## APPLICATION FORM

## PLEASE READ ALL THE INSTRUCTIONS BEFORE STARTING THE APPLICATION

- 1. All questions in the Application form should include the answers. If you do not have an answer to a question, please write N/A (Not Applicable).
- 2. Submissions must be prepared in English only and must include a completed Application Form, NDA Form, the candidate's Curriculum Vitae and Reference Letter from a recent supervisor (original in English or Ukrainian) together with the contact details for two further referees who, if contacted, can attest to the professional and/or educational background of the candidate. Reference checks will be conducted at the discretion of the Recruitment Committee.
- 3. Only Ukrainian nationals are eligible to apply.
- 4. The Application Form and CV should be completed in English.
- 5. Be sure to list your phone number and an e-mail address that you check regularly.
- 6. Candidates who are not Ukrainian nationals or submitted incomplete package of the documents will not be considered.

I testify that the information submitted in this application is complete and accurate. I understand that providing false information on this application or during the interview will automatically disqualify me from the selection process.

I will not release any related information about this selection process at any point to any party except for providing my input.

Hereby, I agree to process my personal data for the purpose of selection in accordance with the Ukrainian Law on the Protection of Personal Data.

1.	Position applied for:					
2.	Full Name:					
3.	Date of birth:					
4.	Place of birth (country, region, city):					
5.	Nationality at birth:					
6.	Present nationality (if dual indicate both):					
7.	Are you a public servant (civil servant) at the time of this application (yes/no):					
8.	Have you ever worked as a public servant (civil servant)? (yes/no), if yes, indicate the dates of your employment, title and body:					
	PLEASE NOTE THAT CIVIL SERVANTS ARE NOT ELIGIBLE FOR APPLYING UNLESS THE 6 MONTH "COOLING OFF" PERIOD* HAS ELAPSED SINCE THEY HAVE LEFT SUCH EMPLOYMENT.					
9.	Current address					
10.	Mobile number:					
11.	E-mail:					
12.	Where did you receive information about this announcement?					
13.	Why do you apply for this position? Why do you think you are suitable for this position? (max. 500 words)					
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14.	Education:					

 $<sup>1^*</sup>$  in exceptional circumstances the "cooling off" period can be waived by the EBRD, if there is no conflicts of interest.

Institution (Date from - Da			Danier (A) Di	lama ( / - )	Ala a	lifi and a second	halu - I		
	ate to)		Degree(s), Dip	loma(s) or c	ther qua	lification obt	tained:		
5. Language skills: Indicate ye	our languag	ge skills on a s	cale of 1 to 5 <u>(1</u>	– basic; 5 –	excellent	)			
Language		Reading		Speaking			Writing		
Ukrainian									
Russian									
English									
Other (please state the lan here)	iguage								
6. PC literacy: Indicate comp	etence on a	scale of 1 to	5 (1 – basic; 5 –	excellent)					
Programs		1	2		3	4		5	
MS Word									
MS Excel									
MS Power Point									
MS Project				_					
Other (describe)									
basic; 5 – excellent) – see s Qualifications & Skills		1	2		3	4		5	
Indicate respective qualifica and skills from job descriptio									
section 5.1. of the job descri									
"Qualifications and skills									
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8. Professional experience (c				-	Door	winting of de	ution P o	ah:ayawa anta	
		ally starting w	ith most recent Positi	-	Desc	ription of du	ıties & a	chievements	
" Dates				-	Desc	ription of du	ıties & a	chievements	
# Dates (from - to)				-	Desc	ription of du	ities & a	chievements	
# Dates (from - to)				-	Desc	ription of du	ities & a	chievements	
# Dates (from - to)				-	Desc	ription of du	ities & a	chievements	
# Dates (from - to)				-	Desc	ription of du	ities & a	chievements	
# Dates (from - to)  1				-	Desc	ription of du	ities & a	chievements	
# Dates (from - to)  1  2  3				-	Desc	ription of du	ities & a	chievements	
# Dates (from - to)  1  2  3	Orga	anization	Positi	on	Desc	ription of du	ities & a	chievements	

20. Other relevant information you would like to provide:							
21. Priva	cy Statement						
	By checking this box I provide my consent for the Human Resources Services of the [ministry/agency], Recruitment Committee, any created subordinated panels/subcommittees and the Ukraine Reforms Architecture Foundation to review, save, transfer and process my personal details in the URA recruitment data system. My personal data will be treated with utmost confidentiality and solely for recruitment purposes.						
22. URA	Experts pool statement						
	By checking this box I provide my consent for the Ukraine Reforms Architecture (URA) programme, URA Recruitment Committee, subordinate URA panels/sub-committees and the Ukraine Reforms Architecture Foundation (URAF) to store my application records and personal data in the URA internal database to be considered for any future positions within the URA programme.						
	icant Declaration declare and/or confirm that:						
(ii) (iii)	I am a Ukrainian national with no potential restrictions to access and perform RST/RDO duties at ministries/agencies and the Secretariat of the Cabinet of Ministers of Ukraine; If awarded the contract for the Assignment, no conflict of interest for any party would be created; I am not being prosecuted for an offence concerning my professional conduct by a judgment or equivalent decision <sup>2</sup> which has the force of <i>res judicata</i> .  I understand that should circumstances pertaining to this declaration change or new information emerge prior to the award of the Assignment, I will be under an obligation to bring such information to the attention of the contracting authority						
Comme	ents(*)						
any doub	plicant must enter any information in this section which affects its ability to confirm the above. If the applicant is in bit as to whether a piece of information is relevant, it should include the information. The RC may seek further ion or clarification from the applicant if it deems it necessary.						
Signed by	y the applicant:						
	<del></del>						
Date:							

<sup>&</sup>lt;sup>2</sup> "equivalent decision" may include, inter alia, arbitration sentences and non-judicial decisions, such as decisions rendered by empowered professional bodies, such as a regulated profession's disciplinary authorities and administrative decisions by regulators