

Hello Students,

The last day of the FALL SEMESTER is Friday, December 15th. The last night you'll stay in your apartment is Thursday night. Any students staying after this date may need a winter break contract. Please reach out to us about your contract status for winter and the break.

- Winter Break Check-ins will be Friday, December 15<sup>th</sup> after 3pm

### **Car Storage**

This year we will be issuing a special permit for winter residents leaving their cars over the break. You'll leave the permit on the interior dash of your vehicle and it will direct you where to park next to our visitor parking. All other cars may be booted or towed as we likely will do a snow removal lot clearing over the break.

### **Current Resident, Same Winter Apartment STORAGE**

We offer free storage over the Christmas break as long as you follow the storage agreement.

### **Current or New Residents in New Apartment STORAGE**

Starting Tuesday, December 12th through Friday, December 15th you can move your items into an EMPTY BED in your winter apartment for FREE storage only. All transfers must be done during this time. We will have final room assignments completed on Monday, December 11th. Keys will not be distributed for students needing storage only. We are not responsible for any lost, damaged, or stolen items that are stored over the break.

We ask that you check with our offices before moving in any items. If you do not check with the manager and your room assignment changes, you will be responsible to move your items to the most updated room. You can check with me about this via email, text, or in person.

### **Current and New Residents staying for break after December 16th**

If you are wanting to MOVE-IN AND STAY in your new or current apartment you can only do so Friday, December 15th after 6pm. You will need to check-in with the manager late Friday afternoon. We will let you know that time as we get closer to check-ins. Keys will be distributed and cleaning requirements will be enforced.