



Policy Type: Governance Policies
Policy Number: GP-11

Board Member Conflict of Interest

Board members are expected to avoid conflicts of interest involving any matter pending before the board. A conflict of interest is deemed to exist when a member is confronted with an issue in which the member has a personal or pecuniary interest or an issue or circumstance that could render the member unable to devote complete loyalty and singleness of purpose to the public interest.

Accordingly:

1. If a Board member has a personal or private interest in any matter pending before the Board, the member shall disclose such interest to the Board, shall not vote on the matter and shall not attempt to influence the decisions of other Board members. If the Board lacks a quorum without the member's participation, the member may vote if his participation is necessary to enable the Board to act. If a member votes under such circumstances, the member shall state for the record the fact and nature of the potential conflict of interest.
2. The Board shall not enter into any contract, including a contract supported by federal funds subject to Uniform Grant Guidance (UGG), not related to employment, with any of its members or with a firm in which a member has a financial interest unless one or more of the following conditions apply:
 - a. The contract is awarded to the lowest, best responsible bidder based upon established competitive bidding procedures
 - b. The board member is the highest bidder for merchandise sold at a public auction
 - c. If the additional cost for the Board to make alternate contractual commitments would be greater than the amount of the contract with the interested member, or if the contract is for services that must be performed within a limited time period and no other contractor is available to perform the services.
3. A Board member is expected to avoid conflict of interest in the exercise of the member's fiduciary responsibility. Accordingly, a Board member may not:
 - a. disclose or use confidential information acquired during the performance of official duties as a means to further the Board member's own personal financial interests or the interests of a member of the Board member's immediate family.
 - b. accept a gift of substantial value or economic benefit which would tend to improperly influence a reasonable person, or which the Board member knows or should know is primarily for the purpose of a reward for official action.
 - c. engage in a substantial financial transaction for private business purposes with a person whom the Board member directly or indirectly supervises.
 - d. perform an official act which directly confers an economic benefit on a business in which the Board member has a substantial financial interest or is engaged as a counsel, consultant, representative or agent.
4. The Board considers it a conflict of interest for a Board member to also be employed by the district with the exception of coaching or substitute teaching positions. Therefore, the Board shall not hire any of its members as an employee of the district nor shall the Board approve any compensation for a member for services rendered to the district as an employee except as a coach, substitute, or for services rendered to the Board as provided by law. Therefore, an employee elected to the Board shall be required to relinquish employment with the district prior to taking office. Employees are encouraged to consider this prior to running for the Board.



Monitoring Method: Board Self Assessment
Monitoring Frequency: Annually

Adopted: September 12, 2000
Revised: August 11, 2003
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