



Staff Email Sections

These are the sections that can be included in staff emails.

Note: some of these are only available via the custom staff emails

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Unexplained Absences Summary

Unexplained Absence Summary

Tutor	Students	Total ? in last 5 school days	Total ? more than 5 school days old	Total ? more than 4 weeks old	Total ?
	1	0	1	0	1
	11	49	43	9	92
	13	38	48	12	86
	10	27	47	30	74
	3	17	0	0	17
	5	7	1	0	8
	5	9	0	0	9
	15	25	23	12	48
	5	2	3	0	5
	1	1	0	0	1

Unexplained Absences Student Summary

Unexplained Absences

ID	Name	Tutor	Total ? in last 5 school days	Total ? more than 5 school days old	Total ? more than 4 weeks old	Total ?
			1	4	0	5
			1	0	0	1
			2	0	0	2
			1	0	0	1
			1	0	0	1
			0	9	9	9
			2	0	0	2
			0	4	0	4
			1	0	0	1
			0	3	1	3
			1	1	0	2
			3	0	0	3
			1	6	6	7
			1	0	0	1
			3	1	0	4
			17	0	0	17
			3	0	0	3
			2	0	0	2
			5	3	2	8
			1	0	0	1

Not Seen in 2 Days

The following Students in Year 13 have been at school for 1 half day or less in the last two days:

ID	First	Last	Tutor	Tue 17 Mar	Wed 18 Mar
				MMM.MM.M	MMM.MM.M
				??.?.*	MMM.MM.M
				EEE.EE.*	**?.*.*
				MMM.MM.M	MMM.MM.M
				???.??.*	???.??.*
				MMM.MM.M	MMM.MM.M
				MMM.MM.M	MMM.MM.M
				MMM.MM.M	**?.*.*
				TTT.TT.T	TTT.TT.T
				T??.*.*	???.*.*

Outstanding ?

The following students have ? that need following up:

ID	First	Last	Date	P1	M	P2	I	P3	P4	L	P5
			Wed 25 Feb	IR *	R *	IR *		CL ?	HI *		JD *
			Fri 6 Mar	IR ?	R ?	HI *	A *	YW *	IR *		IR *
			Wed 11 Mar	IR *	R *	IR *		CL *	HI *		IR ?
			Wed 18 Mar	IR *	R *	IR *		CL *	HI *		JD ?
			Tue 17 Mar	DW *	JD *	IR *		YT *	IR *		CT ?

Outstanding ? - Weekly View

The following students have ? that need following up:

ID	First	Last	Week Starting	Monday	Tuesday	Wednesday	Thursday	Friday
			1 Mar			***.?*.*		
			8 Mar					??*.**.*
			15 Mar			***.**.*		
			22 Mar			***.**.*		
			22 Mar		***.**.*			
			15 Mar					***.**.*
			22 Mar		*?*.**.*			
			22 Mar	L**.QQ.?				
			22 Mar	**L.QQ.?				
			15 Feb	LL*??L			?Q*.***.*	???..???
			22 Mar			**?.?*.*		
			1 Mar					?**..JJ.J
			8 Mar	??L.N*.*		?**.**.*		

? From Last 5 School Days

The following students have ? from the last 5 school days that need following up:

ID	First	Last	Date	P1	M	P2	I	P3	P4	L	P5
			Wed 18 Mar	* *	* *	* *		CL	HI		JD
			Tue 17 Mar	DW *	JD *	* *		LR YT *		*	CI
			Fri 13 Mar	CI *	CS *	* *					
			Tue 17 Mar	* *	CS ?	CF *		LR YT *	CI	*	* *
			Mon 16 Mar	DI *	* *	HJ *		Q		Q	

? Over 10 School Days Old

The following students have ? that are from over 10 school days ago:

ID	First	Last	Date	P1	M	P2	I	P3	P4	L	P5
			Wed 25 Feb	*	*	*		CL	HI	*	JD
			Mon 9 Feb		CB L	HJ	*	LR YT ?	?		L
			Thu 12 Feb	?	Q				*		*
			Fri 13 Feb	HJ	?	?		YT ?			?
			Fri 27 Feb	?	RS *	LR	*	J			J
			Mon 2 Mar	MA ?	RS ?	LR	L	BR N			*
			Wed 4 Mar	RG	RS *	BA	*	RS	MA	*	LR

T From Last 5 School Days

The following students have ? from the last 5 school days that need following up:

ID	First	Last	Date	TT	S1	S2	S3	S4	S5	I	A	L	A
			Tue 17 Mar	T *	RI	*	T	T	Q	Q			
			Tue 17 Mar	T	L	*	*	Q	Q				
			Fri 20 Mar	T	L	*	L	*	2	*			
			Tue 17 Mar	T	L	*	*	Q	Q				
			Thu 19 Mar	*	*	*	*	T	T				
			Mon 16 Mar	T	*	*	*	*	4	*			

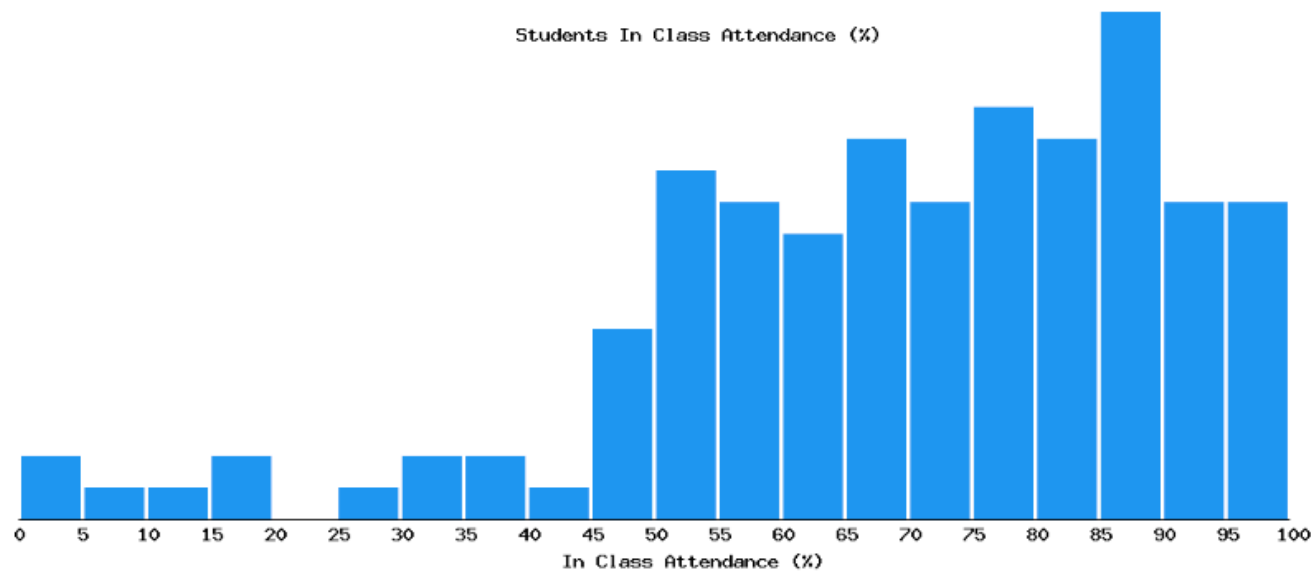
Lates in 2 Days / 5 Days / Since Last Email

The following students have been marked L in the last two school days:

ID	First	Last	Date	P1	M	P2	I	P3	P4	L	P5
			Wed 18 Mar	L	CS *	SC A *		CS *	A *	3	CI *
			Wed 18 Mar	RA L	SU *				DI *	3	HJ *
			Tue 17 Mar	L		A *				3	ME *
			Wed 18 Mar	M	M	M		L	A *	3	HJ *
			Tue 17 Mar	BA L	RS L					5	LR *
			Wed 18 Mar	L	CI *	SC A *		CI *	MA *	3	ME *
			Wed 18 Mar		CI *	A L		CI *		3	

Attendance Graph

In the last 3 weeks the students have been present in class on average 70.1% of the time



Lowest Attenders - In Class

The 25 students with the lowest in-class attendance (present or late) in the last 3 weeks are:

[REDACTED]	13CBT	0%	Board approved offsite learning: 100%
[REDACTED]	13SUA	3%	Truant: 96.4%
[REDACTED]	13CBT	9%	Illness / Medical absence: 35.7%, Unknown reason: 26.2%, Board approved offsite learning: 17.9%, Explained but not approved: 10.7%
[REDACTED]	13SUA	13%	Board approved offsite learning: 42.2%, Illness / Medical absence: 32.2%, Approved external appointment: 6.7%, Truant: 4.4%, Unknown reason: 1.1%, Late to class: 1.1%
[REDACTED]	13SUA	18%	Holiday during term time: 46.7%, Illness / Medical absence: 26.7%, Explained but not approved: 6.7%, Truant: 1.1%
[REDACTED]	13CTA	19%	Illness / Medical absence: 81%, Late to class: 2.4%
[REDACTED]	13CBT	30%	Illness / Medical absence: 52.4%, Late to class: 7.1%, Present but out of class: 7.1%, Board approved offsite learning: 7.1%, Approved external appointment: 2.4%
[REDACTED]	13CLW	32%	Illness / Medical absence: 35.7%, Unknown reason: 15.5%, Approved external appointment: 15.5%, Late to class: 3.6%, Present but out of class: 1.2%
[REDACTED]	13JRR	33%	Board approved offsite learning: 35.7%, Approved external appointment: 14.3%, Illness / Medical absence: 14.3%, Late to class: 10.7%, Explained but not approved: 1.2%, Present but out of class: 1.2%
[REDACTED]	13JRR	37%	Alternative provision: 32.2%, Illness / Medical absence: 24.4%, Truant: 17.8%, Board approved offsite learning: 13.3%, Late to class: 3.3%, Explained but not approved: 3.3%, Approved external appointment: 2.2%, Unknown reason: 1.1%
[REDACTED]	13ELT	37%	Illness / Medical absence: 56.5%, Late to class: 4.7%, Explained but not approved: 3.5%, Truant: 1.2%, Board approved offsite learning: 1.2%
[REDACTED]	13CBT	44%	Unknown reason: 25%, Alternative provision: 21.4%, Explained but not approved: 14.3%, Truant: 9.5%, Illness / Medical absence: 7.1%, Late to class: 1.2%
[REDACTED]	13ELT	47%	Illness / Medical absence: 21.4%, Board approved offsite learning: 14.3%, Explained but not approved: 10.7%, Truant: 6%, Late to class: 3.6%

Lowest Attenders - Half Days

The 25 students with the lowest half-day attendance in the last 3 weeks are:

[REDACTED]	13SUA	3%	Justified: 0%, Unjustified: 96%
[REDACTED]	13CTA	17%	Justified: 82%, Unjustified: 0%
[REDACTED]	13SUA	20%	Justified: 26%, Unjustified: 53%
[REDACTED]	13CBT	28%	Justified: 35%, Unjustified: 35%
[REDACTED]	13ELT	41%	Justified: 55%, Unjustified: 3%
[REDACTED]	13CBT	46%	Justified: 7%, Unjustified: 46%
[REDACTED]	13CBT	46%	Justified: 0%, Unjustified: 53%
[REDACTED]	13CLW	50%	Justified: 35%, Unjustified: 14%
[REDACTED]	13JRR	53%	Justified: 23%, Unjustified: 23%
[REDACTED]	13CBT	53%	Justified: 46%, Unjustified: 0%
[REDACTED]	13JRR	56%	Justified: 26%, Unjustified: 16%
[REDACTED]	13RSR	57%	Justified: 28%, Unjustified: 14%
[REDACTED]	13SUA	60%	Justified: 33%, Unjustified: 6%
[REDACTED]	13ELT	60%	Justified: 28%, Unjustified: 10%
[REDACTED]	13RSR	60%	Justified: 39%, Unjustified: 0%
[REDACTED]	13RSR	60%	Justified: 28%, Unjustified: 10%

Lowest Attenders - Table

The 25 students with the lowest in-class attendance (present or late) in the last 3 weeks are:

Student	Tutor	In-Class (*,A,L)	?	T	M	L	Others	Half Day Attendance
[REDACTED]	[REDACTED]	0%	0	0	0	0	Q: 90	100%
[REDACTED]	[REDACTED]	3%	0	81	0	0		3%
[REDACTED]	[REDACTED]	9%	22	0	30	0	Q: 15, E: 9	28%
[REDACTED]	[REDACTED]	13%	1	4	29	1	Q: 38, D: 6	60%
[REDACTED]	[REDACTED]	18%	0	1	24	0	G: 42, E: 6	20%
[REDACTED]	[REDACTED]	19%	0	0	68	2		17%
[REDACTED]	[REDACTED]	30%	0	0	44	6	N: 6, Q: 6, D: 2	53%
[REDACTED]	[REDACTED]	32%	13	0	30	3	D: 13, N: 1	50%
[REDACTED]	[REDACTED]	33%	0	0	12	9	Q: 30, D: 12, E: 1, N: 1	85%
[REDACTED]	[REDACTED]	37%	1	16	22	3	A: 29, Q: 12, E: 3, D: 2	53%
[REDACTED]	[REDACTED]	37%	0	1	48	4	E: 3, Q: 1	41%
[REDACTED]	[REDACTED]	44%	21	8	6	1	A: 18, E: 12	46%

STAR Days

The 25 students with the highest days away this term (Term 1) are:

- [REDACTED] - 24.0 days
- [REDACTED] - 22.0 days
- [REDACTED] - 19.5 days
- [REDACTED] - 17.0 days
- [REDACTED] - 14.5 days
- [REDACTED] - 14.5 days
- [REDACTED] - 14.0 days
- [REDACTED] - 13.5 days
- [REDACTED] - 13.0 days
- [REDACTED] - 12.0 days

Unjustified Days

The following students have the highest number of unjustified absences for Term 2 (minimum of 3 days):

- [REDACTED] - 9.0 days
- [REDACTED] - 9.0 days
- [REDACTED] - 9.0 days
- [REDACTED] - 6.0 days
- [REDACTED] - 5.0 days
- [REDACTED] - 5.0 days
- [REDACTED] - 5.0 days
- [REDACTED] - 5.0 days
- [REDACTED] - 5.0 days

Most ?

The students with the most ? are:

- [REDACTED] - 28
- [REDACTED] - 22
- [REDACTED] - 19
- [REDACTED] - 17
- [REDACTED] - 17
- [REDACTED] - 16
- [REDACTED] - 16
- [REDACTED] - 13

NCEA Results Since Last Email

Since the last email, the following NCEA results have been recorded:

Name	Result	Standard	Level	Credits
[REDACTED]	Not Achieved	Mathematics and Statistics 3.2 - Apply linear programming methods in solving problems	3	3
[REDACTED]	Achieved with Merit	Mathematics and Statistics 3.2 - Apply linear programming methods in solving problems	3	3
[REDACTED]	Achieved with Merit	Mathematics and Statistics 3.2 - Apply linear programming methods in solving problems	3	3
[REDACTED]	Achieved with Merit	Mathematics and Statistics 3.2 - Apply linear programming methods in solving problems	3	3
[REDACTED]	Achieved with Merit	Mathematics and Statistics 3.2 - Apply linear programming methods in solving problems	3	3

Pastoral Since Last Email

Since the last email, the following pastoral incidents have been recorded

- [REDACTED] - 2026-03-18 - Attendance Concern (KAMAR)
- [REDACTED] - 2026-03-18 - Communication from Parent/Caregiver (CB)
- [REDACTED] - 2026-03-18 - Attendance Concern (KAMAR)
- [REDACTED] - 2026-03-18 - Academic support (BR)
- [REDACTED] - 2026-03-18 - Failure to follow instructions (JR)
- [REDACTED] - 2026-03-18 - Failure to follow instructions (JR)
- [REDACTED] - 2026-03-18 - Attendance Concern (KAMAR)

Recognitions Since Last Email

Since the last email, the following recognitions have been recorded

- [REDACTED] Demonstrated rangatiratanga (9SCI)
- [REDACTED] - Demonstrated rangatiratanga (10SST)
- [REDACTED] n - Demonstrated rangatiratanga (No Subject)
- [REDACTED] Demonstrated manawa-nui, manawa-roa (SCI102)
- [REDACTED] y - Demonstrated rangatiratanga (No Subject)
- [REDACTED] Demonstrated rangatiratanga (9BUS)
- [REDACTED] - Demonstrated maungo rongo (AHM301)
- [REDACTED] - Demonstrated whakaaro-pai (No Subject)
- [REDACTED] - Demonstrated ringa-raup (9ENG)
- [REDACTED] - Demonstrated whakaruru (9SST)
- [REDACTED] - Demonstrated rangatiratanga (9BUS)
- [REDACTED] - Demonstrated maungo rongo (AHM301)
- [REDACTED] - Demonstrated rangatiratanga (Huritao)
- [REDACTED] - Demonstrated ringa-raup (9SCI)

Highest Class Efforts

The 50 students with the most highest class effort grades from the last three weeks are:

[REDACTED]	4.0
[REDACTED]	4.0
[REDACTED]	4.0
[REDACTED]	4.0
[REDACTED]	4.0
[REDACTED]	4.0

Lowest Class Efforts

The 50 students with the most lowest class effort grades from the last three weeks are:

[REDACTED]	0.0
[REDACTED]	0.0
[REDACTED]	1.5
[REDACTED]	2.2
[REDACTED]	2.3
[REDACTED]	2.3
[REDACTED]	2.3
[REDACTED]	2.4
[REDACTED]	2.4
[REDACTED]	2.4