

Official Meeting Minutes

The Regular Coalition Meeting of Region 5C Public Health Emergency Preparedness (PHEP) Coalition met on June 12, 2025 via Zoom.

- EC Members Present:
 - Gerry Cody (Randolph)
 - Lisa Cullity (Pembroke)
 - Kathleen Waldron (Avon)
 - Absent: Kayla Smith, Rob Casper
- Region 5C Planner: Tim Blanchard
- HMCC Members Present:
 - Elaine LaCoursiere
 - Chrystal LaPine
 - Absent: Danielle Dennis
- MDPH
 - Felicia Balbi
- Coalition Members Present
 - Britney Jayne (Holbrook)
 - Lori Desmarais (Marion)
- Guests Present:

Meeting called to order at 1:36pm by Chairman Gerry Cody.

Budget update:

Elaine spoke. Budget was efficiently utilized and spent. Had some money leftover, approximately \$3,000-\$4,000, that will be sent back.
Cell phone payments were processed on June 11, 2025. 10 Towns were processed.

DPH Updates:

Lisa recapped what was discussed at the EC meeting. A motion was passed at the EC meeting to increase the training budget to accommodate the several training areas that were discussed.

Felicia spoke. Notice of awards are being processed. Federal partners are processing partial-funding. Remaining funding is anticipated to be awarded in September but is not guaranteed. Total budget anticipation is level-funding but won't be confirmed until MDPH receives award notice.

May 22, 2025 was the Q4 drill. State-wide participation in WebEOC drills have improved, up to 57% across the State.

EDS boards were reviewed by Felicia and she reached out to Towns to confirm EDS sites. 100% contact has been done by Felicia.

COVID test kits are no longer available through the Federal HPOP program, as of June 3, 2025.

HMCC Updates:

Chrystal spoke. Next stakeholder meeting will be in September. Agenda will follow.

Hurricane season is active and MEMA sent out a toolkit. If didn't receive it, Chrystal can send it through Tim.

BP1 is winding down and rolling into BP2.

During BP2, in-depth inventory of the caches will be taking place.

Planner Updates:

Tim spoke. Several trainings occurred, including Risk Communication training with JGPR, Framework and TNA workshop. Attendance was low but participants were engaged. The coalition needs to review the POO at the next meeting. Terms are also expiring this year and will need to be addressed.

Next meeting will be on Thursday, July 10, 2025. There will not be an August meeting, unless needed.

Meeting adjourned at 2:05pm.