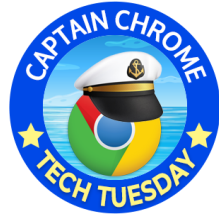
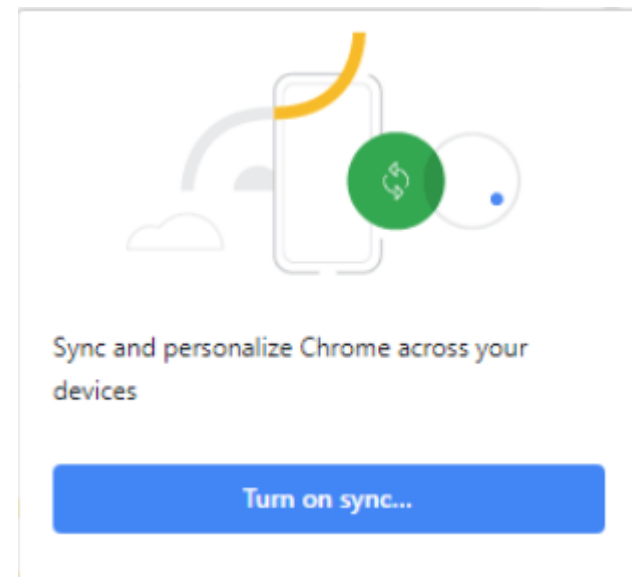
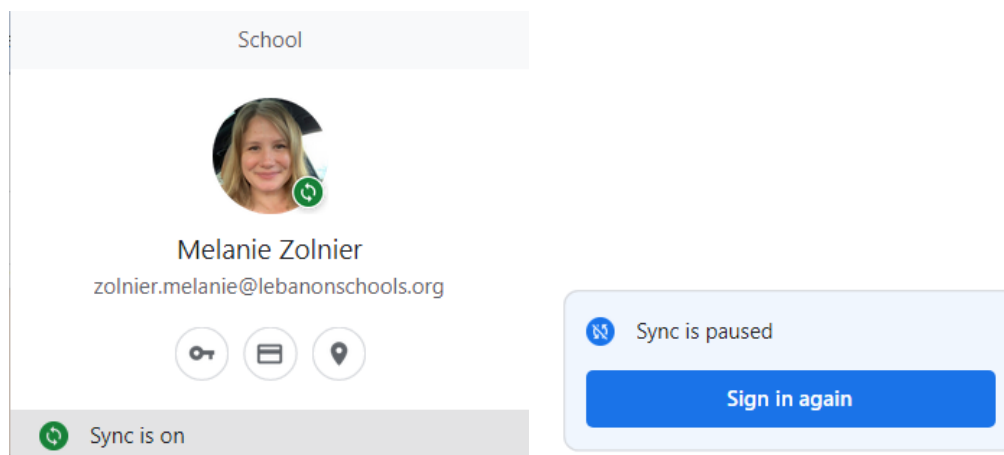


Captain Chrome

Your Chrome browser has a lot of features that make your time online easier to manage and more enjoyable. Are you ready to take control and be the captain of your Chrome browser? Check out these helpful tips and tricks, steer your Chrome ship to happier shores and earn this awesome badge!



- Make sure you are signed in to your Chrome browser and your sync is turned on. Look up on the top right corner and click on the little circle where your profile picture should be. You should see something like this (but with your name and profile picture)



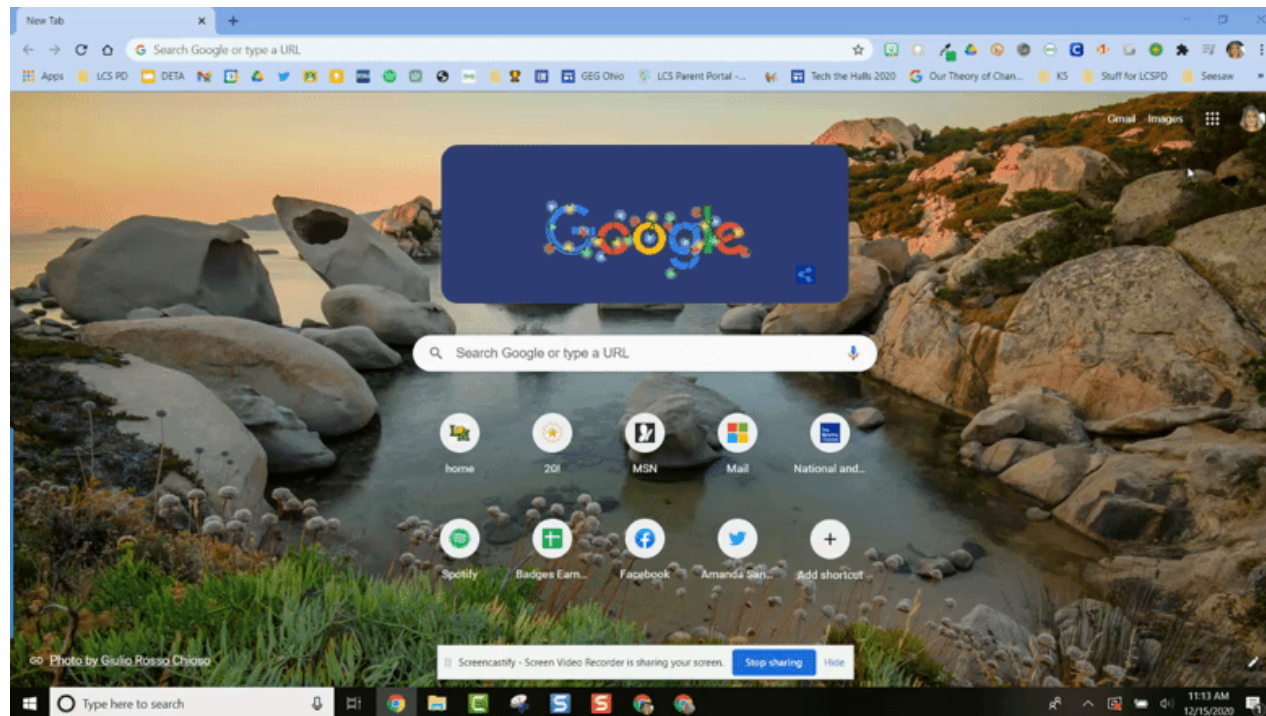
- See where it says Sync is on? If your sync is not on, click to turn it on!!!

On startup

When you open your Chrome browser, what do you want to see? You have three choices for where you will land when you open Chrome:

- On a new tab - your page will be blank
- Continue where you left off - whatever you were looking at when you closed Chrome will be there waiting for you when you open it up again
- Open a specific set of pages - If you want your Chrome to open up to your email, calendar, cute puppies, the weather, you can designate that in your settings.

1. Open your Chrome browser
2. Click on the three dots on the top right
3. Click on "Settings"
4. Click "On startup"
5. Pick your poison. If you choose specific pages, either have them open already when you do this or have the URL handy.



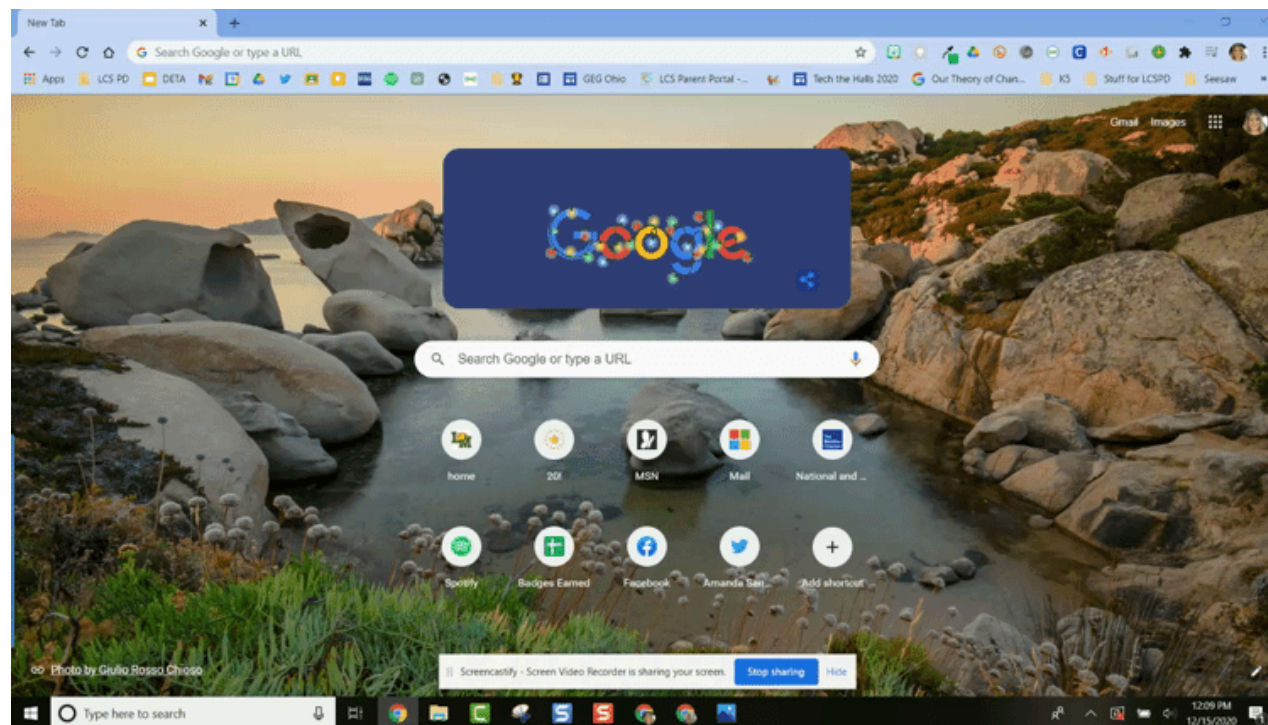
Font

If you ever have a challenging time reading the font on your computer screen while working in your Chrome browser, you might want to change your font size and/or style to make your time on Chrome easier on your eyes.

You can change the size of your font and make it bigger or smaller so that all web pages will load with that size, keeping you from having to zoom in to see things more clearly.

You can also change your font style. If you have visual problems or difficulty reading certain types of fonts, you can easily change to one that works for you.

1. Open your Chrome browser
2. Click on the three dots on the top right
3. Click on "Settings"
4. Click on "Appearance"
5. If you just want to change your font size, select your size from the "Font Size" drop down.
6. If you want to customize your font size rather than go with defaults, select "Customize fonts" and choose your font size by dragging the slider. You should be able to see your font size change on the screen as you are pulling the slider. You can also set your *minimum* font size, which will keep font from being too small for you to read.
7. If you would like to change your standard fonts that will be shown on webpages, pick a new one from the drop down under the "Standard Font" section. As you change font styles, you should see what it looks like on the screen to help you decide if that is the right font for you. There are four different font styles that websites use, so changing the standard font might not change the font on all of the pages you view.



Reorganize Tabs	When you have multiple tabs open, you might want to put some of them together in the same spot so that you can easily navigate back and forth between them. You can easily do this by dragging your open tabs into the order you prefer.	1. When you have more than one tab open, click anywhere in the tab, hold the mouse button and then drag the tab to where you want it. 2. Release the mouse button.
Pin Tab	If you have a tab that you like to keep open for easy access, but want it to be out of the way? Then pin it! Pinning a tab minimizes the size of the tab and sticks it to the top left of your chrome browser.	1. Open your Chrome browser 2. Open the website you want to pin 3. Right click (or two finger touch on a Chromebook) on the tab with the website in it. 4. Select "Pin"
Mute Tab/Site	If you have music or a video playing in a tab or if you frequently visit a site that has loud and obnoxious auto play sounds, mute that site! It will turn off all sound from that site/tab until you unmute it. (Don't forget that you muted it because it will be muted permanently until you unmute it manually.)	1. Open your Chrome browser 2. Right click or two finger touch the tab with the sound 3. Select "Mute Site."
Reopen Closed Tabs	If you accidentally close a tab (or multiple tabs) and need to reopen it, you can easily do this with keyboard controls. You can repeat this over and over to get back tabs you closed since you last opened your Chrome browser.	1. After you have closed a tab but while your Chrome browser is still open, type/hold ctrl shift t. Every time you type this command, the last tab you closed will open.
Switch Between Tabs	You can switch between open tabs without using your mouse.	There are two ways that you can do this. • Hold down ctrl and type a number between 1-9. • Hold down ctrl and hit the tab key until you get to the tab you want to view

To see all of this tab magic in action, watch this [video](#).

Omnibox Search	Did you know that the long white bar where you type web addresses is called an <i>omnibox</i>? You can type your searches right into that omnibox. There is no need to go to google.com first. Simply click in the white space and type your question or search query because that omnibox is <i>actually Google!</i>	1. Click in the space where you usually type the website address 2. Type your search words, question or query 3. Hit enter
Omnibox Math	Omnibox Math - you can type simply math questions in the omnibox and Google will answer them. Can only handle simple math questions or give you cooking calculations like teaspoon to tablespoon conversions.	1. Click in the omnibox 2. Type in your simple math problem using + - / * 3. You can use parentheses for multi-step problems.

