

New Mexico HOSA Regional Leadership

I. Purpose

The purpose of this policy is to establish consistent, fair, and transparent guidelines for the administration of New Mexico HOSA Regional Leadership Conferences. These conferences are designed to deliver equitable and educational experiences to members and serve as official qualifiers for the State Leadership Conference (SLC), held annually in New Mexico. Regional events are hosted across three geographical divisions: Northern, Southern, and Eastern.

II. Eligibility

To participate in a Regional Leadership Conference, all competitors must:

- Be affiliated and registered members of New Mexico HOSA by the published regional registration deadline.
- Adhere to all event-specific guidelines.
- Meet the competitive event criteria outlined by HOSA-Future Health Professionals and NM HOSA.

III. Dress Code

All participants must adhere to the dress code outlined in the event guidelines.

- HOSA Uniform: Navy blazer, white shirt/blouse, navy pants/skirt, and closed-toe dress shoes
- Professional Attire: Black or navy suit with white shirt/blouse and closed-toe dress shoes
- Event-Designated Attire: Official HOSA polo with khakis or dress pants, scrubs etc.

Improper attire will not result in disqualification but may be subject to point losses.

IV. Regional Conference

Each regional event is held in-person at designated host sites within the following regions: Northern, Southern and Eastern. A breakdown of schools in each region can be found in the appendix or on the NM HOSA website.

Each region will hold a competitive events conference on a date(s) set by the Regional Coordinator and submitted to the NM HOSA State Advisor or designee for approval. All advisors in the region will assist the Regional Coordinator as requested in preparing for and conducting the conference.

V. Registration Procedures

- Registration for the event will be done through the HOSA CMS system
- Each Regional Coordinator will determine the conference fee for their area.

V. Testing Procedures

All written tests are administered on-site during the Regional Conference, following national HOSA guidelines. (electronic or paper)

- Competitors must present photo ID or proof of identity at check-in. A clear photo of an ID is acceptable.
- Tests will be conducted in designated rooms listed in the conference schedule.
- Testing rooms may be large shared spaces. Total silence cannot be guaranteed.
- Cell phones and smartwatches must be turned off and stored away during testing.
- No verbal time warnings will be announced; competitors are responsible for tracking their own time
- Participants will be provided with test materials as described in event guidelines
- Pencils will not be provided.
- All tests are closed book/closed note unless otherwise stated.
- Testing time limits follow event guidelines (typically 60 or 90 minutes).
- No tie-breaker questions will be used at the regional level.
- All test takers will qualify for the SLC event regardless of placement
- Competitors must test at the RLC to qualify for the SLC

VI. Competitive Event Structure

A. General Rules

- Each school may have three competitors per event.
- Three events may be chosen per the competitive event chart
- All competitors will advance to Round Two of their event.
- Final scores will be based on the combined total of the written test and the skill/performance component.

B. Uploads and Deadlines

- Events requiring digital uploads must be submitted by the published deadline.
- Late uploads receive zero points for that component but may still advance to Round Two.

C. Bracket Seeding

- The following team events will be seeded based on written test scores:
 - Biomedical Debate

- HOSA Bowl
- Foundations of HOSA Bowl

VII. Advancement to State Leadership Conference

The number of competitors advancing from each region will be proportional to regional membership as of November 1st of the current membership year. This applies to all events requiring round 2 skill or presentation. This does not apply to test-only events.

Example: If the Southern Region represents 40% of New Mexico HOSA membership, it will receive 40% of the available advancement slots for each event.

Test Only Events (For example: Health Sciences and Epidemiology) will advance to SLC regardless of score as long as the competitor competed at RLC in the same testing event.

VIII. Regional Coordinator

- One Regional Coordinator will be appointed for each of the three regions:
 - Northern Region
 - Southern Region
 - Eastern Region
- Coordinators will be selected annually by the New Mexico HOSA State Advisor in consultation with the HOSA Board of Directors.
 - With assistance from the state office, Regional Coordinators are responsible for:
 - Organizing and supervising their region's competitive events in person.
 - Communicating event schedules, locations, and deadlines to local advisors and competitors.
 - Managing event-day logistics, including testing, skill rounds, and final scoring.
 - Ensuring upload deadlines are communicated
 - Coordinating judges, volunteers, and venue arrangements.\
 - Submitting final results and advancement lists to the New Mexico HOSA State Advisor.

IX. State Advisor Responsibilities

- Select and securely distribute secret topics and skill scenarios.
- Set up and maintain events in the HOSA Conference Management System (CMS).
- Provide tests, scoring rubrics and scoring tools to Regional Coordinators.
- Offer technical and procedural guidance to regional personnel.
- Approve advancement based on membership and score data.
- Collect, review, and archive all final reports from each regional site.

Appendix A

Northern	Southern	Eastern
Coronado High School Laguna Acoma High School Los Lunas High School Valencia High School Cochiti Middle School Albuquerque Institute for Math and Science - High School Albuquerque Academy Cottonwood Classical Preparatory School La Cueva High School Rio Rancho High School The ASK Academy The ASK Academy Middle School V. Sue Cleveland High School McKinley Academy Crownpoint High School Zuni High School DEAP School of Empowerment, Action, & Perseverance Farmington High School Piedra Vista High School New Mexico Connections Academy Capital High School Academy for Technology and the Classics Pecos Cyber Academy	Hot Springs High School Las Cruces High School Las Montanas Charter High School Mesa Middle School Vista Middle School Arrowhead Park Early College HS J Paul Taylor Academy Zia Middle School Mayfield High School Camino Real Middle School Centennial High School Organ Mountain High School Silver High School Chaparral High School Alamogordo High School Tularosa High School	Clovis Christian School Clovis High School New Mexico HOSA Goddard High School New Mexico Military Institute Roswell High School Lovington High School Santa Rosa High School