

Date: August 5, 2024
To: MTC Board of Directors
From: Joy Doyle, Executive Director
Re: Revised FY 24-25 Budget Recommendation

Background

Since the Board approved the FY 24-25 budget at its May 14, 2024 quarterly meeting, the Finance Committee considered winter 2024-25 adjustments: (1) service expansions recommended by the Operations Committee and recommended and quoted by Travis Gleason, and (2) the addition of vehicle wraps and driver uniforms, both totaling an increase of ~\$120K to FY 24-25 expenses.

After the FY 24-25 budget was plotted by month including the above additional expenses, at the Finance Committee's recommendation, Downtowner was requested to consider even payments for nine months, October through June, as a way to smooth/even out extreme cash flow low and high points. Downtowner agreed with this modification, which will be reflected in the FY 24-25 MTC Downtowner agreement. With this modification it should be noted that monthly reconciliations will continue to be provided to MTC by Downtowner, and reconciled by McClintock Accountancy monthly, however invoices and credit memos received monthly will not be paid or applied until May, after the season-end reconciliation is submitted and audited by McClintock Accountancy.

In early July, Rick Pendleton and I met and analyzed the assessment revenues included in the FY 24-25 budget and concluded that they were overly conservative. As such, at the July 30, 2024 Finance Committee meeting, it was determined that the FY 24-25 assessment revenues should be increased by \$150K and the proposed revised FY 24-25 budget was adjusted to include this increased revenue.

On page 2 below is a comparison of the FY 24-25 Budget approved by the Board on May 14, 2024 and the proposed revised FY 24-25 Budget.

Although it is not best practice to revise a budget, the Finance Committee recommends that the Board approve the proposed revised FY 24-25 budget because it includes most up to date knowledge and because the fiscal year does not begin until October 1.

Requested Board Action

The proposed revised FY 24-25 budget below reflects all of the changes listed above and shows the overall difference between the two budgets at \$117,716. It is recommended by the Finance Committee for the Board to approve the proposed revised FY 24-25 budget.

Description	Proposed Revised	5/14/24 Approved	Variance
INFLOWS			
Lodging Assessment	849,477	751,153	98,324
OVI Partner Agreement Income	64,531	64,531	-
Palisades Partner Agreement Income	7,944	7,944	-
ERS Partner Agreement Income	-	-	-
Transit Service Reconciliation Refunds			-
Lift Ticket Assessments	265,510	234,778	30,732
Pack Product Assessment	180,944	160,000	20,944
Other Income	-		-
TOTAL INFLOWS	1,368,406	1,218,174	150,000
OUTFLOWS			
Accounting	18,000	18,000	-
Administration	63,680	63,680	-
Bank Fees	-	-	-
Insurance	2,228	2,228	-
Legal	5,000	5,000	-
Membership	400	400	-
Office	300	300	-
Recording Secretary	1,610	1,610	-
Taxes - FTB/IRS/Prep	1,288	1,288	-
Sales & Marketing	8,500	8,500	-
Website	4,000	4,000	-
Board Expense	1,528	1,528	-
Assessment Collection Expense	13,489	13,489	-
Assessment Collection Reconciliation	-	-	-
Distriict Renewal Consultant	-	-	-
OVI Fuel	-	-	-
MTNR Fuel	35,709	35,709	-
Palisades Partner Agreement Expense	6,262	6,262	-
MTNR Transit Service Expense	1,187,309	1,110,968	76,341
MTNR Vehicle Wraps & Driver Uniforms	45,435	-	45,435
MTNR Driver Bonus	5,000	5,000	-
MTNR vehicle storage	8,400	8,400	-
MTNR Transit Service Reconciliation Variances	-	-	-
OVI Transit Service Expense	58,665	58,665	-
OVI Transit Service Reconciliation Charges	-	-	-
ERS Transit Service Expense	-	-	-
ERS Transit Service Reconciliation Charges	-	-	-
Other / Miscellaneous	-	-	-
TOTAL OUTFLOWS	1,466,803	1,345,045	121,758
NET SURPLUS / LOSS	(98,397)	(126,871)	28,474
PROJ. BEGINNING CASH	1,131,609	1,131,609	
PROJ. ENDING CASH	1,033,212	1,004,738	