

MISSION ACTION YOUTH ORGANISATION (MAYO)

Risk Management Plan

For Victorian Incorporated Association Working with Children in Years 7–12

1. Introduction

This Risk Management Plan outlines strategies to identify, assess, and mitigate risks associated with activities involving children in Years 7–12. It supports compliance with Victoria's Child Safe Standards and promotes a safe environment for all participants.

2. Objectives

- Ensure the safety and wellbeing of children.
- Minimise risks associated with physical, emotional, and online environments.
- Promote a culture of continuous improvement in child safety practices.

3. Risk Identification

Risks may arise from:

- Inadequate supervision during activities.
- Unscreened staff or volunteers.
- Unsafe physical environments.
- Online interactions and digital platforms.
- Lack of clear reporting procedures.

4. Risk Assessment

Each identified risk is assessed based on:

- Likelihood of occurrence.
- Potential impact on children.
- Existing controls and their effectiveness.

5. Risk Mitigation Strategies

- Conduct Working with Children Checks for all endorsed members and volunteers.
- All endorsed members and volunteers must have current child safety training.
- Maintain safe physical environments (e.g., venues, equipment).
- Implement secure online communication protocols.
- Develop and communicate reporting mechanisms for concerns.

6. Monitoring and Review

This plan will be reviewed annually or following any incident. Feedback from children, families, staff, and volunteers will inform updates. Risk assessments will be documented and stored securely.

(Reviewed 25th Sept 2025)

Any queries regarding this policy, please contact MAYO mayostudios1@gmail.com