

Setting up your classes on Teacher Dashboard

[Here is the link to the Tamaki College Teacher Dashboard](#)

When you first open this, it will list every class that is going on for everyone.

The screenshot shows the 'List Classes' interface. At the top, there are three tabs: 'My Classes', 'My hidden Classes', and 'All Classes'. Below the tabs is a grid of class buttons. Each button has a checkbox to its left. The classes listed are:

Class Name	Class Name	Class Name
<input type="checkbox"/> 9A ART - Tf	<input type="checkbox"/> 9H Health - Go	<input type="checkbox"/> 9M Music - Te
<input type="checkbox"/> 9B Business Studies - Ro	<input type="checkbox"/> 9H Health - Ta	<input type="checkbox"/> 9P Physical Education - Go
<input type="checkbox"/> 9E English - Gf	<input type="checkbox"/> 9I Print Media - An	<input type="checkbox"/> 9P Physical Education - Md
<input type="checkbox"/> 9E English - Gg	<input type="checkbox"/> 9L Literacy - Lf	<input type="checkbox"/> 9P Physical Education - Mu
<input type="checkbox"/> 9E English - La	<input type="checkbox"/> 9M Maori - Pk	<input type="checkbox"/> 9P Physical Education - Th
<input type="checkbox"/> 9E English - St	<input type="checkbox"/> 9M Maths - Dn	<input type="checkbox"/> 9S Science - Bn
<input type="checkbox"/> 9E English - Td	<input type="checkbox"/> 9M Maths - Gp	<input type="checkbox"/> 9S Science - Jp
<input type="checkbox"/> 9E English - We	<input type="checkbox"/> 9M Maths - Le	<input type="checkbox"/> 9S Science - Mh
<input type="checkbox"/> 9F Food Technology - He	<input type="checkbox"/> 9M Maths - Lo	<input type="checkbox"/> 9S Science - Sd
<input type="checkbox"/> 9F Food Technology - Tu	<input type="checkbox"/> 9M Maths - Tt	<input type="checkbox"/> 9S Science - Sm

At the bottom of the grid, there is a status bar that says 'Displaying 1 to 30 of 203 classes' and a 'Filter view...' button. To the right of the status bar is a 'Next >' link.

You need to go through all of these and put a tick in the box next to the classes that are yours.

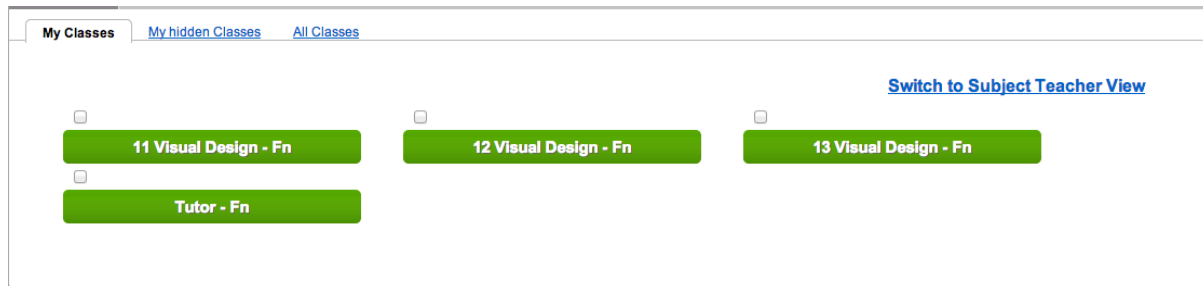
The box will also change colour so it is really obvious that you have selected it.

This close-up shows three class buttons. The first button is '11 Social Sciences - Ap' with an unchecked checkbox. The second button is '11 Visual Design - Fn' with a checked checkbox and a green background. The third button is '12 Accounting - S' with an unchecked checkbox.

Across the tabs at the top, you can now click on the “my classes” tab.

The screenshot shows the tab selection interface. The 'My Classes' tab is selected and highlighted in blue. The other tabs are 'My hidden Classes' and 'All Classes'.

All of your classes will now appear as coloured boxes to select.
This is the view you will now see first when you open the Teacher Dashboard.



When you click on “Switch to Subject Teacher View”, it looks like this, with the student folders being the focus, and your different classes on the grey tab bar across the top.

