



June 2025 Meeting Agenda and Minutes

Tuesday, June 10, 2025

[Zoom Link](#)

In Attendance

Lorri Sapp, Melissa Baker, Susan Holiday, Meg Norris, Jennifer Morrison, Eva Garin, Rene Roselle, Nicole Wall, Daman Harris, Logan Rutten, Jennifer Jacobs, Janna Dresden, Rebecca Burns, Sonia Janis, Elizabeth Bowers Hinchcliff, Angello Villarreal, Vicki Luther

Item 1	May 2025 Minutes Approval
Submitted by	Melissa Baker, Secretary
Type	Action
Rationale	protocol
Motion or Discussion Outcome	To approve the April 2025 minutes
Documents	May 2025 minutes
Minutes	Melissa Baker motioned to approve the May 2025 minutes and was seconded by Daman Harris. Motion carried.

Item 2	President's Updates
Submitted by	Nicole Wall, President
Type	Information
Rationale	To provide a general update of progress made since our last meeting.
Motion or Discussion Outcome	Sharing only
Documents	
Minutes	

Item 3	Updates from Chairs
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Type	Information
Rationale	This serves as a time for chairs to provide brief, informal updates. *If a chair has more detailed information to share, please continue to submit an agenda request in advance of a monthly meeting. • Membership ◦ Work more on the perks and things that go with organizational membership like laptop stickers. • Conferences & Programs ◦ One pagers for collaborative conversations and beyond – led to the idea that in this time, it is important to have clear, concise ways of talking. Let's get some one-pagers moving forward – 6 members hammered out a template. Will bring back to leadership for vetting. • Awards ◦ Looking at the process of reviewing rewards. Reimagining and looking at the 9 Essentials • Policy, Advocacy, & External Relations ◦ Met with two representatives from the National Center for School-University Partnerships – primarily working with districts and higher ed on networked improvement science. Meet 4x a year to work on problems of practice together in 45-day cycles. Born out of Carnegie work iLEAD so are focused on ed leaders and decision makers in districts (leadership & district-wide systemic change). Have a well-developed process for supporting superintendents and district leaders. Districts pay \$2,500 (includes 6 people). ◦ Washington Week - will talk in the PAER committee about takeaways and how NASUP wants to be situated in the future. • Communications ◦ Launch date for Linked In set for July 1 ◦ Will be discussing things to post on LinkedIn ◦ Highlight what other members are doing across the country • Publications ◦ PDS Partners special issue out (awards) ◦ 2 responses for special issue for this coming year – address Presidents 11-20 ◦ Put out an editor call withdrew so will not be moving forward so do not have an editing team to take over – June 30 deadline. Back-up plan is Jennifer has only served one term as editor. ◦ Up on terms of publications for both journals. In 2024 there were 39 submissions – for 6 months of June 2025 already had 33 submissions. ◦ Emerald Contract - are we still continuing & the frequency of number of pages b/c we have yet to meet the page maximum (might help to change this to save funds) ◦ Shoutout to Lorri for the bookmarks - just passed them out at a partnership conference organization • Anti-Racism ◦ Folks working on contributions for the spring conference ◦ Special issue in SUP that members are coming out with spring/fall • Annual Conference ◦ New Conference Rubric ◦ Oxford Abstracts–new proposal submission platform ◦ Future Conference Subcommittee→2026 Overview Schedule ◦ Conference Committee • Past Presidents • Research ◦ Working groups continue to move forward ◦ One working group related to sustainability has put together a special issue proposal for SUP journal - what has it entailed & what does it entail in these times

	○ Family engagement group working on a white paper ● Sponsorship
Motion or Discussion Outcome	
Documents	
Minutes	<i>See above.</i>

Item 4	Co-chairs of Membership and Co-Chair of Conference and Programs
Submitted by	<i>Nicole Wall, President</i>
Type	Action
Rationale	This motion seeks a decision regarding appointments for the following Co-Chairs: Membership and Conferences and Programs, based on the candidates qualifications and experience.
Motion or Discussion Outcome	Motion to approve or deny: Nicole Mitchell and Raven Robinson-Wilson as Co Chairs of Membership and Tracy Driehaus as Co Chair of Conferences and Programs
Documents	https://drive.google.com/drive/folders/1SFZny28_HpYfrddEzoRtUd4IklVOqKgc?usp=drive_link
Minutes	Nicole Wall moved to approve Nicole Mitchell as Co-Chair of the Membership Committee. Jenn Jacobs seconded. Motion carried. Daman Harris moved to approve Raven Robinson-Wilson as Co-Chair of the Membership Committee. Angello Villarreal seconded. Motion carried. Jenn Jacobs moved to approve Tracy Driehaus as Co-Chair of Conferences and Programs. Daman Harris seconded. Motion carried.

Item 5	Feedback on 9 Essentials Process
Submitted by	<i>Jenn Jacobs, President Elect</i>
Type	Discussion
Rationale	A small group of interested leadership that volunteered after the previous leadership meeting met to draft a process for reviewing the 9 Essentials in light of NASUP's expanded scope. We would like to get feedback on our proposed process from the leadership.
Motion or	To receive feedback about the process the sub-group intends to follow to begin the review of

Discussion Outcome	the 9 Essentials.
Documents	
Minutes	<i>Jenn asked for volunteers to join a subgroup on 9 Essentials and met for the first time last week. Working to highlight what should continue, question continuing, and what should be taken out in consideration of other kinds of SUPs like community school partnerships and research practice partnerships. Goal is to start the work in closed doors and then bring it back to leadership for feedback. Next meeting June 24 @10am ET.</i>

Item 6	2028 Contract for Jacksonville & 2029 Contract for St. Louis
Submitted by	<i>Lorri Sapp, Association Consultant</i>
Type	Action
Rationale	The association needs to proceed in booking venues for the 2028 and 2029 annual conferences. Guidance is needed on choosing dates for 2029: March 5-11, 2029 March 12-28, 2029 March 19-25, 2029
Motion or Discussion Outcome	1) Motion to approve the 2028 annual conference contract with Jacksonville, FL once its final form is agreed upon by Lorri Sapp with the hotel, and a copy is to Executive Leadership for final review. 2) Motion to approve the anticipated 2029 annual contract with St. Louis, pending June site visit and final negotiations, dates per discussion outcome.
Documents	1) 2028 Jacksonville DRAFT: https://docs.google.com/document/d/18bbyzQ3VpVjbCRImU1DVkx-8GOW3EV2h/edit?usp=sharing&ouid=115636794914750136992&rtpof=true&sd=true (Still working out final details as noted in contact comments. Free meeting wifi has been added. Payment timelines still under review.) 2) 2029 St. Louis PROPOSAL (will negotiate final contract at site visit): https://drive.google.com/file/d/1018TbBq4OSEM2k9Au4qb4kQt-tFsRdVT/view?usp=sharing
Minutes	<i>Draft of Jacksonville contract included in documents section. Some items need to be fixed.</i> <i>Motion to approve the Jacksonville draft, pending revisions, for the 2028 annual conference was made by Melissa Baker and was seconded by Eva Garin. Motion carried.</i> <i>St. Louis offered a good proposal but we do not have much of a footprint there (yet). Lorri would like permission to go look onsite at St. Louis end of June. Get pre-approval to sign for that this summer or put it out for electronic vote after it is done.</i> <i>Motion to approve permission for Lorri Sapp to negotiate and sign a contract with St. Louis Hyatt Regency was made by Melissa Baker and seconded by Jenn Jacobs. Motion carried.</i>

Item 7	Introduction to NASUP LinkedIn Posts
Submitted by	<i>Elizabeth Hinchcliff, Communications Co-Chair</i>
Type	Discussion
Rationale	The communications committee is preparing for a July 1 launch date of NASUP's LinkedIn page! During the first week (or more) of July, we would like to be posting content that really establishes a clear picture of who we are as an organization. Opening the floor from input from the leadership team about what content those initial posts should include (9 essentials, welcome Jen as new president, membership options, publications/journals, etc.).
Motion or Discussion Outcome	Outcome: bulleted list of content to publish in the first week + of NASUP being on LinkedIn.
Documents	
Minutes	<i>Team ideas shared in the chat: link to our leadership page, organizational membership, Highlight key quotes and insights from our open access pubs; tag the authors; link to the articles, say that we are focused on teacher education, Upcoming Collaborative Conversations, liking/reposting SUP examples, Possible picture collage/video of 2025 conference – We have a highlight video that would be great!, Profiles of partnerships and/or NASUP members, Highlight organizational members, with links to their sites and their logos, Member benefits, photo from Washington Week, Opportunities to publish, promoting upcoming issues/opportunities to submit/review</i>

Item 8	Advocacy Notes
Submitted by	<i>Rebecca West Burns, PAER Committee Chair</i>
Type	Discussion
Rationale	<i>From current policy and procedures manual for public facing statements</i> ■ <i>From time to time, the association receives requests to disseminate information, announcements, or opportunities on behalf of other organizations. In some instances, these organizations are already “partnered” with NAPDS. A list of partner organizations is available in the committee’s Google Drive folder. In most instances, NAPDS should agree to disseminate information from these organizations that, in the view of the committee’s co-chairs, is aligned with the mission and vision of NAPDS. In other instances, the request comes from an organization or an individual where there is not an existing relationship. In these instances, the committee co-chairs should exercise a heightened level of review of the information to ensure that it is aligned with the mission and vision of NAPDS before agreeing to disseminate the information.</i> ■ <i>In any instance where the committee co-chairs are unsure, or do not agree, that a request for a communication is aligned with the mission and vision of NAPDS, they should consult the current president before agreeing to disseminate the information. The president may bring the request to the executive committee if a question exists about the appropriateness of the request.</i> <u>ADOPTED SPRING 2024</u> ■ <i>Pursuant to the Association’s by-laws, the following guidance is provided for</i>

	<i>instances when an Association member brings forth a request that the Association make a public-facing statement about an issue (e.g., position statement, white paper, policy brief, etc.):</i> <i>1. The following stakeholders should be consulted: elected leadership, committee chairs, three presidents, and the Association's legal counsel (depending upon the nature of the statement).</i> <i>2. The scope of the statement should be limited to issues directly and immediately affecting school-university partnerships, broadly defined, and potentially including issues directly related to teacher education.</i> <i>3. The statement should clearly reflect the Association's mission and one or more of the Nine Essentials.</i>
Motion or Discussion Outcome	
Documents	
Minutes	<i>What it really means to be in the advocacy space IF we are going to step into that space.</i> <i>Advocacy note - an example of something that might go behind the membership wall. Shares the issue(s), resources, potential impact, what you can do</i> <i>... or a way to connect with members</i> <i>States are learning from other states so we could learn from other states if we could just share knowledge. How do you vet, store, catalogue them. A member benefit but not sure how to move forward because it will take some capacity.</i> <i>Logan - is there a clear unambiguous that these things are connected to the NASUP mission and vision statement. If there is a question, bring it to leadership. Not just what we post on but what we don't – what we exclude.</i> <i>Nicole questioned – If a member decided to upload something is that something that leadership would also want to vet? Lorri wonders if we have some disclaimer where they are not speaking for the organization.</i> <i>Janna shared that AACTE is taking a very clear stand on many of the things that are happening right now so it is possible for an association...</i>

Item 9	2026 Conference Sponsorship & Vendor Solicitation Letters
Submitted by	<i>Daman Harris, Board of Directors</i>
Type	Information
Rationale	The conference planning committee would like leaders to leverage their existing relationships to initiate outreach to potential sponsor and vendors for our 2026 conference.
Motion or Discussion	Leaders will commit to sending and documenting sponsorship and/or vendor solicitation letters to at least one prospective sponsor or vendor.

Outcome	
Documents	Sponsor/Vendor Solicitation Documentation Sheet: https://docs.google.com/spreadsheets/d/15nxqCBuAVhrDwTEaX9y-DeRhSt9viwJtJyGaXFXwRRo/edit?usp=sharing Solicitation Letter Template for Potential Sponsor or Vendor: https://docs.google.com/document/d/1uxlPwJpKk-EJr92InwzHSAf9fx1TLAgUBOLTOAGT0PM/edit?tab=t.0 Solicitation Letter Template for Dean of a Historically Supportive IHE: https://docs.google.com/document/d/1dOifeUwagj1kVKzkg33v2ZIIDLnu_vzKW9RAvVevXU/edit?tab=t.0
Minutes	<i>Need people to help solicit sponsors and vendors for the conference. Daman shared templates that everyone can share.</i>

Motion to adjourn meeting made by Daman Harris at 8:30pm ET.