



Logging into Google Classroom

****How do I log into Google Classroom****

Student:

1. The teacher must add the child to the class.
 - a. This is done by the teacher sending an email invitation to the student who must open the email and accept the invitation.

OR

- b. The teacher gives the student a code (either by email, in person or during a virtual meeting. The student must go to Google.classroom.com, click on the + sign in the top right of the screen, choose Join, and enter the code.
2. Once added to the classroom, the student can log in as below.

Parent

1. The parent can view the students progress in 1 of 2 ways:
 - a. The parent can log in using the student's Ichabod Crane Username and Password to see the classroom the same as their student.

OR

- b. The parent can be added to the classroom by the **teacher** as a “Guardian”
 - c. The teacher would email them an invite and then they can then receive updates from Google Classroom.

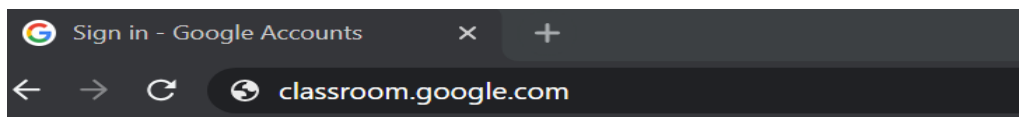
With a Guardian Summary, parents can see the following:

- Missing work—Work not turned in when the summary was sent.
- Upcoming work—Work that's due today and tomorrow (for daily emails) or that's due in the upcoming week (for weekly emails).
- Class activity—Announcements, assignments, and questions recently posted by teachers.



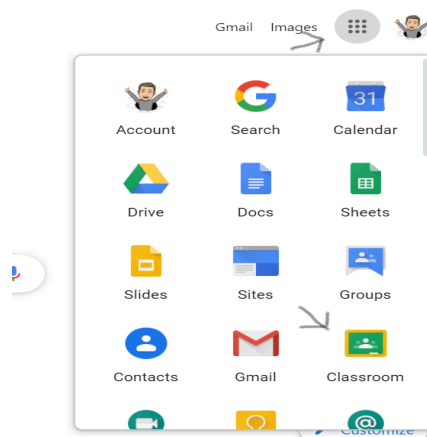
***In order for the following to work, the student (or the parent) must be logged into Google with the student's **Ichabod Crane Google Account**

1. Type in: classroom.google.com in the URL bar of Google Chrome



Or...

2. Click the 9 dots on top of Google and then click on the Classroom Icon



3. Find your Classroom, or your child's Classroom and click on it to open the Classroom

