

Charter details			
MC Title			
Date Created		Faculty Lead	
Admin Lead		Project contact	
Other Contact		Version #	
Target Start Date		Target End Date	
Estimated Funding Required		Funding Source	

Microcredential Overview	
Goals	(how will the world be different because of this project?)
Objectives	(What measurable changes will happen?)
Course Description	(How could we explain this project to a person not involved in it?)
Industry Connection	(what kinds of things will we do to make this happen?)
End state	(How do we know this project is over?)

Preliminary High-Level Milestones	
Milestones	Target Time Frame

Scope	
In Scope	Out of Scope
	Choosing courses

Initiative Roles		
Name	Role	Time Required
	Initiative Sponsor	
	Initiative Leader	

Factors to consider	
Risks	Mitigation

Project Approvals	
Approved by	
Links to Other Docs	