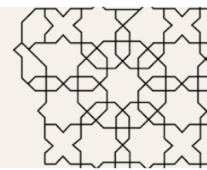


PEJVAK

ACADEMIC JOURNAL OF PERSIANATE STUDIES

پژواک



Job Title: Editor

Start Date: November 2024

End Date: April 2025

Job Description: Editors are collectively responsible for reviewing, selecting, and editing articles submitted to Pejvak as part of a peer-review process to develop the 2025 edition. They work under the guidance of the Editor-in-Chief, senior editor, and with the support of the Department of Asian Studies and the UBC Persian Club (UBCPC).

Responsibilities:

- Actively engage in the submission review process: reading, evaluating and providing feedback on submissions
- Collaborate with fellow editors to provide detailed feedback to authors
- Communicate with authors to revise papers for publication
- Participate in team meetings and training workshops

Qualifications:

- Excellent written and verbal communication skills
- Detail-oriented
- Ability to work independently and as part of a team
- Demonstrated understanding of topics relevant to Persian Studies
- Time management skills
- **Asset:** Past experience in editing academic, print media or professional writing, or publishing experience
- **Asset:** Relevant UBC experience in writing, editing, and teamwork, e.g. Peer Tutor, Writing Centre, and student clubs

Time Commitment:

- Term 1
 - 1-2 team meetings
 - Pejvak pre-submission editing workshop
- Term 2
 - Biweekly team meetings (30-60 minutes)
 - 4-7 hours of work per week, working independently and with small groups outside of team meetings

Important notes: Since all papers will be anonymised in the selection process, Pejvak editors are eligible to submit their own articles for consideration. Please note, this is a volunteer position.

Apply here: https://tr.ee/6_qHEmyjWd