

Signing Forms on PowerSchool

With the new school year starting we have some exciting field trips planned for our students. To ensure your child can participate in these fun learning experiences, please take a moment to review and sign the following forms in PowerSchool:

- **Field Trip Permission Form:** This form covers all field trips throughout the school year, so you won't need to sign for each one individually.
- **Student Handbook Agreement:** Review the handbook with your student and sign the agreement to acknowledge receipt.

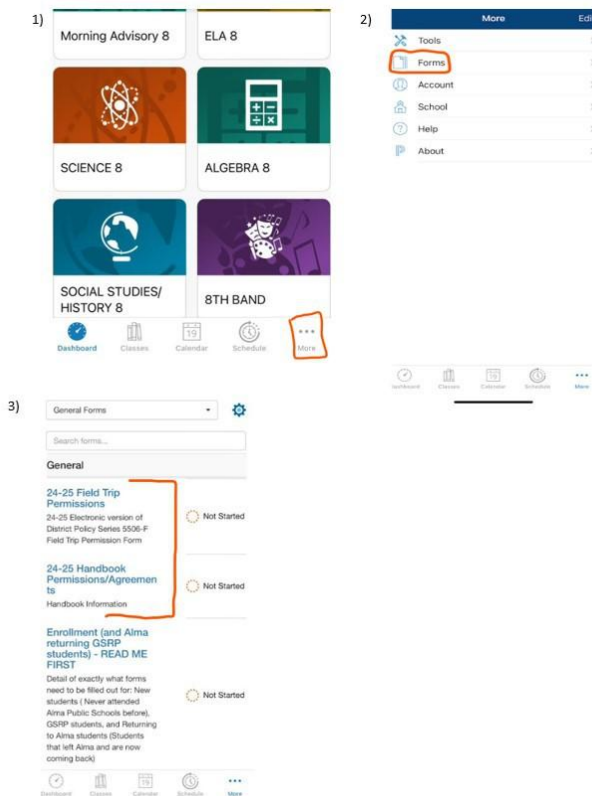
Directions for the PowerSchool App:

If you are asked for the district code, it is KCTM

- On the main page of the App, click the three dots located at the lower right of the screen to get to the "More" page
- From the "More" page, click on the "Forms" link
- Under the "Forms" link you will find the Field Trip Permission Form and the Handbook Permissions and Agreements Form for the given school year
- Please use the following link for photo directions:

Accessing "Forms" from the PowerSchool App

- 1) On the main page of the App, click the three dots located at the lower right of the screen to get to the "More" page
- 2) From the "More" page, click on the "Forms" link
- 3) Under the "Forms" link you will find the 24-25 Field Trip Permission Form and the 24-25 Handbook Permissions and Agreements Form.



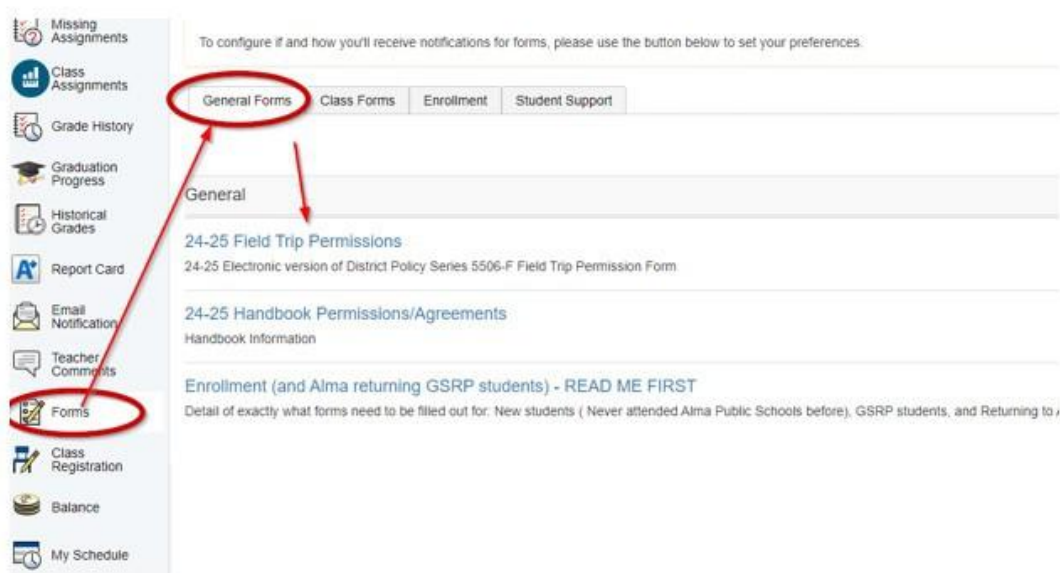
Directions for PowerSchool on your PC:

To Login to PowerSchool: Type <https://ps.almaschools.net/public/>

- Login to your PowerSchool account and select "Forms"
- Under the "General Forms" tab, you will see the Field trip Permissions and the Student Handbook Agreement
- Please use the following link for photo directions:

Accessing Forms from PowerSchool on your PC

1. Login to your PowerSchool account and select "Forms"
2. Under the "General Forms" tab, you will see the 24-25 Field trip Permissions and the 24-25 Student Handbook Agreement



If you have any questions regarding the permission forms or handbook agreement, please reach out to your child's building administrator. For technology-related questions, feel free to contact our Educational Technology Specialist, Scott Owen, at sowen@almaschools.net.