

RowanUniversity

Residential Learning
& University Housing

Holly Pointe Commons Move-In Process

This information DOES NOT pertain to residents associated with an authorized Early Move-In Group. Members of those groups should refer to communications specific to their arrival.

Tuesday 8/25 Appointments ONLY: Move-in Process Description

- If you select an appointment for Tuesday 8/25 ONLY, you will drive directly to the Holly Pointe Commons parking lot to unload your vehicle and then move your vehicle to long-term parking.
- The GPS address for Holly Pointe Commons is **15 Carpenter St. Glassboro, NJ 08028**.
- Residents who sign up for Tuesday move-in time slots will not first stop at the vehicle staging area at the football stadium as is described in the section below.
- **Instructions below for the unloading zone pertain to all Holly Pointe move-in appointments, though move-in volunteers are not available on Tuesday.**

Wednesday 8/26 and Thursday 8/27 Appointments:

Vehicle Staging Area and Check-In Process Description

- In order to safely manage the parking and unloading zone at Holly Pointe Commons on these two days (8/26 and 8/27), we utilize a vehicle staging area down the street from the building. Students should plan to arrive at the vehicle staging area, located in parking lot D near the football stadium (**Use Glassboro High School, 550 Joseph L. Bowe Blvd, for GPS directions, as entrance to Parking Lot D via Stadium Drive is directly across the street**), no earlier than 15 minutes prior to your scheduled appointment time.
- While still in your vehicle, students' ID and move-in eligibility will be verified by staff at a check-in tent. Anyone not eligible to continue through the move-in process because of any vaccination or enrollment holds will be pulled out of the staging area and given further instructions to resolve the hold.

- **Only 1 vehicle will be permitted to proceed through the staging process to the unloading area at Holly Pointe Commons.** Students who arrive with people and belongings in more than one vehicle will be asked to identify the vehicle that will proceed forward. There will be a small area for multiple vehicles to pull to the side for the purpose of consolidating items into the vehicle that will proceed. All other vehicles will be directed to long-term parking where a shuttle will bring people to Holly Pointe. The shuttle will run for the full duration of the scheduled move-in appointments and will only stop at Long-Term Parking and Holly Pointe Commons.
- Vehicles will be lined up in an orderly fashion based on your SCHEDULED arrival time and escorted in groups by Public Safety down the street to the Holly Pointe parking lot to unload.

Vehicle Unloading Zone Instructions

- Once you are directed into a parking space at the unloading zone, you will be asked to unload your belongings into carts in order to get them into the building. Please monitor the weather forecasts for your assigned day and pack and plan accordingly.
- Student Move-In Volunteers (based on availability and not on Tuesday) and carts will be on site to assist with your process of quickly unloading your vehicle and bringing your belongings up to your room. You will be asked to keep a driver with the vehicle at all times as it is emptied and then re-locate it to a long-term parking lot away from the complex, even before all of your belongings may have been brought up to your room, as soon as the vehicle is empty.
- Shuttles will be serving those long-term parking lots (Parking Lots O and B) to assist getting drivers back to the complex. Please follow this link to a campus map for further reference. www.rowan.edu/maps.
- The goal of the appointment times, vehicle staging area, and unloading process is to minimize wait times by keeping a steady flow of movement through the process without overloading the building or the parking lot.

Other Important Information:

Your Rowan ID Card- This is your key to the building entrance and your room. It will be activated on the date and time you are scheduled to arrive. If you sent in your ID picture but did not receive your printed ID card, ask about it at the check-in table for your building. Printed cards will be provided to the building staff from the Rowan Card Office in advance of Move-in Week. If you lost your ID or it is damaged, you should report to the Rowan Card Office

in Savitz Hall to get a new ID made. They have hours of operation during the day throughout move-in weekend.