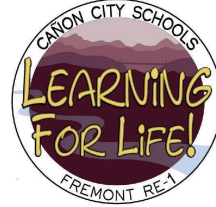


# CAÑON CITY HIGH SCHOOL

## 2025-2026 Student Handbook



### **Cañon City School District's Core Four Beliefs:**

- 1. We meet the social-emotional needs of all students, putting Maslow's Hierarchy of Needs before Bloom's Taxonomy.**
- 2. We believe learning growth matters most, requires risk-taking, and the work we do in our schools has the greatest impact on this.**
- 3. We're future-focused, believing the development of certain traits and skills will best prepare our students for ever-changing careers.**
- 4. We emphasize what is good for kids over the needs and comfort of adults.**

***ALL Cañon City High School students will have opportunities to explore career pathways of interest while gaining skills needed to be successful in any life endeavor and while enjoying many traditional high school experiences valued by students and the greater community.***

*CCHS Mission Statement*

Cañon City High School  
1313 College Avenue  
Cañon City, Colorado 81212  
(719) 276-5870  
(719) 276-5950 FAX

Bill Summers, Principal  
Shane Thornton, Assistant Principal  
Jennifer Gonzales, Assistant Principal  
David Laughlin, Athletic Director  
Leo Garand, Dean of Students

[www.canoncityschools.org/schools/high-school/index](http://www.canoncityschools.org/schools/high-school/index)

# CAÑON CITY HIGH SCHOOL BELL SCHEDULES

## CCHS TIGER SCHEDULE

### REGULAR BELL SCHEDULE

First Block	8:00 - 9:17
Second Block	9:22 - 10:44
Third Block	10:49 - 12:06
Lunch	12:11 - 12:51
Fourth Block	12:51 - 2:08
Fifth Block	2:13 - 3:30

### TIGER PEP ASSEMBLY SCHEDULE

First Block	8:00 - 9:13
Second Block	9:18 - 10:31
Third Block	10:36 - 11:49
Lunch	11:54 - 12:34
Fourth Block	12:34 - 1:47
Fifth Block	1:52 - 3:02
Pep Assembly	3:10 - 3:30



## **NEW** WEDNESDAY ADVISORY SCHEDULE

First Block	8:00 - 9:05
Second Block	9:10 - 10:20
Advisory	10:25 - 11:20
Third Block	11:25 - 12:30
Lunch	12:30 - 1:10
Fourth Block	1:15 - 2:20
Fifth Block	2:25 - 3:30

### HALF DAY SCHEDULE

First Block	8:00 - 8:41
Second Block	8:46 - 9:27
Third Block	9:32 - 10:13
Fourth Block	10:18 - 10:59
Fifth Block	11:04 - 11:45
Grab and Go Lunch available	

### DELAYED START BELL SCHEDULE

First Block	10:00 - 10:55
Second Block	11:00 - 11:55
Lunch	12:00 - 12:40
Third Block	12:40 - 1:35
Fourth Block	1:40 - 2:35
Fifth Block	2:40 - 3:30

# ***INTERACTIVE TABLE OF CONTENTS***

[Academic Intervention and Enrichment Policy, Work Sessions Program, and Friday/Saturday Sessions](#)  
[Academic Letter](#)  
[Accidents](#)  
[Activity Card](#)  
[Advanced Placement Testing](#)  
[Anti-Bullying Policy](#)  
[Assembly Attendance and Conduct](#)  
[Attendance Policy, Definitions, Procedures, and Consequences](#)  
[Flex Scheduled Courses](#)  
[Bus Transportation](#)  
[Canon City Schools District Policy Links](#)  
[Commencement Honor Cords](#)  
[Confidential Cumulative Student Files Access Records](#)  
[Crisis Prevention](#)  
[Dance Rules](#)  
[Discipline](#)  
[Dress Code](#)  
[Due Process](#)  
[Equal Education Opportunities](#)  
[Electronic & Sound Equipment](#)  
[Expulsion](#)  
[Extracurricular Fees](#)  
[Emergency Drills and Protocol](#)  
[Field Trips](#)  
[Grade Classification of Students](#)  
[Graduation Requirements](#)  
[Graduation with Honors Requirements](#)  
[Guidance Department](#)  
[Hall Passes](#)  
[Health Services](#)

[Homework Policy](#)  
[Home-Schooled Students \(IHBG\)](#)  
[Honor Roll](#)  
[I.D. Card and Scanning System](#)  
[Junior Honor Escorts](#)  
[Independent Block](#)  
[Locker Information](#)  
[Messages for Students](#)  
[Military Recruitment](#)  
[Open/Closed Campus Policy](#)  
[Parents at School](#)  
[Parent Concerns/Complaint Procedure](#)  
[Public Concerns and Complaints](#)  
[Public Displays of Affection \(PDA\)](#)  
[Release of Information](#)  
[Report Cards](#)  
[Schedules \(Student Class\)](#)  
[School Closings, Delays, and Cancellations](#)  
[School Nutritional Services](#)  
[Secret Societies/Gang Activity](#)  
[Special Needs Students](#)  
[Student Deliveries](#)  
[Student Drop Off and Pick Up](#)  
[Student Parking Lot](#)  
[Student Valuables and Thefts](#)  
[Substance Abuse Protocol](#)  
[Suspension](#)  
[Tardiness](#)  
[Universal Assessment Policy](#)  
[Visitor Rules](#)  
[Withdrawals and Transfers](#)  
[Work-Based Experience](#)

## ***TIGER CLUBS & ACTIVITIES***

[List of Athletics and Activities](#) available to CCHS students.

### ***TIGER ATHLETICS***

[Boys Baseball](#)

[Girls Softball](#)

[Boys Basketball](#)

[Girls Basketball](#)

[Cheerleading](#)

[Boys and Girls Cross Country](#)

[Dance Team](#)

[Football](#)

[Boys Golf](#)

[Girls Golf](#)

[Gymnastics](#)

[JROTC Color Guard and Drill Team](#)

[JROTC Rifle Team](#)

[Boys Soccer](#)

[Girls Soccer](#)

[Boys Tennis](#)

[Girls Tennis](#)

[Boys and Girls Track](#)

[Girls Volleyball](#)

[Boys Volleyball](#)

[Boys Wrestling](#)

[Girls Wrestling](#)

[Mountain Biking](#)

[ESports](#)



## ***EQUAL EDUCATIONAL OPPORTUNITIES***

In compliance with Titles VI & VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, the Americans with Disabilities Act, the Genetic Information Nondiscrimination Act of 2008, and Colorado law, School District Fremont RE-1 does not unlawfully discriminate against otherwise qualified students, employees, applicants for employment, or members of the public on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, or need for special education services. Discrimination against employees and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth is also prohibited in accordance with state and/or federal law.

Complaint procedures have been established for students, parents, employees, and members of the public. The following person(s) have been identified as the compliance officer for the district employees and members of the public:

Director of Human Resources 101 N. 14th Cañon City, CO 81212 719-276-5700  
[jamie.davis@canoncityschools.org](mailto:jamie.davis@canoncityschools.org)

The following person(s) have been identified as the compliance officer for the district students and parents:  
Director of Special Services 101 N. 14th Cañon City, CO 81212 719-276-5700 [tim.renn@canoncityschools.org](mailto:tim.renn@canoncityschools.org)

Complaints may be filed verbally, in writing, or anonymously. If you wish to file a complaint using the district complaint form, please visit the Human Resources link at [www.canoncityschools.org](http://www.canoncityschools.org) to access the form or see policy AC-E-2.

## Canon City District Policy Website:

Policy File	Policy Name
<a href="#">AC, AC-R, AC-E</a>	Nondiscrimination/Equal Opportunity (and complaint process)
<a href="#">ADC</a>	Tobacco Free Schools
<a href="#">ADF</a>	Local Wellness Policy
<a href="#">EBCE</a>	School Closings and Cancellations
<a href="#">IHAMR</a>	Health and Family Life/Sex Education (Exemption Procedure)
<a href="#">IHODA</a>	Concurrent Enrollment
<a href="#">IKA</a>	Grading/Assessment Systems
<a href="#">IKF-2</a>	Graduation Requirements (Beginning with Class of 2021)
<a href="#">IMB</a>	Teaching about Controversial Issues and Use of Controversial Materials
<a href="#">IMBB</a>	Exemptions from Required Instruction
<a href="#">JB</a>	Equal Education Opportunity
<a href="#">JBB</a>	Sexual Harassment
<a href="#">JH</a>	Student Absences and Excuses
<a href="#">JHB</a>	Truancy
<a href="#">JIC</a>	Student Conduct
<a href="#">JICA</a>	Student Dress Code
<a href="#">JICC</a>	Student Conduct in School Vehicles
<a href="#">JICDA</a>	Code of Conduct
<a href="#">JICDD</a>	Violent and Aggressive Behavior
<a href="#">JICDE</a>	Bullying Prevention Education
<a href="#">JICEA</a>	School-Related Student Publications
<a href="#">JICEC</a>	Student Distribution of Noncurricular Materials
<a href="#">JICF</a>	Secret Societies/Gang Activity
<a href="#">JICH</a>	Drug and Alcohol Involvement by Students
<a href="#">JICI</a>	Weapons in School
<a href="#">JICJ</a>	Student Use of Cell Phones and Other Personal Technology Devices
<a href="#">JIH</a>	Student Interviews, Interrogations, Searches, and Arrests
<a href="#">JA-1</a>	Student Organizations
<a href="#">JK and JK-R</a>	Student Discipline
<a href="#">JK-2</a>	Discipline of Students with Disabilities
<a href="#">JKA, JKA-R</a>	Use of Physical Intervention and Restraint
<a href="#">JKA-E-2</a>	Complaint Procedures and Regulations Regarding the Use of Restraint or Seclusion
<a href="#">JKBA and JKBA-R</a>	Disciplinary Removal from Classroom
<a href="#">JKD/JKE</a>	Suspension/Expulsion of Students
<a href="#">JLA</a>	Student Insurance Programs
<a href="#">JLCB and JLCB-R</a>	Immunization of Students
<a href="#">JLCD</a>	Administering Medication to Students
<a href="#">JLCDA</a>	Students with Food Allergies
<a href="#">JLDAC</a>	Screening and Testing of Students (And Treatment of Mental Disorders)

<a href="#">JLDAC-E</a>	Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)
<a href="#">JLF</a>	Reporting Child Abuse/Child Protection
<a href="#">JLFE</a>	Sex Offender Information
<a href="#">JQ</a>	Student, Fees, Fines, and Charges
<a href="#">JRA/JRC</a>	Student Records/Release of Information on Students
<a href="#">JRA/JRC-R</a>	Student Records/Release of Information on Students (Review, Amendment and Hearing Procedures)
<a href="#">JRA/JRC-E-1</a>	Notification to Parents and Students of Rights Concerning Student Education Records
<a href="#">JRCA</a>	Sharing of Student Records/Information between School District and State Agencies
<a href="#">JS</a>	Student Use of the Internet and Electronic Communications
<a href="#">KBBA</a>	Custodial and Noncustodial Parent Rights and Responsibilities
<a href="#">KI</a>	Visitors to Schools
<a href="#">KE</a>	Public Concerns and Complaints
<a href="#">KE-R</a>	Public Concerns and Complaints

## Tiger Culture

### *In This School ...*

... we are ***Passionate***. We live, compete, perform, play, work, learn, encourage, grow, and care passionately about each other. We willingly and eagerly put our all into everything we do and enthusiastically acknowledge that this is what it means to be a Tiger.

... we are ***Real***. We are loud, quiet, outgoing, shy, friendly, reserved, goofy, energetic, and everything in between. We celebrate our most significant triumphs when we put down the mask we tend to hide behind, fully step into the person we are, and live each day as we are meant to be.

... we are ***Inclusive***. We know and understand that we are all in this together, each of us trying to do the best we can each day. We believe in “everybody is somebody,” and we look out for, invite, and include each other in the unique experience of being a Tiger.

... we are ***Driven***. We constantly work towards the believed path and purpose that is currently before us and realize the journey has set forward, sideways, and sometimes even backward. We continually put our everything into these formative live experiences at every opportunity we gratefully receive.

... we are ***Empathetic***. We recognize and value the importance of meeting each other where we are individually. We realize the power of simply and honestly being fully present for one another so we all feel seen, heard, and ultimately valued for who we are.

**This ... is who we are.**

Check out our student-produced video entitled [CCHS Experience](#).



The contents in this book are intended to be a guide for parents and students and may contain typographical errors or errors in content. This content may be subject to review, revision, and adoption by the Cañon City Schools Board of Education at any point in the school year as the Board adopts new policy changes, the Colorado State Statutes are revised, or as the Colorado Commission on Higher Education admission requirements are amended. Revisions will be communicated to parents and students through the quarterly school newsletter posted on the Cañon City High School website at <https://cchs.canoncityschools.org>.

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## **Welcome to Cañon City High School, “Home of the Tigers”**

### **Student Conduct and Discipline Code Handbook (JIC)**

Following Canon City RE-1 policy, Canon City High School annually publishes the policies for student conduct and discipline. These policies are included in this handbook.

### **Public Concerns and Complaints (KE and KE-R)**

Constructive criticism motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively is welcomed by the Board of Education.

Public complaints made pursuant to this policy may involve personnel or district operations. Such complaints shall be processed in accordance with this policy's accompanying regulation. Public complaints concerning unlawful discrimination, instructional resources, or teaching methods shall be processed according to applicable Board policy, as listed in this policy's cross-references.

This policy and accompanying regulation shall not apply to parent/guardian concerns or complaints filed on behalf of a student or concerning a student. If a parent/guardian files a complaint, the district shall follow applicable Board policy in responding to the complaint, as listed in this policy's cross references.

The Board relies on district staff to resolve concerns raised by the public and believes that complaints are best handled and resolved as close to their origin as possible. Therefore, whenever a complaint is made directly to the Board or an individual Board member, it shall be referred to the superintendent, who shall process the complaint in accordance with this policy's accompanying regulation, [KE-R](#).

### **Student Code of Conduct (JICDA)**

Per applicable law and Board policy concerning student suspensions, expulsions, and other disciplinary interventions, the principal or designee may suspend or recommend expulsion of a student in third grade and higher grade levels who engages in one or more of the following activities while in school buildings, on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event and off district property when the conduct has a nexus to school or any district curricular or noncurricular event.

1. Causing or attempting to cause damage to district property or stealing or attempting to steal district property.
2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
3. Willful destruction or defacing of district property.
4. Commission of any act which, if committed by an adult, would be robbery or assault as defined by state law.
5. Committing extortion, coercion, or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.

6. Engaging in verbal abuse, i.e., name-calling, ethnic or racial slurs, either orally or in writing, or derogatory statements addressed publicly to an individual or a group that precipitates disruption of the district or school program or incites violence.
7. Engaging in "hazing" activities, i.e., forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep, food, or drink, or any other behavior which recklessly endangers the health or safety of an individual for purposes of initiation into any student group.
8. Violation of the Board's policy on bullying prevention and education.
9. Violation of criminal law that has an effect on the district or the general safety or welfare of students or staff.
10. Violation of any Board policy, regulations, or established school rules.
11. Violation of the Board's policy on weapons in the schools. Expulsion shall be mandatory for bringing or possessing a firearm per federal law.
12. Violation of the Board's policy on student conduct involving drugs and alcohol.
13. Violation of the Board's violent and aggressive behavior policy.
14. Violation of the Board's tobacco-free schools policy.
15. Violation of the Board's policies prohibiting sexual or other harassment.
16. Violation of the Board's policy on nondiscrimination.
17. Violation of the Board's dress code policy.
18. Violation of the Board's policy on gangs and gang-like activity.
19. Throwing objects, unless part of a supervised school activity, that can or do cause bodily injury or damage to property.
20. Directing profanity, vulgar language, or obscene gestures toward other students, school personnel or others.
21. Lying or giving false information, either verbally or in writing, to a district employee.
22. Engaging in scholastic dishonesty, including but not limited to cheating on a test, plagiarism, or unauthorized collaboration with another person in preparing work.
23. Making a false accusation of criminal activity against a district employee to law enforcement or the district.
24. Behavior on or off school property that is detrimental to the welfare or safety of other students or school personnel, including behavior that creates a threat of physical harm to the student exhibiting the behavior or to one or more other students.
25. Repeated interference with the district's ability to provide educational opportunities to other students.
26. Continued willful disobedience or open and persistent defiance of proper authority, including deliberate refusal to obey a member of the district staff.

## **Crisis Prevention**

In the event of a crisis, Canon City Schools reserve the right to provide crisis intervention services to students and staff. These services may be psychoeducational or psychological and be provided within small groups or individual sessions. Regional mental health agencies' crisis response teams may support our crisis intervention teams. Parents may opt their student(s) out of crisis intervention services through a written request.

### **Immediate Removal from Class (JKBA)**

Unless the behavior is extreme, as determined by the teacher, a teacher shall warn a student that continued misbehavior may lead to removal from class. When the teacher determines removal is appropriate, the teacher should call the school's security staff. When assistance arrives, the teacher or the security staff member should accompany the student to the main office.

The principal or designee shall be informed of the reason for the student's removal. Within 20 minutes of the student's removal from class, the teacher shall submit to the building principal or designee a concise written explanation, within *Infinite Campus*, of the basis for the student's removal from class.

### **Alternate-to-Suspension (ATS) (JKD/JKE)**

In most cases, replaces out-of-school suspension (OSS). During the all-day class period, students will work on assignments provided by their regular classroom teachers, a school service project, and restorative practices (as deemed necessary by the admin staff). Students who miss their assigned ATS date or fail to comply with its rules may be reassigned additional days or suspended/expelled. Students will not return to class until they have reached the desired outcome.

### **Out-of-School-Suspension (OSS) (JKD/JKE)**

Temporarily prohibits a student from attending classes and school events. Students under suspension will not be present in the building, on the school grounds, or permitted to attend school functions. Typically, OSS occurs while a student awaits expulsion or when ATS is unsafe or inviable. During the last week of each semester, OSS will also be the primary form of discipline.

### **Expulsion (JKD/JKE)**

The Superintendent of Schools may deny a student the opportunity to attend school at CCHS for the remainder of a school term and, in some cases, up to one calendar year. This action will be taken only after all other methods of treatment and correction have been exhausted, and the complete rights of the individual to due process have been satisfied. Students under expulsion will have their identification badges confiscated and will not be present in the building, on or near school grounds, or permitted to attend school functions.

### **Due Process**

The Board of Education and/or school designees shall provide due process of law to students, parents, and school personnel through written procedures consistent with the law for the suspension or expulsion of students and the denial of admission. Due process is inherent within and between each level of violation.

### **Open/Closed Campus Policy**

CCHS is an open campus for upper-class students and most 9th graders. A student who is placed on a closed campus restriction is not permitted to leave the building (except for the front steps) during school hours unless it is for educational reasons and a teacher accompanies them.

A **9th-grade student** will be placed on a closed campus if any of the following conditions are met:

- Behavior:

- 1st referral that results in disciplinary action taken (ATS or other) will equate to open campus privileges revoked for the immediate next 15 calendar days (excludes extended breaks).
- 2nd referral with disciplinary action taken (ATS or other) will result in loss of open campus privileges for 30 school days (excludes extended breaks).
- 3rd referral with disciplinary action taken (ATS or other) will result in loss of open campus privileges for the remainder of the school year.
- Tardies:
  - 10 or more tardies for the school year will equate to open campus privileges revoked for the immediate next 15 school days (excludes extended breaks).
  - 20 or more tardies for the school year will equate to open campus privileges revoked for the immediate next 30 school days (excludes extended breaks).
  - 40 or more tardies for the school year will equate to open campus privileges revoked for the remainder of the school year.
- Attendance:
  - If the student is on an activities and events restriction due to attendance issues, their open campus privileges will be revoked until they remove themselves.

If a student violates the closed campus policy, the following actions will be taken:

- 1st Violation:
  - 2 lunch detentions and their closed campus will be extended an additional 15 calendar days (excludes extended breaks).
- 2nd Violation:
  - 1 day of ATS and their closed campus will be extended an additional 30 calendar days (excludes extended breaks).
- 3rd Violation:
  - 3 days of ATS and their closed campus will be extended for the remainder of the school year

A freshman parent may request a closed campus for their student at any time. Parents of the upper three grade levels may also request a closed campus if they work with the administration on an incentive to remove the restriction when grades/behaviors improve.

## Violations and Procedures for Disciplinary Action

*Failure to follow the rules will result in disciplinary action. Each type of violation and its disciplinary action procedure is outlined in the following matrix using a progressive method. **The Principal has the right to choose a higher or lower level of discipline for extenuating circumstances. Further, Restorative Practices will be implemented along with traditional disciplinary actions. Students may participate in restorative conversations and actions to help repair the harm they have caused others.***

### Infraction Timing/Location:

Despite the timing or location of an infraction, cyber harassment and bullying that occurs off campus or outside of school hours, and that is “brought to school” and substantially disrupts the school environment, must be addressed by school administrators.

### CCHS Campus Defined:

During the school day and after school activities, Rudd Park and the area known as the “slabs,” which includes the basketball courts next to the swimming pool, are considered part of the CCHS campus for the purposes of student behavior and discipline. The intergovernmental agreement between the City of Cañon City and Cañon City Schools was approved by the City Council on August 17, 2020. These specific areas are monitored by school-based camera systems. Further, school discipline can be enacted in geographical locations outside of the CCHS campus, provided that students are under the supervision/timeframe of a school event (e.g., a field trip to a location in the community where a student commits an infraction that is against school policy).

Behavior	Occurrence of Behavior and Consequence			
<b>Notes:</b> <ul style="list-style-type: none"><li>• <b>Every</b> infraction at <b>any</b> occurrence will result in an Infinite Campus write-up by a teacher or administrator. Level 1 write-ups are typically done under the “Teacher Documentation” tab. Level 2-4 write-ups belong under the “Behavior” tab and will be handled by administration.</li><li>• Lunch or after-school detentions may be used by any teacher as a behavior modifier for level 1 infractions. For example, a student who is tardy can be assigned detention to deter the behavior.</li><li>• Confiscated items that are not allowed at school will not be returned to the student or parent.</li></ul>				
<b>Level 1:</b> Behaviors that do not immediately require administrator involvement	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>
<p><b><u>Classroom Disruptions</u></b> (Not limited to the following)</p> <ul style="list-style-type: none"><li>• Failure to follow directions</li><li>• PDA</li><li>• Throwing Objects</li><li>• Dress Code (see note)</li></ul> <p>• If these behaviors occur outside of your classroom, during passing periods, lunch, etc., the student(s) may be brought to the office</p> <p><i>Note: For Dress Code violations, students will have these options:</i></p> <p>1. Change</p>	<p>Teacher will hold a conference with the student</p> <p>Teacher <b>must</b> contact parent</p> <p>Teacher will record the behavior in Infinite Campus under the Teacher Documentation tab</p>	<p>Teacher will issue a detention to the student</p> <p>Teacher <b>must</b> contact parent</p> <p>Teacher will record the behavior in Infinite Campus under the Teacher Documentation tab</p>	<p>Teacher will send the student to the office and the administration will address the issue.</p> <p>Administration will contact parent</p> <p>1-2 days of lunch detention will be assigned to the student</p>	<p>Teacher will send the student to the office and the administration will address the issue.</p> <p>Administration will contact the parent.</p> <p>The student will be removed from the class for the day.</p>

<p>2. <i>Call home for other clothes</i></p> <p>3. <i>Be provided alternate clothing from the school nurse's office</i></p> <p>Failure to comply with the 3 provided options will result in 1 day of ATS</p>				1-3 days of ATS will be assigned to the student
<b>Level 1:</b> Behaviors that do not immediately require administrator involvement	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>
<p><b><u>Student Conduct</u></b></p> <ul style="list-style-type: none"> <li>•Inappropriate language</li> <li>•Obscene gestures</li> <li>•Profanity</li> </ul> <p>•If these behaviors occur outside of your classroom, during passing periods, lunch, etc., the student(s) may be brought to the office</p>	<p>Teacher will hold a conference with the student</p> <p>Teacher <b><u>must</u></b> contact parent</p> <p>Teacher will record the behavior in Infinite Campus under the Teacher Documentation tab</p>	<p>Teacher will issue a detention to the student</p> <p>Teacher <b><u>must</u></b> contact parent</p> <p>Teacher will record the behavior in Infinite Campus under the Teacher Documentation tab</p>	<p>Teacher will send the student to the office and the administration will address the issue.</p> <p>Administration will contact parent</p> <p>1-3 Lunch Detentions or 1 day of ATS</p>	<p>Teacher will send the student to the office and the administration will address the issue.</p> <p>Administration will contact parent</p> <p>1-3 days of ATS</p>
<p><b><u>Missing/Wrong Place</u></b></p> <ul style="list-style-type: none"> <li>•A student doesn't have the proper pass</li> <li>•Student is out of the class for an extended period of time</li> <li>•Student is not in the area where the pass indicates</li> </ul>	<p>Student will be returned to class</p> <p>Teacher will document incident in Infinite Campus under Teacher Documentation</p>	<p>Student will be returned to class</p> <p>Teacher will assign discipline, contact parents, and document in Infinite Campus</p>	<p>Student will be brought to administration.</p> <p>1 lunch detention will be assigned, and parent contacted</p>	<p>Student will be brought to administration.</p> <p>1-2 days of ATS will be assigned and parents contacted.</p> <p><b>5th or more occurrences:</b> Will result in Step 2 on Level 2 insubordination offense</p>
<p><b><u>Forgery, Cheating, Plagiarism, Academic Dishonesty</u></b></p> <p>(Applies to the student who cheats and the student who is knowingly cheated from)</p> <ul style="list-style-type: none"> <li>•Cheating on a test/quiz/assignment</li> <li>•Plagiarism</li> <li>•Forgery</li> </ul>	<p>Loss of credit for the assignment</p> <p>Teacher will notify parents and document in Infinite Campus</p>	<p>Loss of credit for the assignment</p> <p>Student will be sent to administration where parents will be contacted.</p> <p>1 day of ATS</p>	<p>Loss of credit for the assignment</p> <p>Student will be sent to administration where parents will be</p>	<p>Student will be removed from class with a withdrawal/fail (W/F)</p> <p>1-3 days of ATS</p>

			contacted. 1-3 days of ATS	
<b>Level 1:</b> Behaviors that do not immediately require administrator involvement	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>
<p><b><u>Electronic Device Violations</u></b></p> <p>•Phones inside every classroom in the building are under a strict “<b>no see, no hear</b>” policy. They may not be out or heard at any time from bell-to-bell in the instructional environment. Teachers have the right to ask students to store their phones in their backpacks during class.</p> <p>•Phones/Earbuds are only allowed before school, during passing periods, and after school. (Broadcasting audio over speakers is not allowed at any time unless expressly authorized by a teacher/administrator.)</p> <p>•Headphone use with Chromebooks is at the discretion of the teacher and MUST BE the school-issued variety.</p> <p>•Any student who fails to check their phone/earbuds will also receive consequences for defiance (level 3) in addition to the phone violation. Parents will be contacted, and student must be picked up.</p> <p>•Violations 3-6 count towards a student's Habitually Disruptive status</p> <p><b><u>5th Violation</u></b> (Detrimental Behavior)</p> <ul style="list-style-type: none"> <li>• Behavior referral will be recorded in IC *Detrimental Behavior*</li> <li>• <b>Student receives 3 days of ATS</b></li> <li>• Admin Parent contacted about violation/consequences</li> <li>• Parent MUST pick the phone/earbuds up</li> </ul> <p><b>** A restorative circle with FCRJ will be scheduled and completed for 1 day deferred of ATS</b></p> <p><b><u>6th Violation</u></b> (Detrimental Behavior)</p> <ul style="list-style-type: none"> <li>• Behavior referral will be recorded in IC</li> <li>• Student is recommended for expulsion from Canon City High School</li> <li>• Parent picks up student</li> </ul>	<ul style="list-style-type: none"> <li>• Behavior referral will be recorded in IC *Defiance*</li> <li>• Student referral will be recorded in IC</li> <li>• Student checks phone/earbuds in the office</li> <li>• Admin Parent contacted about the violation</li> <li>• Student can retrieve phone/earbuds after school</li> </ul> <p><b>**Policy review meeting with the student**</b></p>	<ul style="list-style-type: none"> <li>• Behavior*Defiance*</li> <li>• Student checks phone/earbuds in the office</li> <li>• <b>Student receives 2 days of lunch detention</b></li> <li>• Admin Parent contacted about the violation/consequence</li> <li>• Student can retrieve phone/earbuds after school</li> <li>• A restorative opportunity will be offered to teach the student about cell phone concerns. One lunch detention will be deferred if it is successfully completed.</li> </ul>	<ul style="list-style-type: none"> <li>• Behavior referral will be recorded in IC *Detrimental Behavior*</li> <li>• Student checks phone/earbuds in the office</li> <li>• <b>Student receives 1 day of ATS</b></li> <li>• Admin Parent contacted about violation/consequences</li> <li>• Parent MUST pick the phone/earbuds up</li> </ul> <p><b>**Policy review meeting with the parent**</b></p> <p><b>**Restorative process with FCRJ offered**</b></p>	<ul style="list-style-type: none"> <li>• Behavior referral will be recorded in IC *Detrimental Behavior*</li> <li>• Student checks phone/earbuds in the office</li> <li>• <b>Student receives 2 days of ATS</b></li> <li>• Admin Parent contacted about violation/consequences</li> <li>• Parent MUST pick the phone/earbuds up</li> </ul> <p><b>**When the parent picks up the phone, there will be a parent/student/admin meeting and the student will be placed on a no phone/earbud policy on school grounds. (1 day restored for this conversation; restorative justice)</b></p>

### **Tardy Policy**

- Tardies are considered a disruption to the class's learning environment.
- Tardies are **cumulative throughout the school year** and reset in between school years.
- A student is considered tardy when the bell rings until 30 minutes after class starts. After 30 minutes, a student is considered absent.

1. At ten (10) total tardies, a student will receive two (2) lunch detentions.
2. Total tardies exceeding twenty (20) will be considered a level 2 offense, and the student will receive one (1) day of ATS.
  - a. Total tardies exceeding twenty (20) will exclude a student from attending extracurricular events until student has attended five (5) consecutive days without a tardy. This includes Homecoming and Prom activities.
3. Total tardies exceeding forty (40) will be considered a level 2 offense, and the student will receive three (3) days of ATS. Activities and Events Restrictions will apply to the student until they attend school ten (10) straight days without an unexcused tardy.
4. Total tardies exceeding sixty (60) a student can be considered for expulsion as a habitual offender.

There will also be consequences levied to students participating in any CHSAA-sanctioned activities.

REF: BoE Policy JH

<b>Level 2: Handled by Administration</b>  All level 2 infractions will count towards a student being habitually disruptive	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>
<b><u>Security Violation</u></b>  Student violates security policy. For example: <ol style="list-style-type: none"><li>1. Opening an unauthorized entry to another person at any time</li><li>2. Entering an unauthorized entry</li><li>3. Willful negligence in following procedures during an emergency drill to include pulling a fire alarm (automatically jumps to 3rd offense)</li><li>4. Dangerous weapons not defined by BoE Policy JIC1 to include a knife not meeting the requirement for a deadly weapon</li><li>5. More than 1 person in a stall in</li></ol>	Detention - 3 days of ATS	1-3 days of ATS	3-5 days of ATS	



<p>the bathroom</p> <p>Note: see JICI for expulsion-worthy weapons</p>				
<p><b><u>Insubordination and/or detrimental behavior</u></b></p> <ul style="list-style-type: none"> <li>•Student insubordination/disrespect to school personnel</li> <li>•Student disregard and/or defiance of authority (Supervisors, Chaperones, Substitutes, Bus Drivers, Teachers, Administrators, Staff Members)</li> <li>•Any behavior deemed detrimental to the educational environment</li> </ul>	<p>Removal from class for the day</p> <p>1-3 days of lunch detention</p>	<p>Removal from class for the day</p> <p>1-3 days of ATS</p>	<p>Removal from class for the day</p> <p>3-5 days of ATS</p>	
<p><b><u>Tobacco/Marijuana/Alcohol Products, including any form of a vapor device (See Substance Abuse Protocol Flowchart)</u></b></p> <ul style="list-style-type: none"> <li>•Tobacco/marijuana products include not only typical products (cigarettes, chewing tobacco, joints, etc.), but electronic or vapor cigarettes and/or edibles.</li> <li>•Students who are in the bathroom with a student who is using any of the aforementioned products will also receive the same consequences.</li> </ul>	<p>All products will be confiscated</p> <p>1-3 days of ATS</p>	<p>All products will be confiscated</p> <p>3-5 days of ATS</p>	<p>All products will be confiscated</p> <p>Administration will make a recommendation for expulsion</p>	
<p><b>Level 2: Handled by Administration</b></p> <p>All level 2 infractions will count towards a student being habitually disruptive</p>	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>
<p><b><u>Inappropriate Use of Technology</u></b></p>	<p>1-3 Days of Lunch Detentions</p>	<p>1-3 Days of ATS</p>	<p>3-5 Days of ATS</p>	
<p><b><u>Verbal Altercation</u></b></p>	<p>1-2 Days of ATS</p>	<p>2-4 Days of ATS</p>	<p>4-5 Days of ATS</p>	
<p><b><u>Parking Lot Violations</u></b></p> <p>Parking permits are free to CCHS students, but all students must have a parking permit in order to park on school property. These permits are</p>	<p><b><u>Violations</u></b></p> <ul style="list-style-type: none"> <li>•Parking without a permit</li> <li>•Parking illegally (outside of</li> </ul>	<p><b><u>Consequences</u></b></p> <p>A written warning will be issued for the 1st violation. 1-3 days of lunch detention may be assigned.</p> <p>A \$10 Ticket will be issued for the</p>		<p><b><u>Law Enforcement</u></b></p> <p>Accidents, vandalism, careless driving or behavior, and</p>

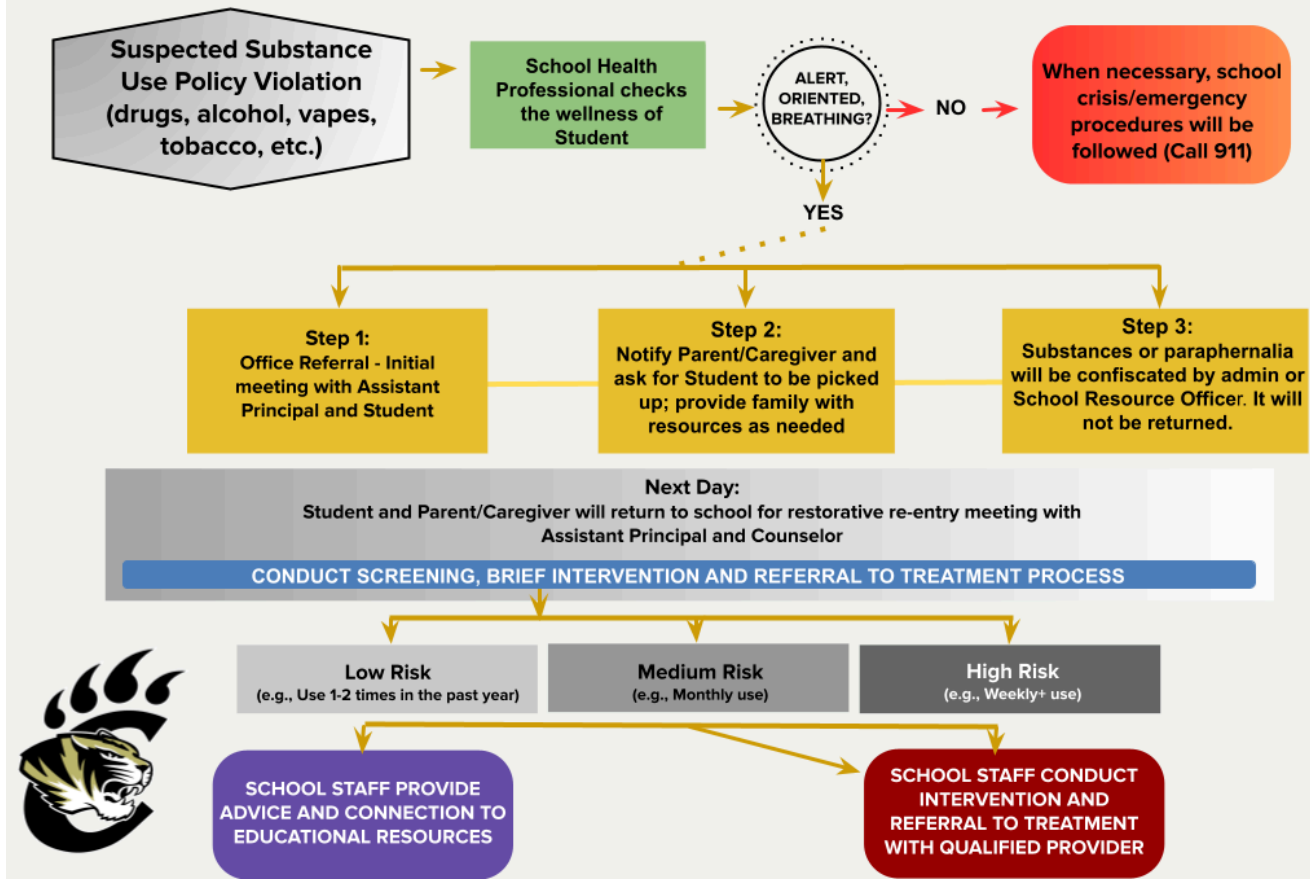
<p>used to identify student cars in case of an accident, lights left on, etc.</p> <p>Parking on school property is a privilege that is accompanied by the obligation to drive, park, and ride responsibly.</p> <p>Each class is required to park in their designated parking area.</p> <p>Any student using the school parking lot after school hours will be held accountable and receive consequences if any rules are broken.</p>	<p>designated lines)</p> <ul style="list-style-type: none"> <li>•Not obeying posted signs</li> <li>•Driving too fast or recklessly</li> <li>•Parking in the staff parking</li> <li>•Parking in another class's parking area (w/o permission)</li> </ul>	<p>2nd violation. 1-3 days of lunch detention or 1-3 days of ATS will be assigned. Parents will also be contacted.</p> <p>A \$10 Ticket will be issued for the 3rd violation. 1-3 days of ATS will be assigned. Parents will be contacted, and the student will lose parking lot privileges for a period of time.</p> <p>For any further violations, the student will receive a \$10 ticket and lose parking lot privileges for an extended period of time. Parents will be contacted after each violation.</p>	<p>other major offenses that result in damage to private property or injury will be referred to law enforcement, could result in a recommendation for expulsion, and incur a permanent loss of parking lot privileges</p>
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<b>Level 3: Handled by the Administration and may be referred to Law Enforcement</b>  All Level 3 Infractions will count towards a student being habitually disruptive	1st	2nd	3rd	4th
<p><b><u>Infractions</u></b></p> <ul style="list-style-type: none"> <li>•Fighting/Incitement to Fight/Disorderly Behavior</li> <li>•Harassment, Intimidation, or Bullying</li> <li>•Abusive Language towards a Staff Member</li> <li>•Hate Speech</li> <li>•Minor Vandalism, Damage to School Property</li> <li>•Robbery (referred to Law Enforcement)</li> <li>•Sexual Harassment (referred to Law Enforcement) *See NOTE*</li> </ul> <p>NOTE: Any student involved in sexual harassment towards a staff member will</p>	1-5 Days of ATS	<p>3-6 Days of ATS</p> <p>Student may be placed on a behavior plan</p>	<p>Out-of-School Suspension</p> <p>A recommendation for expulsion will be completed</p>	

be required to complete a sexual harassment restorative piece before returning to the teacher's classroom				
<b>Level 4: Handled by the Administration and will be referred to Law Enforcement</b>	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>
<p style="text-align: center;"><b><u>Infractions</u></b></p> <ul style="list-style-type: none"> <li>◉Major Vandalism, Damage to School Property</li> <li>◉Possession/Use of Illegal Drugs or Drug Paraphernalia (excluding marijuana)</li> <li>◉Bomb Threat, Arson, Gang-Related Acts</li> <li>◉Dangerous Weapons on School Grounds</li> <li>◉Rape</li> <li>◉Vehicular Assault</li> </ul>	<ol style="list-style-type: none"> <li>1. As a result of any level 4 behavior infraction, the following will occur:               <ol style="list-style-type: none"> <li>a. Student will receive 3-5 Days of ATS, and/or</li> <li>b. Student will receive up to 5 days of Out-of-School Suspension, and/or</li> <li>c. A recommendation for expulsion will be completed by school administration</li> </ol> </li> </ol>			

**Substance Abuse Protocol**

## SUBSTANCE USE INTERVENTION/DISCIPLINE FLOWCHART



### Habitually Disruptive Student

Students who have caused a material and substantial disruption in the classroom, on school grounds, in school vehicles, or at school activities or events three (3) times during the school year shall be declared habitually disruptive students. Declaration as a habitually disruptive student may result in the student's suspension and/or expulsion in accordance with Board policy concerning student suspensions, expulsions, and other disciplinary interventions.

Once a student has been declared as habitually disruptive, an email will be sent to parent(s) and/or guardian(s) notifying them. The next behavior infraction after the warning will result in a recommendation for expulsion.

### **Anti-Bullying and Hate Speech Policy**

CCHS has a zero-tolerance policy for bullying and hate speech. This is behavior that is intentional and repeated hurtful acts, words, or other behaviors, such as name-calling, threatening, and/or shunning, committed by one or more students against another student or students. Bullying may be physical, verbal, emotional, sexual, or by use of technology. Students being bullied should report the occurrences to an adult in the building so interventions can be put into effect to stop the offensive act. Students violating this rule against others face disciplinary actions by the school and/or district administration personnel. Here are some examples of bullying behavior:

- Physical bullying includes punching, poking, strangling, hair pulling, beating, biting, etc.
- Verbal bullying includes hurtful acts such as hurtful name-calling, teasing, gossiping, text messaging, and use of social media platforms.

- Emotional bullying includes rejecting, terrorizing, extorting, defaming, humiliating, blackmailing, using racial slurs, disabilities, perceived sexual orientation, or manipulating relationships by ostracizing or peer pressure.
- Sexual bullying includes exhibitionists, sexual propositioning, sexual harassment, and abuse that involve physical contact and/or sexual assault.
- Other actions may be considered.
- Students who know that bullying is occurring and do nothing to prevent it (by-standing), such as notifying an adult, may be disciplined.
- Students/parents may file a bullying complaint with the Student Discipline Coordinator by filling out a bullying incident form.
- A “No-Contact” form may be initiated by school administration to ensure that two (or more) students are kept apart for a period of time.

### **Secret Societies/Gang/Hate Groups Activity**

The Board of Education desires to keep district schools and students free from the threats of harmful influence of any groups or gangs that advocate drug use, violence, discriminatory, or disruptive behavior. The superintendent or his designee shall establish open lines of communication with local law enforcement authorities to share information and provide mutual support in this effort.

The principal or his designee shall maintain appropriate supervision of school premises, school vehicles, and school-related activities to deter gang intimidation of students and confrontations between members of different gangs.

Gang-related activities include one or more individuals with a common interest, bond, or activity characterized by criminal, discriminatory, or delinquent conduct engaged either collectively or individually. The Board of Education prohibits the presence on school premises, in school vehicles, and at school-related activities of any apparel, jewelry, accessory, notebook, or manner of grooming which by virtue of its color, arrangement, trademark or any other attribute that denotes membership in gangs or groups which advocate drug use, violence, discriminatory, disruptive behavior, or hate crimes. “Gang-related material” shall be defined by the local law agencies.

### **Inappropriate Public Displays of Affection (PDA)**

Kissing or embracing, other than for the purposes of a quick hello or goodbye, and sitting in another person’s lap are examples of inappropriate public displays of affection that are prohibited.

### **Electronic and Sound Equipment (SOP JICJ)**

1. Students may not possess laser lights at any time.
2. Students are expected to bring a fully-charged, district-issued Chromebook to each class where the teacher requires its use. Daily-use Chromebooks may be checked out from the media center if a student forgets his/hers. Other laptop devices may not be used in place of a district-issued Chromebook. Please, stow devices away until a teacher allows their use.
3. Phones and earbuds are under a strict “no see, no hear” policy in classes. They may not be out or heard from bell to bell in any environment. Phones are allowed during passing periods and lunch unless they create a distraction (broadcasting audio over speakers is not allowed at any time unless expressly authorized by a teacher/administrator).
4. Please, do not wear earbuds or headphones, except during passing periods or lunch, unless allowed by a 504 or IEP, and then they must be school-provided and connected to a Chromebook.
5. School-provided headphones use with Chromebooks is at the discretion of the teacher.
6. Upon violation of the “no see, no hear” policy, a teacher will send the student to the administration office, where the phone or listening devices will be surrendered to a locked container and returned at the end of the day (first offense). Repeat offenders will have additional consequences. Students who refuse to give up a device when asked will be suspended until a conference with a parent can be held.
7. Students are prohibited from videoing or recording others without permission.
8. Parents wishing to contact their students during the day are asked to call the front office.

9. Rogue access points and hot spots (those that are brought in by staff or students--phone hot spots, wireless routers, etc.) are **not** to be used in the school environment.

**NOTE: CCHS does not provide complete web filtering on student devices while they're not at school. Accordingly, the responsibility falls upon parents/families to help monitor use.**

### **Hall Passes**

Students must be on an official hall pass to be in the hallways during class time. **Students who have not scanned out on a hall pass will be returned to class.**

### **Dress Code**

Standards on student attire are intended to help reduce discipline problems and improve school order and safety. Students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive to the school environment.

#### **The following clothing is appropriate for school:**

- Clothing that is worn as designed and covers all private parts of the body (chest, pelvic area, and buttocks).
  - Tops covering all undergarments are allowed if they are not cut lower than an imaginary line from just below one armpit to the other. (At no time should the chest be visible from the arm cutout.)
  - Crop top shirts are allowed so long as they completely cover the chest, even when students' arms are extended over their heads, and hide all undergarments.
  - Clothing that is clean, fits properly, and does not expose undergarments.
  - Clothing that is without holes, rips, or tears in the areas covering all private parts of the body.
- Clothing that respects the school culture and is not a distraction to the learning environment or to any group.
- Footwear that protects a student's feet.
- Students may wear hats in school, provided that they do not interfere with classroom instruction/learning. It is the teacher's/administrator's decision as to whether or not a specific hat is interfering with learning. All students will abide by this dress code policy in their hats' messaging and images. A refusal to remove your hat when asked by a staff member will be considered defiance. Students will not wear hats when entering the building so that security staff can clearly see their faces.

#### **The following guidelines will be used to enforce the dress code:**

- Sheer or see-through material covering private areas is not allowed.
- Pajamas or blankets are not school-appropriate.
- Sagging pants are not school-appropriate. (At no time should undergarments be visible.)
- Clothing, paraphernalia, tattoos, jewelry, or any other type of dress that contains messages, marketing for, or pictures of alcohol, firearms, violence, sexually suggestive activity, drugs, tobacco, vaping, gangs, obscene language, or hateful rhetoric that is disruptive to the learning environment, as determined by the school administration.
- Slippers, socks without shoes, and bare feet are not allowed. (Flip-flops and sandals are acceptable except in areas that require shoes for safety reasons.)
- Bandanas (anywhere where they are visible, including facemasks) are not to be worn in the building.

#### **Consequences:**

1. Compliance. If a student is dressed inappropriately, they will be asked to change, go to the nurse or office to get an appropriate covering, or call home for clothes. If a student complies, no further action is necessary.
2. If the student is asked to change clothes on multiple days and the behavior is a continuing concern, even if they comply, a referral to the office will be written for documentation and can be considered for disciplinary action.

3. If a student refuses to change, an office referral will be sent stating noncompliance, and the student will be considered for disciplinary action.

## **Academic Intervention and Enrichment Policy, Work Sessions Program (WSP), and Friday/Saturday Sessions**

**Failure Policy:** Students who fail a course must retake failed courses in Summer School or credit recovery. The student must pay a course fee. This amount must be paid before the credit is applied to the student's transcript. If the student fails to earn the credit within the session, the session cost will not be refunded. Alternative credit may be earned through correspondence or online opportunities with a Counselor and Administrative approval.

**Work Sessions Program:** The Work Session Program (WSP) is Canon City High School's Tier II, academic intervention and enrichment program. A primary goal of the WSP is to help all CCHS students become self-managing and self-disciplined (Agency). Work sessions should be conducted within a culture of academic excellence where quality work and learning are the only acceptable outcomes.

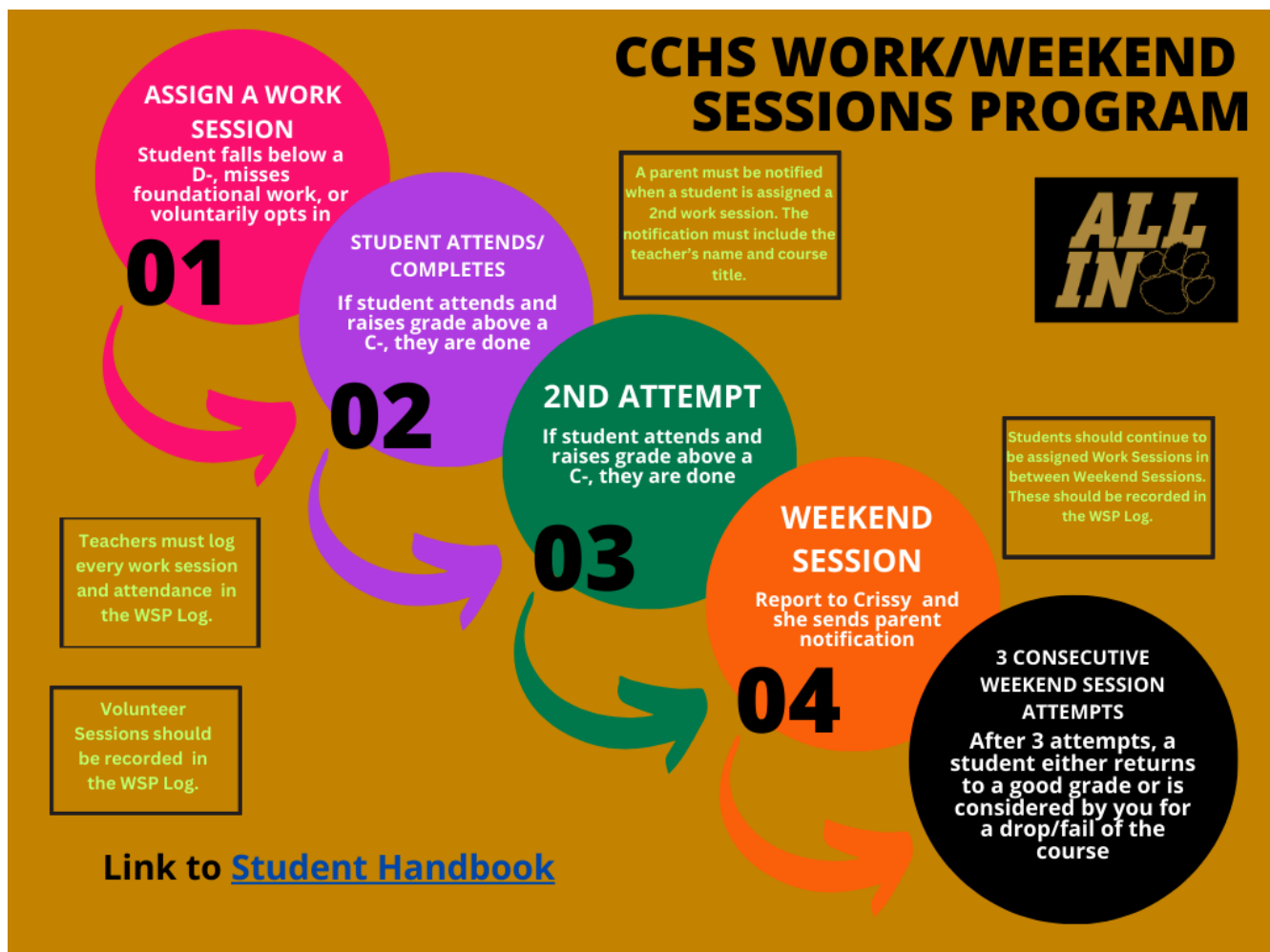
- Admin will oversee school-wide scheduling of the WSP, including work documentation.
- Admin will prioritize work session assignments over athletic or activity participation.
- **WSP Teacher Responsibility:**
  - Each teacher will be scheduled for one routine work session per school week, typically occurring from the end-of-school bell until 45 minutes after the day ends.
  - Teachers who have a conflict with accomplishing a work session at the end of a school day (e.g., coaches) may conduct a 45-minute work session before school or (voluntarily) two 20-minute sessions for two lunches.
  - After each work session, teachers will document accomplished work in the work session log.
  - **The teacher will notify a parent when a student is assigned for the second (or subsequent) work session.**
- **WSP Student Assignment:**
  - WSP assignment results when a student's overall grade in a course drops below a "C-" in any CCHS course. (Exception: A student with an active IEP or a student that the teacher feels is putting forth his or her best effort may be scheduled for a work session if his/her overall grade drops below a "D-," at the discretion of the assigning teacher or as directed by the IEP.)
  - Additionally, any teacher may assign a work session for missing, late, or substandard work, even if the student's grade remains above a "C-," to ensure that the student achieves solid foundational skills.
  - As work and Weekend sessions represent Tier II and III intervention strategies, they will be held for students on IEPs when designated.
- **Assignment Process:**
  - Students are given at least one day's notice that they are assigned a work session; this allows a student to coordinate transportation or complete the work before the work session attendance.
  - Students are informed of the reason for the work session and provided the required work to be accomplished to improve their grades, allowing them to self-correct before the session.
  - ***If a student turns in the required work at the required level, as determined by the teacher, before the scheduled work session, there is no longer a need for the student to attend.***
  - A student may leave a work session early, provided the required work is accomplished.
  - All needed materials shall be provided in each session by the student/assigning teacher.
  - If a student does not show up for the assigned work session, the assigning teacher will call or email the parent or discuss it with the administration as appropriate. Further, the student may be escorted to the 2nd session by admin/security staff if so desired by the assigning teacher.

- If a student does not show up for the 2nd work session, he or she will be assigned to a Weekend session, and the Work Session monitor will notify the parents.
- **Tier I/II/III Grading Policy:** The following policy standardizes credit received by students who do not turn in satisfactory work and require a work session:
  - The most points awarded by a teacher for any given assignment in the WSP (Tier II) are:
    - 90% if completed in the first work session
    - 80% if completed in the second work session
    - The most points awarded during Weekend (Friday/Saturday) Sessions (Tier III) work completion is 70%.

### **Weekend (Friday/Saturday) Session (Tier III Academic Intervention and Enrichment Program)**

Weekend Session is Canon City High School's Tier III academic intervention and enrichment program. A primary goal of the Weekend Session is to help all CCHS students return to a state of academic excellence. Weekend Sessions happen in the CCHS building from 8:00 AM until 10:00 AM every Friday when school is not in session. During weeks where we have school on Fridays, Saturday Sessions will occur from 8:00 AM until 10:00 AM.

- Assignment Process: Students who fail to attend/perform during a second opportunity at a work session will be assigned to a Friday/Saturday Session.
- After three attempts at Friday/Saturday Session, if a student is not making adequate progress (as determined by the teacher) to return his or her grade to a passing level, the student may be removed from the class and assigned a failing grade. After removal from any class, the student will be assigned to credit recovery.



### **Physical Education Drop/Fail Policy**



- If a student in a Physical Education class is non-productive, fails to dress, or is absent unexcused 10 times in a quarter, he/she may be considered for drop/fail by his/her teacher. Students may regain the lost points by working out during lunch in accordance with their teacher's guidance.

### **Universal Assessment: Secondary**

1. Students should receive a minimum of 30 minutes, ideally 45 minutes, of instruction every week that utilizes curriculum-reinforcing skills around Social-Emotional Learning, Healthy Choices, and Growth & Development. Growth & Development will be taught at the high school level to the freshman class and occurs in a quarter-long mandatory *Health and Wellness* course.
2. A universal assessment in the social-emotional/behavioral health domain will be administered twice annually, fall & spring, to all students, grades 6-12. Data outcomes will be used to provide students with additional Social-Emotional/Behavioral Health supports and targeted professional development for staff, etc. Parents may opt-out their students.
3. A universal, school-based suicide prevention program designed for middle and high school students that is endorsed by SAMHSA's National Registry of Evidence-Based Programs and Practices (NREPP) and The Suicide Prevention Resource Center. Through a video and guided discussion lesson, students learn to identify warning signs of suicide and depression in a single class period. At the end of the lesson, students complete a seven-question screening for depression to further encourage help-seeking and connect students at risk with trusted adults. Parents may opt-out their students.

### **Cañon City Schools Homework Policy**

Cañon City Schools values the social-emotional well-being of students, as well as the importance of family time. After school, students should have time to be kids: to play, explore, create, discover, and participate in extracurricular activities. It is understandable that with an increase in age comes greater course loads and levels of rigor. Teachers will take their individual courses and grade level(s) into consideration alongside the following guidelines when assigning homework:

#### **Secondary Homework Guidelines:**

1. Homework should advance a spirit of learning, curiosity, and inquiry among students.
2. Homework should be meaningful, grade-level appropriate, and assigned with purpose. It should be related to the curriculum being taught and aligned with state standards.
3. Homework is the responsibility of the student, and as learners mature, they are more able to handle the rigors of the homework load.
4. 20 minutes of nightly reading is always encouraged!
5. Teachers should, at least partially, accomplish rehearsal and repetition assignments within the classroom. Homework should thereby support classroom instruction and practice.
6. Homework may be assigned on Fridays for secondary students. It is encouraged that homework is not assigned during holiday periods unless due to extenuating circumstances. Summer reading and pre-search assignments may be the exception to this suggestion.
7. Projects should be assigned with adequate time to accomplish them and provide an opportunity to teach time management skills. As a rule of thumb, if you expect a student to accomplish a project that takes 4 hours outside of class, allow 20 minutes per day (e.g., assign this project 12 days before its due date). If you wish to speed up this timeframe, allow for student work during class, especially to take advantage of a Makerspace.
8. Coordinating extracurricular time among student groups can be overly challenging. Thereby, with group assignments, consider allowing for coordination and work time in class.

9. When using blended models, consider assigning no more than 10 minutes of instruction per night to spark intrigue, providing simple exposure, or front-loading.
10. When using blended models, teachers should engage in dialogue with their students regarding their home WiFi access before assigning homework.
11. As much as practical, teachers and students should work together to schedule large homework assignments, projects, and test dates with students' best interests in mind. At the secondary level, this includes adhering to a Finals schedule.
12. Teachers should, as much as possible, remain cognizant of students' commitments to extracurricular endeavors.

## **Cañon City High School Attendance Policy (JH)**

One criterion of a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development, and academic failure. No single factor may interfere with a student's progress more quickly than frequent tardiness or absence. According to state law, every parent must ensure that every child under their care and supervision receives adequate education and training and, if of compulsory attendance age, attends school.

In most situations, academic work missed cannot be recovered due to missed instruction. Students who attend regularly achieve higher grades, enjoy school more, and are more employable. For at least these reasons, the board believes that a student must satisfy two basic requirements to earn full class credit: (1) satisfy all academic requirements and (2) exhibit good attendance habits as stated in this policy.

### **Excused Absences** - The following will be considered excused absences:

1. A student who is temporarily ill or injured. If a student provides a doctor's medical note specifically stating that the student was unable to attend school due to injury, illness, medical/dental procedure, or mental health appointment, he or she will be considered excused. A parent may excuse a student up to seven times in the school year, for an absence from any part of a day (no matter the duration), without a doctor's note. After reaching the seventh parent-excused absence, the student will only be considered excused by a doctor's note or by the school nurse. Upon returning to school, students have a maximum of two weeks to submit a doctor's note or a parent excuse to excuse an absence. If the two-week period passes without a doctor's note or parent excuse being submitted, the absence will remain unexcused.
2. Prearranged absences will be approved by the principal for appointments or circumstances that cannot be taken care of outside of school hours.
3. A student who is absent for an extended period due to a physical disability or a mental or behavioral health disorder, or recovering from surgery. A doctor's note must be provided to the school.
4. A student pursuing a work-study program under the supervision of the school.
5. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration.
6. A student who is suspended or expelled.
7. If a student is in out-of-home placement (as defined by C.R.S. 22-32-138 (1), absences due to court appearances and participation in court-ordered activities will be excused. The student's assigned social worker must verify that the student's absence was for a court appearance or court-ordered activity. As applicable, the district may require suitable proof regarding the above exceptions, including written statements from medical, court, or law enforcement sources.
8. A student who is absent due to an appointment with a licensed professional (including medical, mental health, or counseling services) or engagement in another activity related to the student experiencing harassment, intimidation, or discrimination. Such absences shall be excused upon

verification from the student's parent/guardian or appropriate professional, as required by law. A formal harassment complaint must be made to the school prior to the appointment with the professional being excused, however.

NOTE: As applicable, the district may require suitable proof regarding the above exceptions, including written statements from medical, court, or law enforcement sources.

### **Unexcused Absences**

An unexcused absence is not covered by one of the preceding exceptions. Each unexcused absence will be entered on the student's record. The parents or guardians of the student receiving an unexcused absence will be notified orally or in writing by the district of the unexcused absence. Per the law, the district may impose consequences that relate directly to classes missed while unexcused. Consequences may include a warning, school detention, or in-school suspension. The administration will develop regulations to implement the appropriate consequences.

Students and parents or guardians may petition the superintendent of schools for exceptions to this policy or the accompanying regulations, provided that no exception will be sustained if the student fails to abide by all requirements imposed by this policy as conditions for granting any such exception.

The maximum number of unexcused absences a student may incur before judicial proceedings may be initiated to enforce compulsory attendance is 4 in 30 days or 10 within a school year. CRS 22-33-107(3)(a) For truancy, one full day of unexcused absence at the secondary level equals the number of unexcused absent blocks/periods within the day (e.g., under CCHS's 5-block day, 5 unexcused absences over 5 individual blocks equals one unexcused day).

Any student who has been absent from class for 15 consecutive school days or more in any one school year, except for reasons of expulsion, excused long-term illness, or death, is considered a "dropout" and shall be reported to the Department of Education by the school district. However, if the student is in attendance at the end of the school year, or enrolled in another school, home study course, or online program, such student is not considered a dropout and shall not be reported.

### **Chronic absenteeism**

Excessive absenteeism can negatively impact the student's academic success. For this reason, a student who has 18 total absences in a school year, whether the absences are excused or unexcused, may be identified as "chronically absent" by the principal or designee. Absences due to suspension or expulsion will not be counted in the total number of absences considered for purposes of identifying a student as "chronically absent."

[NOTE: Research indicates that an absenteeism rate of 10 percent results in an increased likelihood that the student will struggle academically and potentially drop out of school. C.R.S. 22-32-109 (1)(n)(I).]

If a student is identified as "chronically absent," the principal or designee will develop a plan to improve the student's attendance. The plan will include best practices and research-based strategies to address the reasons for the student's chronic absenteeism, including but not limited to prearranged and extra instruction such as work sessions, Friday sessions, or credit recovery. When practicable, the student's parent/guardian shall participate in the development of the plan. Nothing herein will require the principal or designee to identify a student as "chronically absent" prior to declaring the student as a "habitual truant" and pursuing court proceedings against the student and his or her parents/guardians to compel the student's attendance in accordance with state law.

Any student who exceeds 8 unexcused absences (40 blocks) or where absences exceed 30% of the total classes (after the first quarter only) results in the loss of privileges to attend or participate in extracurricular events.

Parents will be notified when a student reaches 3 or 6 unexcused absences and again once the ban is in effect. Students must attend 10 consecutive days of school to be removed from the ban.

### **Make-up Work**

For excused absences, make-up work for full credit will be allowed, including absence as a result of suspension from school. When a student is suspended, make-up work must be submitted upon return to school. It is the responsibility of the student to acquire any make-up assignments permitted on the day he/she returns to class. There will be a minimum of one day allowed for make-up work for each day of absence. For unexcused absences, make-up work will be allowed to provide the student an opportunity to keep up with the class and an incentive to attend school. This work may receive full or partial credit to the extent possible as determined by the assigning teacher.

Unless otherwise permitted by the building administrator, make-up work will not be provided during a student's expulsion. Rather, the district will offer alternative education services to the expelled student per state law. The district will determine the amount of credit the expelled student will receive for work completed during any alternative education program.

### **Tardiness**

Tardiness is defined as the appearance of a student without a proper excuse after the scheduled time that a class begins. Students showing up more than 30 minutes late to a class shall be marked as absent. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy student to uninterrupted learning, appropriate consequences may be imposed for excessive tardiness. Six unexcused tardies shall equal one full-day unexcused absence. Parents or guardians will be notified each year of all consequences regarding tardiness.

Students who leave a class less than 30 minutes before it ends will be deemed tardy. In an unavoidable situation, a student detained by another teacher or administrator will not be considered tardy, provided that the teacher or administrator gives the student a pass to enter his next class. Teachers will honor passes presented in accordance with this policy.

The provisions of this policy apply to all students in the high school, including those above and below the age for compulsory attendance as required by law. Tardies are cumulative throughout the school year and reset in between school years.

### **Non-Aligned School Starts and Consecutive Absence Policy**

A student who starts a course more than 15 school days after a quarter's start will not be able to earn more than .25 credits for that quarter unless they provide a transcript from another school showing a passing grade in a similar course. A student who starts a course more than 30 school days after a quarter's start will not be able to earn any credit for that quarter unless they provide a transcript from another school showing a passing grade in a similar course. A student who is unexcused from a course for more than 15 school days will be dropped from the course.

### **Extenuating Circumstances**

If a student experiences extenuating circumstances that make school attendance difficult or impossible, the student or the parents/guardians must share this information with the principal. Failure to do so can result in loss of credit or Truancy Board referral. Final approval of all absences lies with the principal and will be assigned individually.

### **School-Sponsored Field Trips and Activities (Chaperones, Transportation, and Parent Involvement) (SOP: IJOA)**

#### **1. Chaperone requirement for school-sponsored field trips:**

- Only approved school volunteers shall be considered to participate in a school field trip as a chaperone.
- The Human Resources office will process all volunteer applications. This process must be complete and approved before a volunteer can begin to chaperone.
- The Office of Human Resources will notify building principals of approved applicants.
- Chaperones will be responsible for following school personnel guidelines for the safety of all participants.

#### **2. Field Trip Transportation**

- All students must ride district transportation with their assigned group to the destination for all school-sponsored field trips.
- The only exception to this rule will be if the district requests the assistance of an approved school volunteer chaperone to help transport students in their personal vehicles. Volunteer driving requirements and vehicle insurance inspection (as stated in bullet #6) must be followed. Specific written parental permission from the rider's parents must be obtained.
- If students drive themselves, the student's parent/guardian must give specific permission.
- If students will drive other students (which is strongly discouraged), volunteer driving requirements and vehicle insurance inspection (as stated in bullet #6) must be followed. Specific written parental permission from both the driver's and the rider's parents must be obtained.
- Private vehicle drivers should provide proof of vehicle insurance with minimum liability limits of \$100,000 per person/\$300,000 per accident and \$50,000 property damage.
- The approved volunteer or student driver will complete the School District Volunteer Driver Checklist form. The Vehicle Inspection portion of this form asks basic vehicle safety questions. The building principal or designee checks the completed form on the day of the trip.
- With the building principal's approval, a parent/guardian may elect to transport their student via means other than those arranged by the school district. The parent/guardian must release the District from any and all liability that may arise as a result of this alternate means of transportation, and appropriate signed waivers must be completed. The student will not be excused from the field trip until the end of the scheduled trip. Any exception to this may be marked as an unexcused absence.

### **3. Parent Involvement (Non-Volunteers)**

- On a school trip to a public place, such as a museum, a parent who is not an approved school volunteer will be able to accompany his or her child. However, the parent cannot have any supervisory responsibility over children other than his or her own child.

### **Assembly Attendance and Conduct**

Assemblies are part of the school day, and students are required to attend. This time is not intended for early release. Parents requesting absences during the assembly must do so in writing 24 hours prior to the scheduled assembly. Absences requested on the day during the assembly must be verified with a doctor's note or from the requesting agency.

### **CCHS Student ID, Scanning System, and Activity Cards**

Each student will be provided an identification card. Students should visibly wear their I.D. card at all times on the front side of the upper torso or hanging from a lanyard around the student's neck, not attached to a backpack, as a means for school personnel to make positive identification. If a student forgets his or her ID card, he or she will report to the security kiosk to receive a temporary sticker for the day (at a cost of \$1.00 per temporary ID).

As another layer of added security, all students are required to scan their IDs upon entering Canon City High School. Scanning of student IDs is required each time a student enters the building.

All classroom attendance will be taken using the ID scanning system. Each student will scan their ID as they enter their assigned classroom for that period. A student will be issued one verbal warning if they fail to scan into a classroom by the teacher. If a student fails to scan into the classroom a 2nd time (or more), the student will be marked tardy by the teacher.

Student I.D. cards also serve as library cards. Students must exhibit their school ID to the media specialist to authorize the use of the computer. Student I.D. cards must be shown to enter school

dances and events. One replacement ID card will be provided at no charge. Subsequent cards will cost the student \$5 per card.

The Activity Card is an addition to the student's ID card that entitles the holder to free admission to all home athletic events, plays, and other related school-sponsored activities, except fundraising and state-sanctioned activities. The cost of the activity card is \$25.

**Dance Royalty Requirements** – Students wishing to run for royalty at Homecoming, Prom, or Mr. CCHS must be considered in good standing before their name is placed on the ballot. To be considered for placement on the ballot, a student must meet the following criteria: be a full-time student at CCHS, have no Level 3 or above behavior referrals, have no more than six (6) unexcused absence blocks for the semester, and have a 2.0 or higher grade point average (GPA). **No campaign signs may be posted for dance royalty.** Student Council will determine dates for elections.

### **Graduation Requirements**

See the ***CCHS Pathways Course Book*** for details on graduation requirements for each individual graduating class and Pathway.

Normally, four years (eight semesters) of attendance are required for students to complete grades 9, 10, 11, and 12. The principal may waive a given requirement if it is determined to be in the best educational interest of the student.

Students requesting early graduation must notify their counselor. Students who are eligible to graduate shall receive their diplomas at the end of the school year and may return to take part in the graduation exercise. A student who completes graduation requirements will receive a transcript and a letter signifying completion of all graduation requirements. Student status upon early graduation is forfeited; however, the student can attend activities, prom, and graduation exercises.

A student who fails to meet graduation requirements at the end of eight semesters of attendance will be permitted to continue in school (as long as the student is a citizen in good standing) and carry a course load sufficient to permit him or her to meet graduation requirements or until reaching the age of twenty-one. Any senior who has not met the full graduation requirement by the morning of the Senior Graduation Rehearsal will not be allowed to participate in the graduation ceremony. Also, any senior with outstanding fees or fines will not receive a diploma until all fees or fines are paid.

### **Grade Classification of Students**

Students at Cañon City High School will be classified as freshmen, sophomores, juniors, or seniors based on having been promoted from middle school into ninth grade. After that, classification is based on the years of enrollment. Students will remain classified as seniors from the fourth year on until meeting graduation requirements or they are no longer eligible to attend high school.

### **Home-Schooled Students (IHBG)**

When a parent/guardian of a student who has attained the age of seven years and is below the age of 16 wants to establish a home-based educational program for his/her child, the following procedures shall be followed in accordance with board policy:

1. The parent/guardian must submit, on an annual basis, written notification of the establishment of the home-based program to the district's superintendent. The initial written notification shall be submitted at least 14 calendar days before the program is established. This notification takes the form of the Notice of Intent to Homeschool and includes the name of the educational program to be used.
2. The parent/guardian must certify in writing the name, age, place of residence, and daily hours, as well as the number of days per year, for each of his/her children enrolled in the program. As per Colorado Homeschool Law (C.R.S. 22-33-104.5), a home-based educational program shall include no less than 172 days of instruction, averaging four instructional contact hours per day. This program shall include, but need not be limited to, communication skills of reading, writing, speaking, mathematics, history, civics, literature, science, and instruction in the United States Constitution.

3. The superintendent shall give the parent 14 days' written notice to produce records required by law if there is probable cause to believe the program is not in compliance with the law.

4. The parent/guardian will need to maintain permanent records related to attendance history, testing, or evaluation results, and immunization records. The parent/guardian will serve as the official record-keeper of your home-based education program. In the event the parent/guardians opt to enroll their child(ren) in Cañon City Schools at a later date, it is recommended that they maintain detailed records (a body of evidence) to verify completed coursework and academic progress.

5. When/if a parent/guardian chooses to homeschool their child(ren), they are accepting full responsibility for providing curriculum and textbooks for the purpose of educating their child(ren). Cañon City Schools does not have any obligation to provide curriculum or curriculum counseling for homeschooled students.

6. Each student in a home-based program shall be evaluated when the student is in the third, fifth, seventh, ninth, and 11th grades. The student's academic progress shall be evaluated either by giving a nationally standardized achievement test or by submitting an evaluation of the student conducted by a qualified person as defined in state law.

### **Partial Enrollment Procedures**

Partial Enrollment allows homeschool students to participate in Cañon City High School public and online school programs on a part-time basis. Families may choose to supplement their homeschooling through their child's attendance at Cañon City High School's instructional programs in classes such as reading, math, art, music, or foreign language.

To enroll in the Partial Enrollment program, the student must have a current Notice of Intent to Home School on file and agree to participate for a minimum of **five (5) quarter blocks per semester** of school-based instruction. Partial Enrollment is accomplished by meeting with the CCHS Principal.

Partial Enrollment students will be required to produce immunization records, verify birth date, complete the emergency information card, and agree to school behavioral norms. ***Partial Enrollment opportunities are approved on a space-available basis by the building principal.***

### **Report Cards**

Information regarding student achievement is provided twice during each quarter. All students receive a 4½-week progress grade report, and at the end of each quarter, students are issued credit and a final report card. All report cards are available on *Infinite Campus*. A paper progress report may be requested by a parent at any time. Contact the guidance office to make this request.

### **Scholastic Achievement**

#### **Honor Roll**

CCHS offers three levels of a quarterly Honor Roll program. The G.P.A. for that quarter qualifies the student for placement as follows:

Gold honor roll is a G.P.A. of 4.00 or higher.

Silver honor roll is a G.P.A. of 3.70 to 3.999.

Bronze honor roll is a G.P.A. of 3.3 to 3.699.

Honor Roll notification is delivered by a posting in the Commons and an article in the local newspapers. Students may list their honor roll accomplishments on resumes and college applications.

#### **Academic Letter**

The CCHS Academic Letter is designed to celebrate student academic success. All students meeting the requirements are encouraged to apply. To qualify for a CCHS Academic Letter, each student must complete a school year at CCHS with a 3.7 or better grade point average. Students MUST complete 5

credit courses per semester to be eligible for an academic letter. Independent blocks and teacher assistant positions will rule a student ineligible for an academic letter. At the beginning of a school year, a student may apply for the letter, which is a “double C” with a pin to denote academics. Students receiving the academic letter will be able to pick up their letter at the beginning of the second quarter. Seniors who earn the letter at the end of their senior year may pick up their letter one week after the conclusion of school. After the initial letter is earned, the student may continue to earn straight gold bars for every academic year he/she continues to achieve a 3.7 G.P.A. with a minimum of 5 credits per semester.

### **Commencement Honor Cords**

During the Commencement Exercise, Honors graduates will be identified by wearing a gold honor cord for Graduation with Honors Distinction (4.0 GPA or higher) and a silver cord for Graduation with Honors (3.7 GPA or higher). See the Pathways Handbook for detailed requirements.

### **Junior Honor Escorts**

The top 20 students in the junior class are invited to be a Junior Honor Escorts at the graduation ceremony. Student eligibility is based on class rank. Eligible students will be notified by early May from the Principal’s Office. If a student cannot accept this honor, the next student on the list will be asked.

### **Advanced Placement Courses and Testing**

The Advanced Placement program is available to Cañon City High School based on student registration. See your counselor for more information. Only students who complete the course with a “C” or higher and take and pass the AP exam (score of 2 or higher) will have ‘AP’ notated on their transcript for the course.

### **Special Needs Students**

Students whose needs prohibit them from unassisted successful completion of high school requirements shall be identified by the school district through the appropriate legal process. These students will have, in cooperation with their parents/guardians, an Individual Education Plan developed for them. The successful completion of this plan will qualify the student for graduation.

### **Work-Based Experience Graduation Requirement**



All CCHS students will complete a 60-hour work-based learning experience in order to graduate through the PalCE program. Juniors and seniors will gain valuable work experience in their career interest areas. The Professional and Internship Community Experience ([link to the PalCE handbook](#)) program allows students to put their education to use in the community while earning credit and, in most cases, a paycheck or cash award. Students can choose from paid work experiences or internships to gain marketable skills and explore their career options. A student’s counselor or the PalCE Office will assist in scheduling the course.

### **Independent Block**

*With the approval of the principal, Seniors (only) may choose to take an independent study block.* Students can spend their time studying in the library or performing other productive activities at school. In addition, the students can choose to be off-campus. The student agrees to be in good standing and to abide by the rules and regulations of CCHS.

### **Flex Scheduled Courses**

CCHS offers a number of courses where traditional attendance and instruction will partially occur away from the classroom. Students who choose to take Flex-Scheduled courses will receive the same instruction and lessons as students who take this as a normal class and will receive the same credit for passing the class. Students will be responsible for checking in online daily and completing all daily activities online, as well as any papers and projects online. Students who do not check in online daily will be counted absent from class that day. Failure to keep up (pass) a Flex Scheduled course will result in the student being placed into the normal classroom. Students will still be expected to



live-attend a Flex Scheduled course a minimum of twice per week as announced by the teacher. Students who need extra support are welcome to attend the class to seek teacher help. Students may be away from school during a scheduled Flex Scheduled course, or they may work in the media center or the teacher's class that is instructing the Flex Scheduled course. **NOTE: Students may take no more than two flex courses per quarter. If students have an independent block, they may take no more than one flex class per quarter.**

## **Guidance Department**

The guidance department exists for the benefit of every student and parent. Personal, educational, and vocational counseling is available. Students are assigned a counselor to assist with class scheduling and monitoring of graduation requirements. Students are welcome to contact any counselor for assistance with other issues. Students are encouraged to stop by the guidance office between classes or before or after school to schedule an appointment with a counselor to provide adequate time to discuss schedule concerns, future plans, or personal issues.

Services offered by the guidance department are varied and include the following:

- maintenance and dissemination of student records (transcripts, grade reports)
- registration, course selection
- dropping and adding courses
- arranging for tutors
- monitoring academic achievement
- information on post-secondary education (vocational schools and colleges)
- scholarship and financial aid information
- information on summer educational opportunities
- Individual Career and Academic Plan (ICAP)
- person/social, drug, and alcohol counseling
- conflict mediation
- crisis intervention
- referrals to community resources
- parent conferencing
- testing and interpretation (achievement, college admissions, ASVAB)
- coordinate post-secondary recruiters

## **Student Class Schedules**

Each student will have developed a full-year class schedule including room numbers and the teacher's name. Changes made during a quarter are strongly discouraged and may result in a grade of withdrawal/failure (WF). Student class schedule changes must be completed with your counselor before the start of new terms.

## **Withdrawals and Transfers**

A student who wishes to withdraw or transfer to another school should follow the steps in this procedure:

1. A parent/guardian must contact the counseling office to provide the date and reason.
2. The student will notify the attendance office and proceed to the registrar in the guidance office.
3. The student receives a "Student Withdrawal Form" from the registrar to be signed by each teacher, the activities director, the librarian, and the main office personnel. All fines will be listed and must be paid before the student's record and transcript are released.
4. The form is to be returned to the counseling office. Records will be released when all books and materials have been returned and all fines have been paid.
5. Students transferring into Canon City High School must provide a transcript from a previous school. Transfer students are expected to carry a normal load for grade level attained at the time of transfer into the district and will be responsible for district requirements while enrolled at CCHS.
  - a) If a student can provide a transcript from a previous school, he or she is allowed to enroll and finish complementary courses begun at a previous school at any time. Counselors may

seek approval from the principal on any courses that are not direct matches with CCHS curriculum before scheduling students for our courses.

b) After the first 15 school days of a quarter, and if a student cannot provide a transcript from a previous school, he or she may be scheduled for new grade-level classes based on parent input for .25 credits per course. He or she may also begin classes at Tigers Online.

c) After 30 school days have passed in a quarter, and if a student cannot provide a transcript from a previous school, he or she can monitor a class at CCHS, but cannot take it for credit until the beginning of a new quarter. He or she may also begin classes at Tigers Online.

### **Confidential Cumulative Student Files Access Records**

The Family Educational Rights and Privacy Act of 1974 assures students and their parents of the right to inspect the student's school records and to control the release of these records to others outside of school. Parents (or students over 18) may contact a counselor if they wish to inspect the records.

### **Release of Information**

Cañon City High School will release the names and addresses of individuals who drop out of high school to other government agencies to assist those agencies to make contact with the high school dropout to inform them of services that may be available. The school must be notified by each individual if they do not want their name released.

### **Military Recruitment**

Students' names, addresses, and home telephone numbers will be released to military recruiting officers unless a student submits a written request that such information not be released.

### **Accidents**

Every accident in the school building, on school grounds, or at school-related activities must be reported to the sponsor in charge and/or the attending administrator.

### **Emergency Drills and Protocol**

Drills at regular intervals are required by law and are important safety precautions for an orderly evacuation or lockdown of buildings. Instructions are posted in each room. At the beginning of each semester, teachers will discuss safety rules regarding critical situations that could arise in the school setting. Students are to follow the direction of teachers during any critical event. A school safety plan is established school-wide to deal with anticipated incidents.

Emergency Planning:

Cañon City Schools utilizes the Standard Response Protocol (SRP) as our emergency planning system. There are FIVE emergency categories:

- **HOLD!** In your room or area. Clear the halls.
- **SECURE!** Get inside. Lock outside doors.
- **LOCKDOWN!** Locks, lights, out of sight.
- **EVACUATE!** To specified location.
- **SHELTER!** Hazard and safety strategy.

During these incidents, parents or guests are not allowed in the building. A sign is placed on the front door to alert visitors that we are conducting a drill. This is to ensure that staff can concentrate on the safety of all students and staff.

We conduct ONE fire drill each MONTH while school is in session. We also conduct TWO lockdown drills per YEAR. For more information on Standard Response Protocol, please visit:

<https://iloveguys.org/programs/standard-response-protocol-for-k-12/>

# IN AN EMERGENCY TAKE ACTION



## **HOLD! In your room or area. Clear the halls.**

### **OCCUPANTS**

Clear the hallways and remain in room or area until the "All Clear" is announced  
Do business as usual

### **STAFF**

Close and lock door  
Account for occupants and staff  
Do business as usual



## **SECURE! Get inside. Lock outside doors.**

### **OCCUPANTS**

Return inside  
Do business as usual

### **STAFF**

Bring everyone indoors  
Lock outside doors  
Increase situational awareness  
Account for occupants and staff  
Do business as usual



## **LOCKDOWN! Locks, lights, out of sight.**

### **OCCUPANTS**

Move away from sight  
Maintain silence  
Do not open the door  
Prepare to evade or defend

### **STAFF**

Lock interior doors  
Turn out the lights  
Move away from sight  
Do not open the door  
Maintain silence  
Account for occupants and staff  
Prepare to evade or defend



## **EVACUATE! (A location may be specified)**

### **OCCUPANTS**

Evacuate to specified location  
Bring your phone  
Instructions may be provided about retaining or leaving belongings

### **STAFF**

Lead evacuation to specified location  
Account for occupants and staff  
Notify if missing, extra or injured people



## **SHELTER! Hazard and safety strategy.**

### **OCCUPANTS**

Use appropriate safety strategy for the hazard

<b>Hazard</b>	<b>Safety Strategy</b>
Tornado	Evacuate to shelter area
Hazmat	Seal the room
Earthquake	Drop, cover and hold
Tsunami	Get to high ground

### **STAFF**

Lead safety strategy  
Account for occupants and staff  
Notify if missing, extra or injured people

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## **Health Services and Medication Procedures**

A health technician is available at each school to assist children who may become ill or injured, as well as to dispense needed medications. A registered nurse is also available by appointment to consult with parents/ guardians regarding health-related concerns. Children who are ill at school may be excluded based on the Infectious Diseases Guidelines in Child Care and School Settings. Contact your health care provider when a recurring health problem is impeding your child's attendance or performance at school. Please inform the health office of any diagnosed health conditions that may affect your child's performance at school. Per Colorado state law, general vision and hearing screenings are conducted on all new students, those with teacher or parent concerns, and those in grades K, 1, 2, 3, 5, 7, and 9.

Individual Health Care Plans may be required from a health care provider for chronic health conditions and some long-term medications. Colorado law requires all students attending Colorado schools and licensed child cares to be vaccinated against certain diseases, unless an exemption is filed. If immunizations are incomplete, please see the health office for plans to become compliant. The health office can assist parents/ guardians with a plan to become compliant and/ or exemptions via the state website. Per Colorado state law, children who are non-compliant may be excluded from school 14 days following notification of non-compliance.

Some prescription and non-prescription medications can be administered at school when administration cannot reasonably be accomplished outside of school hours. Medications to be given at school should be presented to the health office in the original container with a matching medication authorization form completed by a health care provider and parent/ guardian. Medication authorization forms are valid for the current school year. A new authorization form is required each school year and for any changes in medication, dosage, time, or route. Only the required amount of medication needed at school should be sent. Students may not keep medication in their personal possession and may not transport medication into or out of the building.

Some children may be allowed to self-carry and self-administer asthma and anaphylaxis medications in school. There is to be written permission from the Health Care Provider, parent, and Registered Nurse. Typically, this medication is not handled by school personnel, nor is it stored in the school medication storage area. Protocol comfort medications are available at most schools through the authorization of a local health care provider with prescriptive authority, and the signed permission of the parent/ guardian via registration. This list may change at any time. These medications can include, but are not limited to;

- Acetaminophen (headaches, pain)
- Sting kill swabs (insect bites)
- Menthol throat lozenge (sore throat or cough)
- Bacitracin topical cream (cuts or abrasions)
- Ibuprofen (pain, headache)
- Calcium Carbonate (stomach upset)
- Burn gel (minor burns)

The Pulse School-Based Health Center (SBHC) is a convenient option for students to access primary care, so that students can minimize health-related absences. SBHCs are staffed by a multi-disciplinary team of medical and mental health professionals. The Pulse is available to all staff and students of the Canon City School District. The Pulse will also be open to children of staff, and siblings of enrolled students, ages 0-5. Absences for visits to the Pulse will be recorded in Infinite Campus. Services offered may include

- Physical exams, including sports physicals
- Immunizations
- Management of chronic conditions such as asthma, allergies, and diabetes
- Acute, minor injury, and illness
- Psychotherapy/Mental Health Services
- Routine laboratory testing and throat cultures
- Prescriptions and medications
- Health and wellness education
- Reproductive health
- Dental treatments
- Referral to community providers and agencies
- Insurance enrollment assistance
- More information about the Pulse can be found [Here](#)
- Consent to Services

The Pulse will require the parent/guardian's signed consent form(s) prior to the minor child accessing services. Unless prohibited by law, parents will be informed about their student's visit to the health center. By law, minors age 12 and over can access some forms of treatment without parental consent.

How do school staff "support" students who request information on services from The Pulse, including minor consent?

1. Provide a copy of informational pamphlet
2. Provide a copy of minor consent law

\*Information is also provided to families at the beginning of each school year and is available on the school district website.

## Locker Information

Lockers are assigned to students through the attendance office. *Switching lockers without consent from the office is prohibited.* Students are responsible for the general upkeep of the locker. The school is not responsible for items missing from the locker. Valuables should be left at home.

1. Keep locker combinations confidential.
2. Trading or transferring from an assigned locker without administrative approval is prohibited.
3. Anything relating to substances, alcohol, and/or pornography will be prosecuted.
4. Keep lockers free of any waste materials and other unnecessary articles.

Note: Writing on lockers is considered under Juvenile Code 9.060.010 as destroying or defacing property. Breaking into another student's locker is subject to criminal prosecution.

*If items are stolen from your locker (or elsewhere), please report the theft to the admin/SRO.*

Lockers shall remain under the control and property of the school district. School officials may search student lockers when there is reasonable cause. Drug dogs may be used. In the event illegal materials or items belonging to another party are found in the student's locker, the school officials will use their judgment as to the disposition of the material and action to be taken.

## Student Deliveries

No student deliveries are accepted at the high school for food, flowers, candy, balloons, etc., due to classroom interruption/ distraction. Please send all of these types of deliveries to the student's home.

## Messages for Students

Parents/guardians may leave messages for students. ***Please use this service sparingly and in case of true family needs or emergencies.*** Telephone messages will be held in the main office and announced after each class. ***It is the student's responsibility to pick up messages.***

## Student Valuables and Thefts

The school district does not accept responsibility for the theft of personal articles or the safety of bicycles or automobiles. If a theft occurs, file a report with the SRO as soon as possible.

## School Dance Rules

1. You must be a current CCHS student or be pre-approved by the Activities office.
2. Cañon City High School I.D. is required. You must have your CCHS ID with you. Non-school guests must be registered with the Activities Office and be accompanied by a CCHS student.
3. All guests must be registered prior to the dance. *No middle school students or anyone 21 or older.*
4. If you leave the premises, you will not be readmitted to the dance.
5. Follow any directions you receive from the admin or chaperones.
6. Appropriate attire is required at all times.
7. No behavior that poses a danger to self or others.
8. Sexually explicit dancing is not allowed.

## Student Parking

Students are issued a "CCHS parking sticker," which must be exhibited on the car parked at school. Only seniors with the proper sticker may park in the designated senior parking spots. In all locations, with the correct sticker, parking is available on a first-come, first-served basis. If there are no spots available, students will have to park on one of the side streets or on College Avenue.

Cars illegally parked will be ticketed. This includes parking outside of designated spaces, parking in the faculty/visitor lot, parking in a fire lane, or parking on the school lot without a "CCHS Parking Sticker". The first violation is a \$10 fee. The second violation is a \$10 fee and suspension from parking on school property for 2 weeks during school hours. The third violation is a \$10 fee, a permanent suspension from parking on school property during school hours, and the vehicle is subject to towing at the owner's expense.

A student who parks his/her vehicle on CCHS grounds is giving implied consent for the vehicle to be searched by school officials or law enforcement agents.

Seniors and juniors are to park in the east parking lot. Sophomores should only park in the north parking lot. Students are urged to keep their vehicles locked at all times. The front parking lot is for staff and visitors only.

***In case of an accident***, notify the main office and do not move the vehicles. A police report will follow. Parking violations are subject to loss of parking privileges and/or detention or Alternate-to-Suspension. Students may be ticketed for parking illegally. **Do not park in the fire lane!**

***Smoking or vaping in parked vehicles is prohibited.***

### **Student Drop-Off and Pick-Up**

Parents bringing their students to school by private transportation are asked to drop off and pick up in the parent drop-off lane in front of the school. **Please do not drop off or pick up students from the faculty or student parking lots.** Buses use the bus lanes on the west side of the building to unload and load students. Please do not interfere with or impede buses in the bus lane. **No parking is allowed in the fire lane located in front of the building.**

### **Bus Transportation**

All buses load and unload in the bus lane on the West side of the building. Riding the bus is a privilege and a service provided by the district that may be revoked at any time. If a student wishes to ride home on a bus not assigned to them, they must receive permission from the main office. Permission also requires a note from the parent/guardian.

Each bus driver will define the rules and regulations for bus passengers. Rules are to be followed without exception. In the event of discipline issues, students receive referrals for the offense, followed by sanctions issued by the building administrators. Sanctions may include loss of bus riding privileges for several days to the entire school year.

### **School Visitor Rules**

All outside visitors are required to report immediately to the security kiosk and exchange an ID for a school pass upon entering the building. Visitors are not permitted to loiter on the school campus or in the building. The police will ticket trespassers. Visitors wishing to attend for the school day need to meet the following criteria:

- 24-hour notice
- Administrative approval
- Responsible for and compliant with all school rules
- No visitors before September 10, during the last week of the first semester, or after May 15

### **Parents at School**

Parents are invited and welcome to visit the school to confer with school personnel. We ask that parents set an appointment so that the person they wish to see is available. Parents may arrange appointments with school personnel by calling (719) 276-5870.

**We encourage parents to volunteer at CCHS. For more information, please contact the District office to inquire about a visitor's badge.**

### **Parent Concerns/Complaint Procedure**

**Partnering With You to Address Your Concerns**

We understand that concerns can arise during your child's educational journey, and the best way to address concerns is by working together.

To ensure we handle concerns efficiently, we kindly ask parents and guardians to follow the problem-solving process.

1. **Start with your child's teacher.** They work closely with your child and can provide helpful insight into academic progress, behavior, or any other concerns.
2. **If the issue isn't resolved, contact your child's Building Administration.** They can provide additional support and guidance.
3. **If you still have concerns, reach out to the Superintendent's office.** You can schedule an appointment with the Superintendent by calling the Administrative Assistant at **719-276-5704**.
4. If you remain unsatisfied **after** following steps 1-3, you may seek to address the Board of Education: <https://www.canoncityschools.org/board-of-education/index>.

To learn more about Board of Education Policy KE and KE-R regarding public concerns and complaints:

[Policy: KE](#)

[Policy: KE-R](#)

We appreciate your partnership in ensuring a positive school experience for your student and for all students!

### Cañon City Schools Nutrition Services

- We are excited to share that **ALL Canon City School students will receive free school breakfast and lunch through the Healthy School Meals for All program!**
- This statewide program, approved by Colorado voters, is helping Colorado children and teens have access to nutritious food and provides a great cost-saving to our families!
- Our menus are available at [www.ccsnutrition.org](http://www.ccsnutrition.org). Sign up to [Go Green](#), and you will automatically receive an electronic menu each month for your child's school.
- Even though meals will be provided for free, we will need families to ***continue to complete household income information forms that we will provide in order for our school to receive full access to federal funding to support the new program.*** These funds will go directly back to our schools to help cover the cost of meals, and will also support after-school activities and other nutritional programs. Plus, families who qualify may receive discounted school fees, class materials, bus passes, and more! As always, all household income information will be kept confidential and protected by law. Immigration, migrant, citizenship, or refugee status is not required when completing the form.
- The income information form will be provided at registration and throughout the school year at [www.canoncityschools.org](http://www.canoncityschools.org). Please be sure to complete the form we provide as part of your back-to-school registration! If you have questions or would like additional support, reach out to our nutrition department at 719-276-5813 for more information.
- At CCHS, meals are served on the following schedule:
  - Breakfast: 7:30 AM until 9:30 AM
  - Lunch: 12:10 PM until 12:45 PM

### School Closings, Delays, and Cancellations (Severe Weather Procedures)

Student safety is our highest priority, especially when unexpected severe weather arises.

To ensure everyone knows what to expect during weather-related emergencies, our district has created a Severe Weather Safety Plan outlining procedures for sheltering in place, dismissal, transportation, and communication.

We encourage all families to review this plan in advance so they know what steps the school and district will take to keep students safe.

You can access the plan online at:

<https://www.canoncityschools.org/departments/safety/severe-weather-safety-plan>

By understanding the plan ahead of time, families, students, and staff can work together to ensure a calm, coordinated response during inclement weather.

We appreciate your partnership in keeping our schools safe!

In addition, inclement weather may cause bus route times to be extended, resulting in the first stops on the route being earlier than usual and later stops somewhat later. The following radio and television stations will be given information regarding **Fremont RE-1** school closures, delayed starts, and early dismissals. Look or listen for “Fremont RE-1” or “Cañon City Schools.”

Radio: KRLN (1400/AM)

TV: KOAA (Channel 5), KKTU (Channel 11), and KRDO (Channel 13)

Website: [www.canoncityschools.org](http://www.canoncityschools.org)

If no report is given, it can be assumed that school will be held in regular sessions. Patrons are asked not to call the school or school officials. Telephone lines must be kept open for emergencies.



## CCHS ATHLETICS AND ACTIVITIES

### Extracurricular Fees

Athletics*	Full	\$100
	Reduced Lunch	\$75
	Free Lunch	\$50
JROTC (Rifle, Drill, Raiders)	Full	\$75
	Reduced	\$50
	Free	\$25
Speech & Debate	Full	\$40
	Reduced	\$30
	Free	\$15
FBLA and FCCLA	Full	\$35
	Reduced/Free	\$20
Fall Play	Full	\$50
	Reduced	\$35
	Free	\$20
Spring Musical	Full	\$75
	Reduced	\$50
	Free	\$25
Band	Full	\$75
	Reduced	\$50
	Free	\$25

### ACTIVITY CARDS

\$20/\$10 Free and Reduced Lunch eligible

*\*As per CRS 22-32-116.5, non-CCHS full-time students will pay 150% of the full fee. The fee will be expanded (e.g., \$100 would be \$150).*

There will be a family max of \$400/\$300/\$200 per year. If a family has a student in high school, these maximums apply.

To receive the athletics/activities fee discount for free or reduced lunch students, you must provide proof of acceptance from Cañon City Schools Nutritional Services. Applications to receive free or reduced lunch will be available at the Cañon City Schools Administration Office beginning July 22<sup>nd</sup> and will be available at the **Cañon** City High School Athletics/Activities Office after August 1<sup>st</sup>. Applications are also available online at [ccsnutrition.org](http://ccsnutrition.org). If you have any questions about the free and reduced lunch program, please call 640-3055.

## ***Boys Baseball***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule, players must buy their baseball hat and socks
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Tryouts during the first week of practice. Players are notified of team status.
<b><i>Team Information:</i></b>	Varsity, Junior Varsity, and Freshman Teams
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Mid-February/TBA
<i>How Often:</i>	Daily except for Sunday
<i>Length:</i>	Approximately 2-2½ hours
<b><i>Travel Involved:</i></b>	8 to 10 out-of-town games
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	After school and on Saturday

## ***Boys Basketball***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Tryouts to select each team
<b><i>Team Information:</i></b>	Varsity, Junior Varsity, Sophomore, and Freshman teams
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	November/TBA
<i>How Often:</i>	Daily and Saturdays
<i>Length:</i>	1-3 hours
<b><i>Travel Involved:</i></b>	8 to 10 out-of-town games
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	Evenings on Tuesday, Thursday, Friday, and Saturday. Some Saturday afternoons. Varies year to year.

## ***Girls Basketball***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Tryouts occur during practices in mid-November
<b><i>Competition Times:</i></b>	Performances and designated competitions
<b><i>Team Information:</i></b>	Varsity, Junior Varsity, and Freshman Teams
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Open gym starts mid-September. Practice starts mid-November/TBA.
<i>How Often:</i>	Daily after school
<i>Length:</i>	Approximately 2-2½ hours
<b><i>Travel Involved:</i></b>	8 to 12 out-of-town games
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	After school, during school, and on Saturdays

## ***Cheerleading***

<b><i>Athletic Fee:</i></b>	Per athletic fee schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Selection will be based on tryouts in the spring
<b><i>Team Information:</i></b>	Varsity Team only
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Summer and throughout the school year
<i>How Often:</i>	TBA
<i>Length:</i>	Approximately two hours
<b><i>Travel Involved:</i></b>	Limited opportunities
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	Three to four games weekly

## ***Boys and Girls Cross Country***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Student must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Varsity (fastest 7 times), JV (complete course in at least 30 minutes)
<b><i>Team Information:</i></b>	Varsity and Junior Varsity Teams
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Mid-August – end of October
<i>How Often:</i>	Daily after school
<i>Length:</i>	2 hours (3:00-5:00 p.m.)
<b><i>Travel Involved:</i></b>	10 to 12 out-of-town meets
<b><i>Fundraising:</i></b>	Selling Tiger Gold Cards
<b><i>Competition Times:</i></b>	After school and on Saturday

## ***Dance Team***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Selection will be based on tryouts in the Spring
<b><i>Team Information:</i></b>	Varsity Team only
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Second week in August and throughout the school year
<i>How Often:</i>	Daily

## ***Football***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Based on a rubric that evaluates the player's character, academics, commitment to football, coachability, and football ability.
<b><i>Team Information:</i></b>	Varsity, Junior Varsity, and Freshman Teams
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Mid-August
<i>How Often:</i>	Daily after school
<i>Length:</i>	Approximately two hours
<b><i>Travel Involved:</i></b>	Half of all games are away games
<b><i>Fundraising:</i></b>	Selling Tiger Gold Cards
<b><i>Competition Times:</i></b>	After school and on Saturday

## ***Boys Golf***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Golfers will qualify for varsity meets
<b><i>Team Information:</i></b>	Varsity and Junior Varsity Teams
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	August/TBA
<i>How Often:</i>	Nightly after school
<i>Length:</i>	Approximately two hours
<b><i>Travel Involved:</i></b>	19 of the 20 meets are out of town
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	During and after school, and weekends

## ***Girls Golf***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Golfers will qualify for Varsity meets
<b><i>Team Information:</i></b>	Varsity and Junior Varsity Teams
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Mid-February/TBA
<i>How Often:</i>	Monday through Friday
<i>Length:</i>	1-1½ hours
<b><i>Travel Involved:</i></b>	5 to 8 days during season
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	During and after school, and weekends

## ***Gymnastics***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	None
<b><i>Team Information:</i></b>	Varsity and Junior Varsity Teams
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Mid-August
<i>How Often:</i>	Daily
<i>Length:</i>	Approximately two hours
<b><i>Travel Involved:</i></b>	8 to 10 away meets
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	After school and on Saturday

## ***Boys Soccer***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Selected by Coach
<b><i>Team Information:</i></b>	Varsity and Junior Varsity Teams
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Mid-August/TBA
<i>How Often:</i>	Daily after school
<i>Length:</i>	Approximately two hours
<b><i>Travel Involved:</i></b>	Half of all games are away games
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	After school and on Saturday

## ***Girls Soccer***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Selected by Coach
<b><i>Team Information:</i></b>	Varsity and Junior Varsity Teams
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Mid-February/TBA
<i>How Often:</i>	Daily after school
<i>Length:</i>	Approximately two hours
<b><i>Travel Involved:</i></b>	Half of all games are away games.
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	After school and on Saturday

### ***Girls Softball***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Tryouts during the first week of practice. Players are notified at that point.
<b><i>Team Information:</i></b>	Varsity and Junior Varsity
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Mid-August/TBA
<i>How Often:</i>	Daily (except Sundays)
<i>Length:</i>	2-2½ hours
<b><i>Travel Involved:</i></b>	8 to 10 out-of-town games a season
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	After school and on Saturday

### ***Boys Tennis***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Tryouts during the first week of practice. Players are notified at that point.
<b><i>Team Information:</i></b>	TBA
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Mid-August
<i>How Often:</i>	Every day after school
<i>Length:</i>	Approximately 2 hours
<b><i>Travel Involved:</i></b>	5 to 6 trips out of town are typical
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	During school, after school, and on weekends.

### ***Girls Tennis***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	All interested athletes are encouraged to try out. Athletes will participate in a series of challenge matches that occur during the beginning of the practice schedule in order to determine their position on the varsity team.
<b><i>Team Information:</i></b>	TBA
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Mid-February
<i>How Often:</i>	Monday through Saturday
<i>Length:</i>	Approximately two hours
<b><i>Travel Involved:</i></b>	Out-of-town matches up to twice a week
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	Monday-Friday after school and Saturday mornings

### ***Boys & Girls Track***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Athletes are evaluated by ability, time, and effort throughout the season
<b><i>Team Information:</i></b>	TBA
<b><i>Practice Information</i></b>	
<i>Starts/Ends:</i>	Spring sports season
<i>How Often:</i>	Daily after school
<i>Length:</i>	Approximately two hours
<b><i>Travel Involved:</i></b>	Approximately nine varsity meets and six junior varsity meets out of town
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	After school and on Saturday

## ***Girls Volleyball***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Tryouts during the first-week practice. Players are notified at that point.
<b><i>Team Information:</i></b>	Varsity, Junior Varsity, and C-Team.
<b><i>Practice Information</i></b>	
<b><i>Starts/Ends:</i></b>	Mid-August, usually two weeks prior to the start of school. Districts are at the end of October
<b><i>How Often:</i></b>	Monday through Friday, some Saturdays & holidays
<b><i>Length:</i></b>	Approximately two hours
<b><i>Travel Involved:</i></b>	Up to 10 out-of-town matches
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	After school and Saturdays

## ***Boys Volleyball***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Tryouts during the first-week practice. Players are notified at that point.
<b><i>Team Information:</i></b>	Varsity, Junior Varsity, and C-Team.
<b><i>Practice Information</i></b>	
<b><i>Starts/Ends:</i></b>	Mid-March Districts are at the end of April
<b><i>How Often:</i></b>	Monday through Friday, some Saturdays & holidays
<b><i>Length:</i></b>	Approximately two hours
<b><i>Travel Involved:</i></b>	Up to 10 out-of-town matches
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	After school and Saturdays

## ***Boys Wrestling***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Must wrestle-off in designated weight class
<b><i>Team Information:</i></b>	Varsity, Junior Varsity, and Freshman Teams
<b><i>Practice Information</i></b>	
<b><i>Starts/Ends:</i></b>	The second week in November through the last week in February
<b><i>How Often:</i></b>	Week nights and some Saturdays
<b><i>Length:</i></b>	2-2½ hours
<b><i>Travel Involved:</i></b>	Away duels, usually gone all day on Saturdays
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	Evenings and all day Saturday

## ***Girls Wrestling***

<b><i>Athletic Fee:</i></b>	Per Athletic Schedule
<b><i>Eligibility Criteria:</i></b>	Students must remain eligible by CCHS and CHSAA standards
<b><i>Selection Criteria:</i></b>	Must wrestle-off in designated weight class
<b><i>Team Information:</i></b>	Varsity, Junior Varsity, and Freshman Teams
<b><i>Practice Information</i></b>	
<b><i>Starts/Ends:</i></b>	Second week in November through last week in February
<b><i>How Often:</i></b>	Week nights and some Saturdays
<b><i>Length:</i></b>	2-2½ hours
<b><i>Travel Involved:</i></b>	Away duels, usually gone all day on Saturdays
<b><i>Fundraising:</i></b>	TBA
<b><i>Competition Times:</i></b>	Evenings and all day Saturday

## ***ESports***

<i><b>Athletic Fee:</b></i>	<i><b>Per Athletic Schedule</b></i>
<i><b>Eligibility Criteria:</b></i>	<i>Students must remain eligible by CCHS and CHSAA standards</i>
<i><b>Selection Criteria:</b></i>	<i>Intramural playoffs to determine teams.</i>
<i><b>Team Information:</b></i>	<i>We will have teams for Rocket League and other games TBD. Rocket League Teams will be up to 4 players per team, and there can be an <b>unlimited</b> number of players. Teams for other games TBD. Due to the newness of this program, players will be able to choose what they compete in as long as the game is CHSAA-approved.</i>
<i><b>Practice Information:</b></i>	<i>Starts/Ends: September-May (We can work around player schedules) How Often: 1-2 times per week. Length: 1+ hour starting at 4pm.</i>
<i><b>Travel Involved:</b></i>	<i>Travel will only be necessary if our team makes it to the state championship for Rocket League.</i>
<i><b>Fundraising:</b></i>	<i>Students will have the option to partake in the school's Esports Twitch Account. They will stream gameplay and reactions for entertainment or special occasions.</i>
<i><b>Competition Times:</b></i>	<i>Every Thursday at 4pm. Schedules are subject to change and can be changed by request of a student on a case-by-case basis.</i>

## ***Mountain Biking League***

	<i><b>Eligibility Criteria:</b></i>	<i>2.0 GPA</i>
	<i>Selection Criteria:</i>	<i>Open to all students</i>
<i>Meeting Information:</i>	<i>Starts:</i>	<i>September</i>
	<i>How Often:</i>	<i>Practices held once per week</i>
	<i>Length:</i>	<i>All year</i>
	<i>Travel Involved:</i>	<i>Sometimes to and from advanced courses/competitions</i>
<i>Community Service:</i>	<i>Trail building opportunities</i>	