

SOP Tugas



KATALIS HIMATEK-ITB

Jl. Ganesha No 10, Bandung 40132



Standard Operating Procedure Peserta KATALIS HIMATEK-ITB 2026

1. SOP ini berlaku sepanjang rangkaian kegiatan KATALIS HIMATEK-ITB 2026.
2. Peserta KATALIS HIMATEK-ITB 2026 dapat memanggil panitia dengan sebutan “ChE”, kecuali jika terdapat aturan lain.
3. Peserta KATALIS HIMATEK-ITB 2026 diwajibkan menghadiri setiap pertemuan dan diwajibkan datang tepat waktu.
4. Peserta KATALIS HIMATEK-ITB 2026 yang berhalangan hadir wajib melakukan perizinan sesuai SOP yang berlaku dan wajib memberitahu peserta KATALIS HIMATEK-ITB 2026 lainnya. [☰ SOP Perizinan KATALIS HIMATEK-ITB 2026](#)
5. Peserta KATALIS HIMATEK-ITB 2026 diwajibkan mengenakan pakaian yang sopan dan rapi.
6. Peserta KATALIS HIMATEK-ITB 2026 dilarang mengenakan pakaian atau atribut kelembagaan/organisasi, baik kelembagaan/organisasi ITB maupun eksternal sepanjang rangkaian kegiatan KATALIS HIMATEK-ITB 2026.
7. Peserta KATALIS HIMATEK-ITB 2026 diwajibkan mengenakan penanda identitas angkatan selama KATALIS HIMATEK-ITB 2026 masih berlangsung. [☰ SOP Penanda Peserta KATALIS HIMATEK-ITB 2026](#)
8. Peserta KATALIS HIMATEK-ITB 2026 diwajibkan membawa spek yang akan diberitahukan bersamaan dengan pengumuman day/diklat.
9. Peserta KATALIS HIMATEK-ITB 2026 dilarang membawa barang-barang terlarang, yakni obat-obatan terlarang, senjata tajam, dan senjata api dalam bentuk apa pun.
10. Peserta KATALIS HIMATEK-ITB 2026 diwajibkan fokus dan mengikuti aturan yang berlaku selama pertemuan KATALIS HIMATEK-ITB 2026 berlangsung.



KATALIS HIMATEK-ITB

Jl. Ganesha No 10, Bandung 40132



11. Peserta KATALIS HIMATEK-ITB 2026 dilarang menggunakan gawai untuk kepentingan lain selain untuk keperluan KATALIS HIMATEK-ITB 2026, kecuali telah diberikan izin oleh panitia dalam kondisi tertentu.
12. Peserta KATALIS HIMATEK-ITB 2026 dilarang melakukan aktivitas yang dapat mengganggu keberjalanan kegiatan KATALIS HIMATEK-ITB 2026 seperti:
 - a. tidur;
 - b. merokok, konvensional maupun elektrik;
 - c. makan makanan berat selama acara berlangsung;
 - d. kegiatan lain yang dapat mengganggu konsentrasi peserta.
13. Peserta KATALIS HIMATEK-ITB 2026 dilarang mengucapkan kata/kalimat kasar atau yang menyinggung SARA.
14. Peserta KATALIS HIMATEK-ITB 2026 berhak bertanya dan mengemukakan pendapat secara sadar dan bertanggung jawab.
15. Peserta KATALIS HIMATEK-ITB 2026 diwajibkan mencatat materi yang disampaikan selama kegiatan berlangsung dalam bentuk fisik.
16. Peserta KATALIS HIMATEK-ITB 2026 diwajibkan mengerjakan tugas secara jujur dan mengumpulkan secara tepat waktu.
17. Peserta KATALIS dilarang meninggalkan kegiatan KATALIS HIMATEK-ITB 2026 tanpa izin panitia sebelum pertemuan tersebut sepenuhnya selesai.
18. Pengumuman day/diklat akan diberitahukan kepada peserta KATALIS HIMATEK-ITB 2026 selambat-lambatnya J-24 day/diklat melalui Line Official Account KATALIS HIMATEK-ITB 2026.
19. SOP dapat berubah menyesuaikan situasi dan kondisi tertentu.

Apabila terdapat pertanyaan lebih lanjut dapat menghubungi OA Line berikut:

KATALIS 2026 (ID Line: @103shhuh)



KATALIS HIMATEK-ITB

JL. Ganesha No 10, Bandung 40132



Standard Operating Procedure for KATALIS HIMATEK-ITB 2026 Participants

1. This SOP applies throughout the entire KATALIS HIMATEK-ITB 2026 program.
2. KATALIS HIMATEK-ITB 2026 participants may address committee members as “ChE”, unless stated otherwise in specific regulations.
3. KATALIS HIMATEK-ITB 2026 participants are required to attend every meeting and must arrive on time.
4. Participants who are unable to attend must follow the applicable permission procedure and must inform other KATALIS HIMATEK-ITB 2026 participants.

SOP Perizinan KATALIS HIMATEK-ITB 2026

5. Participants are required to wear neat and appropriate clothing.
6. Participants are prohibited from wearing any institutional or organizational attire and attributes, whether from internal ITB organizations or external ones throughout the KATALIS HIMATEK-ITB 2026 program.
7. Participants are required to wear their batch identity marker throughout the KATALIS HIMATEK-ITB 2026 program.

SOP Penanda Peserta KATALIS HIMATEK-ITB 2026

8. Participants are required to bring the required items, which will be announced together with the day announcement.
9. Participants are prohibited from bringing prohibited items, namely illegal drugs, sharp weapons, and firearms of any kind.
10. Participants are required to stay focused and follow all applicable rules during KATALIS HIMATEK-ITB 2026 activities.



KATALIS HIMATEK-ITB

JL. Ganesha No 10, Bandung 40132



11. Participants are prohibited from using electronic devices for purposes other than KATALIS HIMATEK-ITB 2026 activities, unless permitted by the committee under certain circumstances.
12. Participants are prohibited from engaging in activities that may disrupt the program, including:
 - a. sleeping;
 - b. smoking, both conventional cigarettes and electronic cigarettes;
 - c. eating heavy meals during the activity;
 - d. any other activities that may interfere with participants' concentration.
13. Participants are prohibited from using offensive language or making statements related to SARA (ethnicity, religion, race, or intergroup issues).
14. Participants have the right to ask questions and express their opinions responsibly and with full awareness.
15. Participants are required to take notes on the materials delivered during the activities in a physical (written) form.
16. Participants are required to complete assignments honestly and submit them on time.
17. Participants are prohibited from leaving KATALIS HIMATEK-ITB 2026 activities without permission from the committee before the session has officially ended.
18. Announcements regarding KATALIS day will be delivered to participants no later than one day before the scheduled activity (J-24) through the KATALIS HIMATEK-ITB 2026 Official Line Account.
19. This SOP may be adjusted according to specific situations and conditions.

For further questions, please contact the following OA Line:

KATALIS 2026 (Line ID: @103shhuh)