

## Late, Missing, or Incomplete Assignment Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Assignment: \_\_\_\_\_

### Why did you miss the deadline?

- ☐ Sports (game or practice)
- ☐ Work
- ☐ I didn't understand the material
- ☐ I didn't understand the instructions
- ☐ I didn't want to do it
- ☐ I procrastinated too long
- ☐ Too much work/studying for other classes
- ☐ Illness
- ☐ Travel
- ☐ Group event outside of school
- ☐ Other: \_\_\_\_\_

**Please explain:**

### Which next step would you like to pursue?

- ☐ Studying/completing work at home
- ☐ After-school help from teacher
- ☐ After-school help from a peer tutor
- ☐ Help with time management
- ☐ Meeting with the counselor
- ☐ Conversation with teacher and parent
- ☐ Other: \_\_\_\_\_

**Please explain:**