ORGANIZATIONAL MEETING, TOWN OF DANNEMORA
JANUARY 8TH, 2025

An Organizational Meeting of the Town Board of the Town of Dannemora, County of Clinton, in the State of New York was held at the Town of Dannemora Municipal Building, Chazy Lake, Town of Dannemora, 5:00 pm on the 8th day of January 2025.

PRESENT: Deborah Coryer - Supervisor
James Barber - Councilman
Jason Carter - Councilman
Michael Tolosky - Councilman
Joey Varin – Councilman
Rebecca Langlois - Clerk/Tax Collector

ABSENT: Mark Siskavich – Highway Superintendent
Billie Jo Carter – Secretary to the Supervisor/Budget Officer

•Supervisor Coryer called the meeting to order at 5:00 pm.

•Roll call and Pledge to the Flag was conducted.

RESOLUTION 2025-01

APPROVE THE 2025 TOWN BOARD REGULAR MEETING SCHEDULE AS FOLLOW: JAN 22, FEB 26, MAR 26, APR 23, MAY 28, JUN 25, JUL 23, AUG 27, SEP 17 (BUDGET MEETING), SEP 24, OCT 22, NOV 24 (MONDAY), DEC 22 (MONDAY).

On a motion of Councilman Varin, seconded by Councilman Carter, this resolution was,

ADOPTED: Ayes - 5 Barber, Carter, Tolosky, Varin, Coryer
Nays - 0

Resolved to approve the 2025 Town Board regular meeting schedule as follows, Jan 22, Feb 26, Mar 26, Apr 23, May 28, Jun 25, Jul 23, Aug 27, Sep 17 (Budget Meeting), Sep 24, Oct 22, Nov 24 (Monday), Dec 22 (Monday) be approved.

RESOLUTION 2025-02

APPROVE THE SUPERVISOR'S APPOINTMENTS AS FOLLOWS:

SUPERVISOR'S CONFIDENTIAL SECRETARY – BILLIE JO CARTER
BUDGET OFFICERS – DEBORAH CORYER AND BILLIE JO CARTER
DEPUTY SUPERVISOR – JAMES BARBER
CODE ENFORCEMENT/SAFETY OFFICER/TRAINING OFFICER - SHANE ROLICH
DOG CONTROL OFFICER - DANIELLE PATNODE
REGISTRAR OF VITAL STATISTICS - REBECCA LANGLOIS
CHAZY LAKE DAM GATEKEEPER – DENIS FORTIN
COURT CLERK – REBECCA LANGLOIS (PER APPOINTMENT BY JUDGE MAYNARD)

On the motion of Councilman Carter, seconded by Councilman Barber, this resolution was,

ADOPTED: Ayes – 5 Barber, Carter, Tolosky, Varin, Coryer
Nays – 0

Resolved the Supervisor's appointments by approved.

RESOLUTION 2025-03

APPROVE THE FOLLOWING COMMITTEE APPOINTMENTS:

ADMINISTRATION – DEBORAH CORYER
GRANTS, CAPITAL PROJECTS, REAL PROPERTY – TOWN BOARD
CHAZY LAKE BEACH/LIFEGUARDS – SUPERVISOR & TOWN BOARD
TOWN OF DANNEMORA PARKS - MICHAEL TOLOSKY & JASON CARTER
LIAISON WITH ENVIRONMENTAL GROUPS – JOEY VARIN
CHAZY LAKE DAM LIAISON – JAMES BARBER
DANNEMORA FIRE DEPARTMENT – JAMES BARBER
VILLAGE OF DANNEMORA – DEBORAH CORYER
YOUTH COMMISSION – MICHAEL TOLOSKY
LYON MOUNTAIN FIRE DEPARTMENT– JASON CARTER
LYON MOUNTAIN (SEWER & WATER) – DEBORAH CORYER
PUBLIC HEALTH & SAFETY – SHANE ROLICH
CHATEAUGAY LAKE WATER CONTROL BOARD LIAISON – MICHAEL TOLOSKY
DANNEMORA WATER & SEWER – JAMES BARBER
TOWN HIGHWAY DEPARTMENT LIAISON – JAMES BARBER
LEDGERS CORNERS WATER DISTRICT – JOEY VARIN
EMS – JASON CARTER & JOEY VARIN

On a motion of Councilman Varin, seconded by Councilman Carter, this resolution was,

ADOPTED: Ayes - 5 Barber, Carter, Tolosky, Varin, Coryer
Nays - 0

Resolved to the Following Committee Appointments as Listed Above be approved.

RESOLUTION 2025-04

APPROVE TOWN OF DANNEMORA POSITIONS AS FOLLOWS:

TOWN ATTORNEY – MATT FAVRO
ASSESSOR – TREVOR FINLEY
TOWN HISTORIANS – WILLIAM LADUKE & ANNA GOLAVACH
BOAR COMMITTEE - GARY HART, MARY BRASSARD, CATHY MOULTON, JUDY QUAY
YOUTH EVENTS – TOWN BOARD

On a motion of Councilman Carter, seconded by Councilman Barber, this resolution was,

ADOPTED: Ayes - 5 Barber, Carter, Tolosky, Varin, Coryer
Nays - 0

Resolved the Town of Dannemora positions as listed above be approved.

•Supervisor Coryer would like to reaffirm the following Town Employees:

CUSTODIAN – MATHEW MOORE
LYON MOUNTAIN SEWER OPERATOR – ADAM LUCAS/ PATRICK CHASE
LYON MOUNTAIN WATER OPERATOR – MARTHA CHASE
LEDGERS CORNERS WATER OPERATOR – PHALON MINER
DANNEMORA WATER OPERATOR – WILLIAM "BROCK" GURBAL
SCALE OPERATOR – JAMES CAYEA

RESOLUTION 2025-05

APPROVE TO AUTHORIZE THE SECRETARY TO THE SUPERVISOR TO ACCEPT CLAIMS (BILLS AND INVOICES) AND CREATE THE ABSTRACT.

On a motion of Councilman Varin, seconded by Supervisor Coryer, this resolution was,

ADOPTED: Ayes - 5 Barber, Carter, Tolosky, Varin, Coryer
Nays - 0

Resolved to authorize the Secretary to the Supervisor to accept claims (Bills and Invoices) and create the abstract, be approved.

RESOLUTION 2025-06

APPROVE TO PAY TELEPHONE, UTILITY BILLS, FUEL BILLS AND POSTAGE BEFORE THE MONTHLY AUDIT

On a motion of Councilman Carter, seconded by Councilman Barber this resolution was,

ADOPTED: Ayes - 5 Barber, Carter, Tolosky, Varin, Coryer
Nays - 0

Resolved to pay Telephone, Utility Bills, Fuel Bills and Postage before the Monthly Audit be approved.

RESOLUTION 2025-07

APPROVE TO ADOPT THE FOLLOWING PROCEDURES AND DESIGNATIONS:

REGULAR PAYROLL – EVERY OTHER WEDNESDAY
ELECTED OFFICIALS' PAYROLL – LAST PAYROLL OF THE MONTH
HIGHWAY SUPERINTENDENTPAYROLL – EVERY OTHER WEDNESDAY
PAYROLL EMERGENCIES – THURSDAY
BANK DESIGNATION – COMMUNITY BANK NA
INVESTMENT GROUP – NY CLASS
NEWSPAPER – PRESS REPUBLICAN
MILEAGE – IRS STANDARD RATE .70 CENTS
PER DIEM RATE (HOTELS & MEALS) – STATE RATE
OFFICIAL TOWN WEBSITE – TOWNOFDANNEMORA.COM

On a motion of Councilman Barber, seconded by Councilman Carter, this resolution was,

ADOPTED: Ayes - 5 Barber, Carter, Tolosky, Varin, Coryer
Nays - 0

Resolved to Adopt the Procedures and Designations as listed above be approved.

RESOLUTION 2025-08

APPROVE TO SIGN AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONIES FOR 2025.

On a motion of Councilman Varin, seconded by Supervisor Coryer, this resolution was,

ADOPTED: Ayes - 5 Barber, Carter, Tolosky, Varin, Coryer
Nays - 0

Resolved to authorize the Highway Superintendent to post weight limit signs at his discretion be approved.

RESOLUTION 2025-09

APPROVE AUTHORIZING HIGHWAY SUPERINTENDENT TO POST WEIGHT LIMIT SIGNS AT HIS DISCRETION.

On a motion of Councilman Varin, seconded by Supervisor Coryer, this resolution was,

ADOPTED: Ayes - 5 Barber, Carter, Tolosky, Varin, Coryer
Nays - 0

Resolved to authorize the Highway Superintendent to post weight limit signs at his discretion be approved.

RESOLUTION 2025-10

APPROVE TO AUTHORIZE SUPERVISOR CORYER TO RENEW LYON MOUNTAIN WWTP BAN ($192,080.00) AND PAY THE CURRENT INTEREST TOTAL $14,425.71.

On a motion of Councilman Barber, seconded by Councilman Varin, this resolution was,

ADOPTED: Ayes - 5 Barber, Carter, Tolosky, Varin, Coryer

Nays - 0

Resolved to authorize Supervisor Coryer to renew the Lyon Mountain WWTP Ban ($200,000.00) and pay the current interest Total $14,425.71 be approved.

RESOLUTION 2025-11

APPROVE TO ADOPT THE FOLLOWING TOWN OF DANNEMORA POLICIES:

HIRING POLICY
CODE OF ETHICS POLICY
ORE SAND POLICY
WORKPLACE VIOLENCE POLICY
OPERATION, INSPECTION AND MAINTENANCE OF THE CHAZY LAKE DAM POLICY
PROCUREMENT POLICY
ALCOHOL AND DRUG POLICY
PUBLIC COMMENT POLICY
MAILBOX REPLACEMENT POLICY
GRIEVANCE UNDER ADA POLICY
FUND BALANCE POLICY
SNOW AND ICE POLICY
EMPLOYEE INFORMATION UNDER FOIL POLICY

On a motion of Councilman Varin, seconded by Councilman Barber, this resolution was,
ADOPTED: Ayes - 5 Barber, Carter, Tolosky, Varin, Coryer
Nays - 0

Resolved to Adopt Town of Dannemora Policies as listed above be approved.

OTHER TOWN BUSINESS:

•Supervisor Coryer stated that the new Ford Maverick should be ready soon, the GPS was ordered for that and the 2024 Western Star as well.
•There was a structure fire on State Route 374 and the Dannemora Fire Department tried using the Fire Hydrant near Cassidy's Redemption Center and realized it was frozen, Brook Gurbal the Dannemora Water operator had to tag it for non-usage and will address in the spring.
•Highway breakroom has been leaking in the ceiling for a week or two, it was determined that there is no in floor heating, and it was supposed to be the tool room, so employees will be moving to where the break room was originally supposed to be.
•Councilman Tolosky asked about the Ore Sand Sale Contract, if it is on the last year for sales, do we as a Town have any other sort of revenue to compensate for the loss of the sand money. Supervisor Coryer stated that there are some ideas that may help with the lack of revenue, but nothing concrete yet.

The meeting was adjourned by Supervisor Coryer at 5:35 pm.
Respectfully Submitted,

Rebecca Langlois
Town Clerk/Tax Collector