

Please email our attendance clerk, Josie Bell, at jbell@ramonausd.net with the following information:

- name of the student
- date of the absence
- reason for absence
- name of the person calling
- telephone number in the event there are questions

If you cannot email, please call at 760-788-5060 and provide the information above on our voicemail.

If your student will be out 3 or more school days, you can request independent study by calling the front office and speaking with Josie. This helps your student to keep up with their learning and when the work is completed and turned in within 10 days of returning from the absence, your student's absence will be marked as present.