

## Teacher Technology Package Setup Guide

Below you will find a list of items that are included in the technology package, followed by some steps on how to get everything up and running.

Included in your package are...

One 21" Monitor

One set of Logitech speakers

One Wired USB Keyboard

One Wired USB Mouse

One AVerMedia Webcam

One Microsoft Wireless Display Adapter

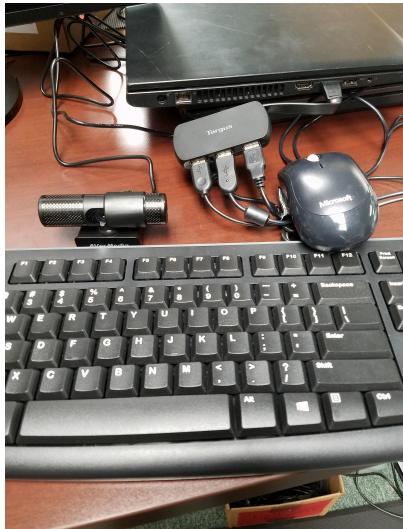
One USB power adapter (for use with the Microsoft Display Adapter)

One 6ft USB extension cord (for use with the Microsoft Display Adapter, if necessary)

One 4-port USB Hub

The items listed above are designed to work with the laptop you have been provided by your school. Not every laptop is identical but it's expected your device should have at least one USB port.

The 4-port USB hub should be used as needed to plug in the keyboard, mouse, and/or webcam and can plug into ANY open USB port on your laptop. As in the picture below, all three of the devices can be connected to the hub, and the hub plugged into one USB port on the laptop



If you have more than one USB port on your laptop, it is recommended to use one port for the webcam, and then the other port for the USB hub.

The webcam is Plug and Play meaning it does not need software or drivers to be installed. Your laptop should automatically detect the webcam and it should be available to use after it's connected.

The webcam has a center piece that slides open and closed to cover the camera as needed.



The Microsoft Display Adapter is to be used to provide your dual monitor functionality. In the packaging, you will also notice a small USB extension cable...this piece is not needed in this setup.

The HDMI side of the adapter plugs into the HDMI port on the monitor (as shown). The other side of the adapter (the USB end) plugs into one end of the 6 ft USB extension cable



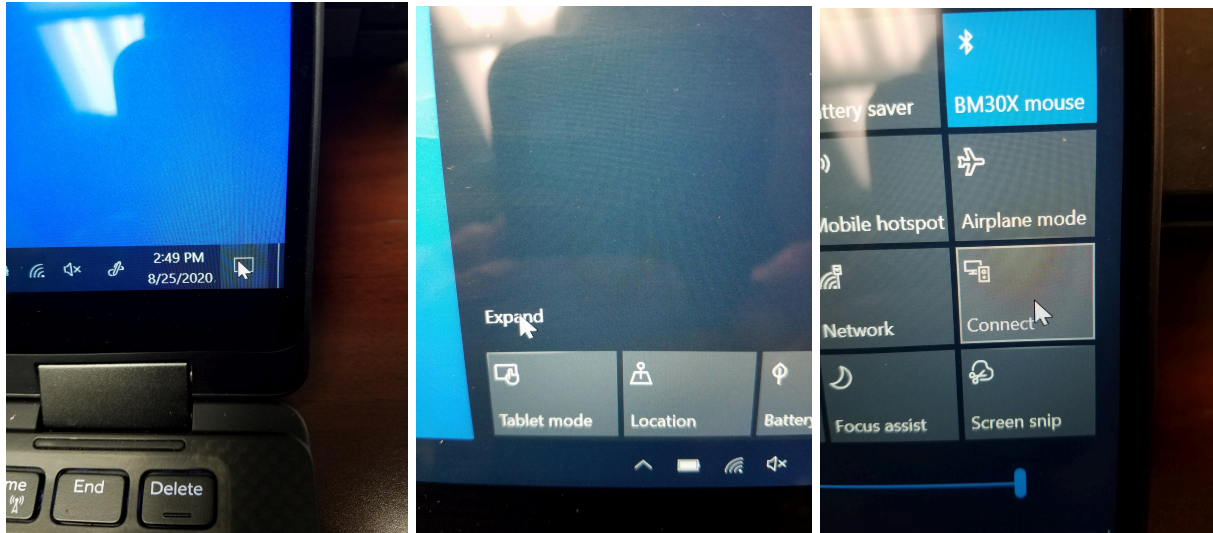
The other end of the USB extension cable plugs into the USB power adapter. This is necessary to get power to the Microsoft Display Adapter.



When the monitor is plugged in and powered on and the MS Display adapter is plugged into the hdmi port of the monitor and provided power, you should see something like this on the monitor screen.



At this point, you should be able to connect to this monitor from your laptop as shown below.



After you click 'Connect' one of the options should be MS Display Adapter. Select the Adapter and if successful you will see your laptop screen either duplicated or perhaps extended on to the monitor screen.

If you have any questions during or after setup, please open a tech ticket and a technician will reach out to you as soon as possible.