

MS CLUB & INTRAMURAL REGISTRATION

Via INTOUCH RECEIPTING



Step 1: Direct Website: <https://wa-evergreen.intouchreceipting.com>
or You can go to **Evergreen School District Website**, scroll down to about mid page and click on **Food Service Payments-Sports/Activities Registration-Fines & Fees.**

If this is your **1st time using this website**, please click on “1st Time User and it will then prompt you for your email, then click Search. It will send you an email, use the link to set up a new password for this site. Then you can go back to the log in page.

- Enter your username (your username is your Skyward ID)
- Enter Password (Not the same as your Skyward Password)
- Click Sign in (Once sign-in, you will see all kids in your household)

Step 2: Choose the student you are registering.

Step 3: Click on “Register for 24-25 Covington MS Athletics and Activities.

Step 4: Choose 24-25 Covington MS Intramural & Club Registration Form.

Step 5: Choose Manage (In Blue) on the 24-25 Covington MS Intramural & Club Form.

Step 6: You will choose to Fill Out, make sure all boxes are filled in.

Step 7: Look at the page after filling out forms, you should see SUBMIT in green at the bottom of the page. If you are missing a box on the form, the Submit Button will not be green.

If you have any questions please feel free to contact the school.

If you have any questions, please call your school’s athletic office for assistance.

Covington – 360.604.6300 x5820