

How to Record Video Using the Ipevo Doc Cam and the Visualizer App

You will need:

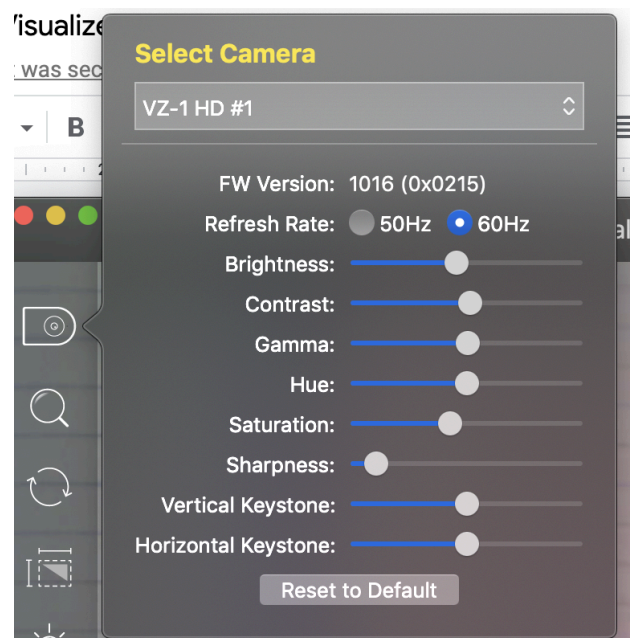
An Ipevo Document Camera

Visualizer Software - Visit Self Service to Install and Keep Visualizer in your Dock permanently. (Right-Click>Options)

Procedure:

A. Connect the Ipevo

1. Connect your Ipevo to your computer using the USB cord. A power cord is not needed as the IPEVO gets its power from your computer.
2. Turn the Ipevo on. You should see the white light select the Computer on the front of the VZ-1 HD model of the Ipevo.
3. Use Auto Resolution on the Ipevo dial.



B. Using Visualizer

1. Select the VZ-HD 1 from the Camera icon in the top left corner of the Visualizer window.
2. You should see Ipevo view vs. your Facetime camera view. If you find that the camera is not available, force quit the Visualizer App and reopen.
3. To record Video, Select the Video Camera from the options available when you click on the camera.
4. When you click on the video camera, you will be asked where you want the video stored on your computer. ProTip: Create a folder on your desktop and store all video mp4 files from Ipevo there. You can also drag any of the videos into your Google

Drive for easy access for other projects. By doing so, mp4 files from your Drive can be shared in the same way as other Google files and easily inserted into Google Slides.

5. After you choose a destination, Ipevo will begin Preparing to record and will begin recording. You can pause and resume recording. Once you stop the recording the mp4 file will be available in the folder on your Desktop. Best practice is to open that folder and name your video for easy finding later!

6. You can also upload mp4 files directly into Schoology Assignment and Discussion Descriptions and Schoology Pages. Anywhere you can upload a file, you can add these mp4s. Some examples are:

- a. Materials > Add File, Link, External Tool
 - b. Materials>Assignment>Insert Content> Media
7. These mp4 files can also be used to create your own Playposits.

