

NOTICE OF PUBLIC MEETING

EXPLORE ACADEMY - RIO RANCHO GOVERNING COUNCIL



Please note that a quorum of the board may attend training, school activities, or community events. If this occurs, no board work will be discussed nor will any actions be taken at these gatherings. All board discussion regarding decisions and voting occur at publicly noticed meetings.

Explore Academy - Rio Rancho will conduct a public meeting on Wednesday, September 24, 2025, beginning at 5:15 pm.

This meeting will be held in accordance with the New Mexico Open Meeting Law and the Governing Council's (GC) [annual Open Meetings Act \(OMA\) Resolution](#). During the pandemic, members of the public may view the meeting online via the virtual meeting room link listed in the agenda.

If a member of the public would like to view a document referred to in any meeting of the Explore Academy - Rio Rancho Governing Council and is not able to easily find or access said document, please email board-rio@explore.academy and it will be made available within five (5) business days.

Public comment time will be allotted during each board meeting (1) at the beginning of the meeting regarding items on the agenda before any items are discussed on which action may be taken so comments may be heard by the governing body, and (2) at the end of the meeting prior to adjournment for items not on the agenda. No action may be taken regarding any topic during this public comment section and the council members are not allowed to respond, but rather must wait until the topic at hand is included as an action item on an agenda. A time limit of three (3) minutes will be imposed on public comments to allow all members of the public the opportunity to speak. These comments will not be restricted based on viewpoint.

- The GC reserves the right to limit or curtail repetitive comments or other expressions that are obscene, profane, disruptive of the orderly conduct of the GC's meeting, harassing or defamatory or not in keeping with the decorum of a school board meeting which includes students or other minors.
- Complaints regarding personnel matters or involving students may be redirected to appropriate administrative procedures for review and handling.
- Public comment can also be submitted prior to a meeting via email board-rio@explore.academy to be included in the minutes and provided to the Board.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

The Board is happy to make reasonable accommodations for any member of the public who has a disability and wishes to attend the meeting. If special arrangements are necessary, please notify the Board via email (board-rio@explore.academy).

Draft meeting minutes will be available within 10 working days of the meeting. Minutes will become official after approval at the next board meeting where a quorum is present. Minutes are available on the school's website (www.explore.academy/rio) in the Agenda and Minutes Archive.

AGENDA



EXPLORE ACADEMY - RIO RANCHO GOVERNING COUNCIL

Mission The mission of Explore Academy - Rio Rancho is to provide all students, regardless of background, with a personalized, standards-based, educational experience through the power of student choice, allowing each student to create a personalized and engaging educational pathway in preparation for college.

Chartering Authority: Public Education Commission (PEC)
Support Staff to the PEC: Charter Schools Division (CSD) of the PED
Department of Education: Public Education Department (PED)
Board Members: Chair Mike Mierzejewski, Vice-Chair Chris Kenworthy, Secretary Skip Mackay, Cathy Gaarden, and Gloria Rich

Meeting Date: Wednesday, September 24, 2025 **Meeting Time:** 5:15 pm

Meeting Location: In-person at Explore Academy - Rio Rancho
6090 Zenith Court (in staff lounge) AND
Virtually via Zoom Webinar <https://us06web.zoom.us/j/86101979379>
Or via telephone: 669 900 6833 or 719 359 4580 or 253 215 8782 or
346 248 7799 or 408 638 0968 or 564 217 2000 or 646 876 9923 or
646 931 3860 or 301 715 8592 or 309 205 3325 or 312 626 6799
Webinar ID: 861 0197 9379

Meetings are recorded and posted on the Governing Council's YouTube channel.
https://www.youtube.com/playlist?list=PL_p3rwMGkxIRnPg3lVpMVix_CsH8AqTwM

I Call to Order Roll Call and Ascertain Quorum

II **Public Comment** - regarding any item on the agenda For information
Members of the public attending this meeting will be invited to address the Board regarding items listed on the agenda at this time. Board members should not respond until the topic is discussed later in the agenda. Comments are limited to three (3) minutes. Commenters should state their name, relationship to the school, and the agenda item to which they are speaking. Comments regarding other topics will be heard at the end of the meeting.

III **Approval of Agenda** For possible action
Following a request for any declarations of conflicts of interest, the Chair will request a motion to approve the agenda.

IV **Approval of Meeting Minutes** For possible action
from [Aug 27, 2025](#) (regular), [Sep 2, 2025](#) (special), and [Sep 16, 2025](#) (emergency)

V. **School Finance** For possible action
A. [Financial Reports](#) and Committee Update
B. [Budget Adjustment Requests](#) (BARs) including
1. 586-000-2526-0006-IB
2. 586-000-2526-0007-M
3. 586-000-2526-0008-M

VI Administration

A. School Leader Report (*Jackie Bogue*)

Including but not limited to topics such as staffing, enrollment, student performance, facility, etc

B. General Updates/Reminders (*Karen Woerner*)

1. Annual Overview of 2022-2028 [Contract and Performance Framework](#)
2. 24-25 Annual Report
 - a. Site Visit Performance Ratings
 - b. [Preliminary Report](#) shared 8/27/2025
 - c. Final Report will not be available until academic and school accountability data is released by NMPED
3. Upcoming Revisions to the Complaint and Grievance Policies to include [Title IX Complaint and Grievance Procedures](#)
4. MLSS Assessment and 90-day Plan

VII Governing Council Business

For possible action

A. CLOSED SESSION (facility)

The board may enter Closed Session for the purpose of discussing the purchase, acquisition or disposal of real property specifically regarding a second facility and facility financing, as permitted under *Section 10-15-1 (H)(8)* of the New Mexico Open Meetings Act. The Board may rely on staff or others for assistance when considering matters in a closed session. This includes review of finances and ratification of changes to the clean versions of the resolution and other documents.

Actions, if any, from Closed Session

Action by the board, if any, as a result of the closed session must be voted on in open session.

B. Update on Property Tax Hearing (*Chris Kenworthy*)

C. Updates due to PEC/CSD via EpiCenter platform

1. [Audit and Finance Committee Membership](#) (submitted)
2. [Open Meetings Act \(OMA\) Statement](#) (submitted)
3. [Governing Board Bylaws](#)- Any other proposed changes? (due Oct 1)
Must include provision for creating audit and finance committees and provision for replacing and removing members. NMSA 22-8-12.3 and 22-8B-4.A
4. Assurances for Compliance Indicator 3c (not required until contract renewal)
 - a. [Compliance with Legal Requirements](#) (indicator 3c)
 - b. [Annual Reports posted by PEC](#)

D. Update Strategic Plan and Key Result Objectives

Board Chair and School Leader to prepare proposed objectives and a format of the Head Administrator's SY26 annual evaluation for board approval. Examples were provided but these are not required formats.

1. [Example 1](#) (sample from original Explore Academy)
2. [Example 2](#) (with AllyOp [feedback](#) included)

VIII Board Comments

For discussion only

An opportunity for comments, announcements or updates, including future agenda items, from Board members. No action will be taken.

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- IX **Public Comments** regarding any item NOT on the agenda For information
Members of the public will be invited to address the Board regarding items not listed on the agenda but within the Board's jurisdiction. Comments are limited to three (3) minutes. Commenters should state their name, their relationship to the school, and the topic of their comment. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.
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- X **Adjournment**
The next regular meeting of the GC is scheduled for Wednesday, October 22, 2025 at 5:15 pm.
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References/Reminders:

- **Charter School Conferences**
December - Public Charter Schools of NM (PCSNM)
June - NMPED Charter Schools Division
- [RIO Governance folder](#)
- [2023-2028 Contract folder](#)
 - 1. [Executed Contract](#)
 - 2. [Performance Frameworks](#)
- [Governing Council Bylaws](#)
- [Board Policy Manual](#) Please continue to review policies and propose any for review by the board.
- Governing Council Annual Calendar of meeting topics
- Q and A regarding school and ELS
- **Agenda Items or Work Session Topics** - Please advise the Governing Board Chair and/or Board Liaison of any topics of interest for consideration, discussion, or training at future meetings (regular, special, or separate work sessions).
- **Annual Evaluations**
 - 1. Head Administrator
 - 2. Board Self-Assessment
- **Governing Board Mandatory Training must be completed annually by June 1st**
The Explore Academy [Explore Academy RIO Internal Tracker](#) and [NMPED/CSD Training Tracker](#) are available internally and for board members only.
 - 1. **Synchronous virtual sessions** (1-2 hours) offered by [NMPED/CSD training](#)
 - a. See the link for the Governing Board training schedule for the list of upcoming training sessions.
 - b. To register, please send your name, the name of the school you serve, and the sessions you wish to attend to charter.schools@ped.nm.gov
 - c. NOTE: Credit for training from NMPED will not be granted if the board member arrives more than 15 minutes late to a session.
 - 2. **Asynchronous modules** via [Canvas](#) platform
 - a. Email charter.schools@ped.nm.gov and melissa.brown@ped.nm.gov if you do not have a Canvas account login or need to add training modules for the current school year.
 - 3. **Charter School and other Conference sessions**, if approved in advance.