

ABHS Governing Board Minutes

September 21, 2021

In-person meeting on campus

Attendance:

Present Board Members: Melanie Lewis, Rachel Berenson, Marisa Saavedra-Gutierrez, Gilberto Zamora, Cliff Wintrode, Cesar Miranda.

Board Members Not Present: Leslie Andrews

Staff Members: Stephanie Becker, Halley Wheeless, Aldis Philipbar, Mary Hagemann

Call to Order and establishment of quorum: The meeting was called to order at 5:42 pm. Rachel did a roll call of each member and a sign-in sheet was created. The people listed above are named the Governing Council of Amy Biehl and their attendance constitutes a quorum.

- I. **(Action) Approval of minutes from the previous meeting:** The minutes were reviewed by the board and Gilberto moved to approve the minutes, Cliff seconded the motion. The motion carried unanimously. Rachel did a roll call for each member to state their vote for the record.
- II. **Public comment** (2 minutes per speaker. Speakers must sign up prior to the start of meeting. Limit 10 minutes' total time.): No Public Comments
- III. **Old Business:**
 - a) Training hours: The topic of Board members training was discussed.
- IV. **New Business:**
 - a) **Executive Director's Report:** Stephanie shared her ED Report with the Board and it was discussed.
 - b) **Dean of Instruction's Report:** Halley shared her Dean of Instruction Report with the Board and it was discussed.
 - c) **(Action) Updated Policies***:**
 - a. **COVID-19 Response Policy** – Gilberto moved to approve, Cliff seconded the motion. The motion carried unanimously, Rachel did a roll call for each member to state their vote for the record.
 - b. **Background Check Policy** – Cliff moved to approve, Cesar seconded the motion. The motion carried unanimously, Rachel did a roll call for each member to state their vote for the record.
 - c. **Employee Sick Leave Policy** – Cliff moved to approve, Melanie seconded the motion. The motion carried unanimously, Rachel did a roll call for each member to state their vote for the record.
 - d. **Required Training Policy** – Marisa moved to approve, Gilberto seconded the motion. The motion carried unanimously, Rachel did a roll call for each member to state their vote for the record.

d) **ARP ESSER Plan:**

- a. Stephanie presented the schools plan for the ESSER III federal funds to the board and it was discussed.

e) **Monthly Financial Reports:**

- a. Mary Hagemann presented the August Financial Reports and Bank Reconciliations.

f) **(Action) BARS Votes***:**

- a. The following BARs were presented:
1-IB, 2-I, 3-IB, 4-IB, & 5-IB
- b. Cesar moved to approve the BARS presented, Marisa seconded the motion. The motion carried unanimously. Rachel did a roll call for each member to state their vote for the record.

v. **Committee Reports:**

- a) Finance Director and Treasurer's Report(s). - Now included with the Monthly Finance Reports.
- b) Building Report (in the ED report)

The meeting was adjourned at 7:12pm. Next meeting will be held on October 19 at 5.30pm.

*** Indicates Action Item/Vote

Amy Biehl High School does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Stephanie Becker, Executive Director/Principal 123 4th St. NW, Albuquerque, NM 87102 (505) 468 - 0620 Section 504 Coordinator, Gloria Vigil 123 4th St. NW, Albuquerque, NM 87102 (505) 468-0637 Title IX Coordinator, Maribeth Dvorak 123 4th St. NW, Albuquerque, NM 87102 (505) 468-0620