ASCE Wisconsin Section Board of Directors Meeting September Minutes

This Meeting	Location	Start Time	Est. End Time
September 18, 2024	Virtual	3:00	5:00
Next Meeting	**Location**	**Start Time**	**Est. End Time**
November 20, 2024	Virtual	3:00	5:00

Dial-In Meeting Information
Meeting ID meet.google.com/qtn-occm-mmd Edit Phone Numbers (US)+1 262-607-9067 PIN: 648 771 060# More phone numbers

Officers			
x	Matt Dahlem (President)	x	Seth Johnson (Secretary)
x	Brad Severson (President-Elect)	x	Martin Hanson (Treasurer)
x	Danny Xiao (Past President)		
Directors at Large			
x	Tony Castle		Joe Zellmer
x	Zoey Meyer		Travis Pickering (late)
Branch Directors			
x	Kris Roppe (NW)		Dan Witter (FRV)
x	Ann Thielman (SW)	x	Josh Mitchell (SE)
Standing Committee Chairs			
	Darrell Berry (Awards)		Carl Sutter (Budget and Finance)
	(Diversity)		(History and Heritage)
	Danny Xiao (Panel of Directors-at-Large)		Danny Xiao (Membership)
	Brad Severson (Newsletter)		Danny Xiao (Nominations)
	Brad Severson (Yearbook)		Gregory Schroeder (Public Affairs)
Technical Committee/Institute Chapter Chairs			
	Brian Udovich (Construction Institute Chapter)		Laura Gerold/Mark Augustine (Environmental and Water Resources Institute Chapter)
	Emil Bautista (Geo-Institute Chapter)		Harry Farchmin (Management Committee)
	Robert Schumacher (Structures Committee)		Jaime Hernandez (Transportation and Development Institute Chapter)
Conference Committee Chairs			
	2024 Spring Technical Conference (Fox River Valley Branch)		2024 Annual Meeting (Southeast Branch)
	2025 Spring Technical Conference (Southwest)		2025 Annual Meeting (Northwest Branch)
Others			
	Jesse Jefferson (Region 3 Governor)		Ken Mika (Region 3 Director)

	Kevin Frost (Engineers Without Borders)		Ken Mika / Zoey Meyer (Report Card Committee Co-Chairs)
x	Moira Guenther (Core AMC)		Ken Mika (2023 Centennial Year Planning Committee)

Corresponding documents, as well as this agenda, can be found on the Google Drive:

1. Welcome (Matt Dahlem)

2. Consent Agenda (Matt Dahlem)
   a. July Meeting Minutes (Brad Severson) - **Attachment 2a**

- Motion to approve minutes, Josh to 2nd. All approved.

3. Old Business
   a. Financial Report - **Attachment 3a**
- Through Aug 30. Have incurred some Report card expenses. Some may slide into the next fiscal year – starting in Oct 1
- Tried to notify SE branch treasurer. All Report Card income needs to go to the section
- Marty asked for report from Aaron. Zach will be new treasurer
- Marty's last Board meeting! We all wish him well and hope to survive without him!
- Brad to motion to approve, Joe to 2nd. All approved.

   b. Section Newsletter Update (Matt Dahlem) – keep as old agenda item
- December will be the next one.
    - Brad will do the President's address
- Who will take this on? Brad will be point person
- Any feedback:
    -

4. New Business
   a. Election Results (will be uploaded early September 18) - **Attachment 4a**
- President elect good
- Directors: Tony and Richard
- Treasurer: James
- Brad motion to accept results, Marty 2nd. Approved by all.

- With results in it opens appointed positions

    - Secretary: Zoey
- Motion to appoint Zoey. 2nd from Marty. All Approved.

    - 2 Director at Large: Joe wanted to step aside and Zoey moved to Secretary.
    - Appointed Director at Large: Dan and Kris
- Brad made a motion to appoint Dan and Kris to finish the 2nd year of the 2 rolling off. All approved.
- Brad is announcing at the annual meeting. Needs the branch info

- SE Caleb Manski
- FRV -
- NW – Corona
- SW – Ann is staying

- Moira to send new treasurer info to Marty

b. Awards Committee Status Report –

- No self nominations came through. Committee is made up of the directors at large. Chair can be anyone- ask David who didn't make director at large. And if he isn't interested, we can reach out to someone else. Moira to send his info to Matt.

c. Report Card Update (Ken Mika or Zoey Meyer)

- Released yesterday. We have a grade of C+ leading the nation with 3 other states. ASCE National was very happy and liked that Broadband was its own chapter.
- Marty made a motion for President (Matt) to send a hardcopy letter of appreciation to all that were involved. Matt 2nd. All approved.
- Letter template?

d. 2024 – 2025 Budget

- Added late
- Report card expenses will go away for next year. Then the net should break even.
- Reduced dues membership slightly
- Brad suggested that he, Marty and James (new treasurer) look through.

e. Signers on Financial Accounts

- Scope of service – deleted the accounting part from the Impact/Core contract.
- 2 signers of the 2 accounts.
- Motion by Danny to modify signers on the 2 bank accounts: US Bank account ending 7542 and Fidelity 4130 – by removing Marty and adding James.
- Note: Paypal account also needs to be included.
- Brad to 2nd. All approved. Marty abstains.

5. Reports (provided as information only)
   a. Branch Reports
      i. Fox River Valley (Dan Witter) - FRV Branch Report - September
      ii. Northwest (Kris Roppe) - NW Branch Report - September.docx

- They didn't fill out the form but We were able to fill our last director spot. Maddie is going to be president again. Great event last month for
- Big kudos to Travis about the golf outing last month.
- Travis gave a big shoutout to Andy and Corona

      iii. Southeast (Josh Mitchell) - SE Branch Report - September.docx
      iv. Southwest (Ann Thielmann) - SW Branch Report - September.docx

   b. Conference Committees
      i. 2024 Annual Meeting (Southeast)
      ii. 2025 Spring Technical Conference (Southwest Branch)

c. Standing Committees
   i. Awards (Darrell Berry)
   ii. Budget and Finance (Carl Sutter)
   iii. Wisconsin Infrastructure Advocacy Update (Jennifer Schaff/Ken Mika/Martin Hanson)
   iv. Membership (Danny Xiao)
   v. Nominations (Danny Xiao)
   vi. Panel of Directors-at-Large (Danny Xiao)
   vii. Public Affairs (Gregory Schroeder)
   viii. Election (Danny Xiao)
   ix. Yearbook (Brad Severson)

d. Technical Committees/Institute Chapters
   i. Architectural Engineering (AE) Technical Committee (Larry Buechel)
   ii. Construction Institute Chapter (Brian Udovich)
   iii. Environmental & Water Resources Institute Chapter (Laura Gerold/Mark Augustine)
   iv. Geo-Institute Chapter (Emil Bautista)
   v. Management (Harry Farchmin)
   vi. Structures (Robert Schumacher)
   vii. Transportation & Development Institute Chapter (Jaime Hernandez)

- Do all these chapters want to continue? Robert seems to want to not continue but no one else has mentioned

e. Administrative Management (Core) - **Attachment 5e**

6. Schedule Next Meeting/Relevant Dates

PROPOSED 2023-2024 ASCE Wisconsin Section Board of Directors Meeting Agenda

Date	Meeting	Time	Location
September 18, 2024	Board Meeting	3:00 – 5:00	Virtual or Location TBA
September 20, 2024	Annual Meeting - Southeast Branch	8:00 - 5:00	TBA - Southeast Branch
November 20, 2024	Board Meeting	3:00 – 5:00	Virtual or Location TBA

7. Adjourn