Mentor or HUHS Counselor
<input type="checkbox"/>	Career: Job Shadow	1-on-1 observation of a career at a place of employment.	Person You Shadowed
<input type="checkbox"/>	Career: Part-time Job or Internship	Hold a job or internship.	Your Supervisor
<input type="checkbox"/>	Career: Armed Services Vocational Battery (ASVAB)	Take the ASVAB exam at HUHS or through a military recruiter.	Exam Administrator
<input type="checkbox"/>	Career: Military Enlistment Paperwork	Complete Military Enlistment paperwork with military recruiter.	Military Recruiter
<input type="checkbox"/>	Career: 2+ Co-curricular Activities	Actively participate in 2 or more co-curricular activities during the school year (1 activity must be at HUHS).	Advisors/Coaches
<input type="checkbox"/>	Career: Class Linked to Career Goal	Complete a class that is clearly connected to your potential career.	HUHS Teacher
<input type="checkbox"/>	Career: 90% or Better Attendance for 1 School Yr	Attend school 90%+ for 1 school year.	HUHS Counselor
<input type="checkbox"/>	Career: Junior Conference with Parent/Guardian & School Counselor	Attend and participate in a scheduled meeting to discuss post-HS plans.	HUHS Counselor
<input type="checkbox"/>	Career: HUHS-Hosted Career Speaker x2	Attend as part of your class or during OT.	School Staff
<input type="checkbox"/>	Career: Other	Request preapproval & Google Form from counselor for experiences not listed here.	HUHS Counselor

Dates	Description	Person to Verify	E-mail	Signature

Discussion with Oriole Time Mentor - OT Mentor's Initials: _____

OR Written Reflection: Use the space and/or attach extra paper to describe how this experience is linked to your after high school plan.

ACP Portfolio: College Ready Experience Documentation

YOU CANNOT DUPLICATE AN EXPERIENCE IN 4YRS. FOR EXAMPLE, YOU CAN ONLY COUNT A JOB SHADOW ONCE.

Name: _____

Graduation year: _____

X	Name of Experience; Portfolio Item Title	Details	Signature
<input type="checkbox"/>	College: 1 Dual/Transcripted or CAPP Course	Earn a passing grade to earn credit.	HUHS Teacher
<input type="checkbox"/>	College: 1 Early College Credit Program or Start College Now Course	Earn a passing grade to earn credit.	HUHS Counselor
<input type="checkbox"/>	College: 1 Project Lead the Way (PLTW) Course	Earn a passing grade to earn credit.	HUHS Teacher
<input type="checkbox"/>	College: 1 Advanced Placement (AP) Course	Earn a passing grade to earn credit.	HUHS Teacher
<input type="checkbox"/>	College: HUHS College & Career Fair (Junior Yr)	Attend HUHS College & Career Fair (Juniors only).	OT Mentor or HUHS Counselor
<input type="checkbox"/>	College: Post-Secondary School Tour	Official visit to a post-high school education setting.	Tour Host
<input type="checkbox"/>	College: 2+ Co-Curricular Activities	Actively participate in 2 or more co-curricular activities during school year (1 activity must be at HUHS).	Advisor/Coach
<input type="checkbox"/>	College: All 4 ACT College-Ready Benchmarks Met	Earn benchmark score in Eng, Math, Sci, & Rdng on ACT	OT Teacher
<input type="checkbox"/>	College: Growth in Pre-ACT Secure Composite Score	Show growth of at least 1 point between two Pre-ACTs.	OT Teacher
<input type="checkbox"/>	College: Completion of Scholarship Application	Complete/submit any scholarship application.	HUHS Counselor
<input type="checkbox"/>	College: Submission of Free Application for Federal Student Aid (FAFSA)	Complete/submit the FAFSA.	HUHS Counselor
<input type="checkbox"/>	College: 90%+ Attendance for 1 School Yr	Attend school 90%+ for 1 school year.	HUHS Counselor
<input type="checkbox"/>	College: Junior Conf w/ Parent/Guard & Counselor	Attend scheduled meeting to discuss post-HS plans.	HUHS Counselor
<input type="checkbox"/>	College: HUHS-hosted College Speaker x2	Attend as part of your class or during OT.	School Staff
<input type="checkbox"/>	College: HUHS-hosted ACT Prep Session in OT x4	Attend 4 ACT Prep Sessions during OT.	4 Facilitators
<input type="checkbox"/>	College: Other	Request preapproval & Google Form from counselor for experiences not listed here.	HUHS Counselor

Dates	Description	Person to Verify	E-mail	Signature

Discussion with Oriole Time Mentor - OT Mentor's Initials: _____

OR Written Reflection: Use the space and/or attach extra paper to describe how this experience is linked to your after high school plan.