

Parent/Student Handbook 2026-2027



"... increasing in wisdom and stature,
and in favor with God and men."

Luke 2:52

Columbus Christian School

3418 15th Street, PO Box 924

Columbus, NE 68701

www.columbuschristian.org

office@columbuschristian.esu7.org

Facebook - Columbus Christian School



Welcome to Columbus Christian School! The purpose of CCS is to provide a Christian foundation for the teaching and training of Columbus area children. Realizing that parents have the main responsibility for the teaching of their children, we are here to assist families and churches in the development process. Being non-denominational by choice, we hold firmly to our Statement of Faith, and exist to glorify Christ through this ministry in the Columbus Area.

If you have any questions concerning any of the policies stated in this handbook, please contact our office at 402-562-6470 or visit us at 3418 15th St. Columbus, Nebraska.

MISSION.....	5
VISION.....	5
Statement of Faith.....	5
General Information.....	6
Approval.....	6
School Board.....	6
Faculty and Staff.....	6
Admissions and Enrollment.....	6
Tuition.....	7
Pastoral Discount.....	8
Referral Discount.....	8
Withholding of Records for Unpaid Tuition or Fees.....	8
Health Requirements.....	8
Physical Exam.....	8
Vision Exam.....	8
Immunization Requirements.....	8
Medication.....	9
Communicable Diseases.....	9
Illness Guidelines.....	9
Student Health and Emergency.....	9
Asthma/Allergy Protocol.....	9
Curriculum.....	10
Promotional Requirements.....	10
Grading System.....	10
Report Cards.....	11
Honor Roll for Grades 5-8.....	11
Homework.....	11
Standards of Written Work.....	11
Achievement Tests.....	11
Books and Supplies.....	11
Library.....	12

Computer Usage.....	12
Field Trips.....	12
Spiritual Emphasis.....	12
Teachers.....	12
Instruction.....	13
Chapel.....	13
Prayer.....	13
Christian Service and Outreach.....	13
Attendance.....	13
Daily Schedule.....	13
Absences.....	13
Student Attendance - Student Absences.....	14
Excused Absences.....	14
Planned Absences.....	14
Absences - Activity Participation.....	14
Tardies.....	14
INCLEMENT WEATHER POLICY.....	15
SAFETY IS PRIORITY.....	15
HOW DO WE MAKE OUR DECISION?.....	15
WHO MAKES THE DECISION?.....	15
WHEN IS THE DECISION MADE?.....	15
WILL WE CLOSE COLUMBUS CHRISTIAN IF CONDITIONS WORSEN?.....	16
Staying in Touch.....	16
Parent/Teacher Conferences.....	16
Parent Meetings.....	16
Daily Planners/Take-home Folders.....	16
Monday Folder.....	17
Mane Events Newsletter.....	17
Email and Website.....	17
Personal Information.....	17
Visitors.....	17
Parental Expectations.....	17
Parents' Code.....	17
Parent Concerns.....	18
Parent's Cleaning Requirements.....	18
Student Expectations.....	18
RUNNING IN THE HALLWAY.....	19
Discipline.....	19
Purpose of Discipline.....	19
Goal of Discipline.....	19
Procedures of Discipline.....	19
Buddy Classroom.....	20
Infractions and Consequences.....	20

Detention.....	21
Suspension.....	21
Probation.....	21
Expulsion.....	22
Reinstating an Expelled Student.....	23
Corporal Punishment.....	23
SAFE SCHOOLS.....	23
Weapons.....	23
Threats and Harassment.....	23
General Procedures.....	24
Lunch.....	24
Written Invitations.....	24
Family Activity Account.....	24
Money Sent to School.....	24
Cash.....	24
Dress Code.....	24
Outerwear for Snowy Weather/Winter Temperatures.....	26
Movies.....	26
Telephone.....	26
Cell Phone/Smartwatch Usage.....	27
Classroom Volunteers.....	27
Child Protection Policy.....	27
Child Abuse and Neglect.....	27
Driving Record/Proof of Insurance.....	27
Activities and Special Events.....	28
Class Parties.....	28
Parent Orientation Night.....	28
Preschool and Kindergarten Open House.....	28
End of the Year Assembly.....	28
Traffic - Dropping Off and Picking Up Your Children.....	28
Volunteering & Serving at CCS.....	29
Corporate Membership.....	29
Photo/Video Release.....	29
APPENDIX A.....	29
APPENDIX B.....	42

MISSION

To glorify God through the making of disciples by educating, nurturing, and equipping students with God's Word.

VISION

To partner with families and churches in reaching their children with the Gospel of Christ and educating them for a lifetime of committed service, obedience, and leadership in God's kingdom.

Statement of Faith

The Bible

We believe the Bible to be the inspired, infallible, inerrant Word of God. (II Timothy 3:14-17; II Peter 1:20-21; Romans 15:4)

God

We believe there is one God, eternally existent as three persons - Father, Son, and Holy Spirit. (Matthew 28:19; II Corinthians 13:14)

Jesus Christ

We believe in the person and work of Jesus Christ:

- His deity (Mark 1:1-3; John 1:1-2; Colossians 2:9)
- His virgin birth (Isaiah 7:14; Luke 1:34-35)
- His sinless life (Hebrews 4:15; Hebrews 7:26)
- His miracles (John 2:11; John 11:38-44)
- His vicarious and atoning death (Romans 5:8; I Corinthians 15:3; 1 Peter 3:18)
- His resurrection (Romans 1:4; I Corinthians 15:4)
- His ascension to the right hand of the Father (Mark 16:19; Romans 8:34)
- His personal return in power and glory (Acts 1:11; Revelation 19:11)

Holy Spirit

We believe that the Holy Spirit is a Divine Person who through regeneration, works in convicting men of sin and indwells, sanctifies, instructs, and empowers all believers to the glory of Jesus Christ. (Romans 15:15-16; I Corinthians 6:19-20; I Timothy 1:12-14; Titus 3:4-6)

God's Relationship to Man and Salvation

We believe that man, created in the image of God, fell into sin and is condemned. Man's salvation is possible only by grace through faith in the death, burial, and resurrection of the Lord Jesus Christ. Man is regenerated only through the power of the Holy Spirit. (Genesis 1:26-27; Romans 5:12; Ephesians 2:8-10; 1 Corinthians 15:1-5; John 3:5; Titus 3:4-6)

Eternal State

We believe the eternal state of all believers is to be with God in Heaven. The eternal state of all unbelievers will be subject to the wrath of God in Hell. (Revelation 22:5; Romans 2:5-6; Matthew 25:30; 2 Thessalonians 1:9)

While this simple statement does not cover all areas of doctrine and theology, we are sensitive to parents' right to disagree in the non-essentials of our faith. As teachers, staff, and Board, we are seeking to model how Christians can have differing views in love and respect.

General Information

Approval

Columbus Christian School is approved by the State Department of Education for operation from Kindergarten through 8th grade. Each teacher in these approved grades has a valid teaching certificate. Columbus Christian School is also a member of the Association for Christian Schools International.

Columbus Christian Preschool operates in compliance with the State of Nebraska Department of Human Services.

School Board

Columbus Christian School is incorporated and under the control of a minimum of a six-member school board. These individuals are elected by the members of the Columbus Christian School Corporation. They make all the policies of the school and have final authority in all matters. Members of the Board clearly demonstrate spiritual leadership in their homes and workplace, and have a working knowledge of good educational practices. If you would like to get in contact with any of our current school board members, their contact information is found in the back of this handbook.

Faculty and Staff

Each person who works at Columbus Christian School is a Christian who has exemplified Christian living and has a concern for the academic and spiritual growth of the children. Each teacher is certified to teach where that is required, and is competent in his/her area of teaching.

Admissions and Enrollment

Families requesting that a student be enrolled into grades K—8, will complete a new student application. In addition to other pertinent enrollment information, a space is available on the form providing an option to share any additional information. Examples may include what has drawn the family to CCS, perhaps their testimony of faith in Jesus Christ, or other information they may wish to include. To better understand and serve their needs, a family will be asked questions about their faith during the "in-person" interview process.

The school does not discriminate on the basis of race, color, national or ethnic origin.

Parents desiring to place their child into CCS should notify the school office and request an application form. Application forms may also be downloaded from our website at www.columbuschristian.org.

- ☐ Submit your application along with the appropriate Registration Fee. Applications are not considered complete without the registration fee. Registration fees are non-refundable.
- ☐ Every student must complete an academic diagnostic test to determine the appropriate level of instruction. No applicant will be seriously considered as a prospective student who has had a serious discipline problem.
- ☐ Upon receiving the application form and registration fee, the Head of School will set up a family interview. It is ideal if both parents and the prospective student can be in attendance.
- ☐ The school board will then review the application, and a letter of acceptance (or non-acceptance) will be sent to the parents as soon as possible.
- ☐ Upon acceptance, the following requirements will be due immediately:
 - ☐ "Release of Student Records" form signed and returned for students entering grades 1-8.
 - ☐ Appropriate physical, eye exam and immunization documentation for all Kindergarten, 7th grade and out-of-state transfer students as required by the State of Nebraska.
 - ☐ Certified Birth Certificate for grade K, or unless a birth certificate is not included in the transferred student records.

This completes the registration process. Students cannot be admitted to the classroom until all the requirements have been met.

Entrance age requirement for Kindergarten —A student must be 5 years old by July 31 of the current year.

Tuition

CCS families with students in grades K-8th may choose one of three types of payment plan:

- ☐ Payment in full (qualifies for a 5% discount if paid in full by July 31st).
- ☐ 10-month (first payment due August 1st and last payment due May 1st).
- ☐ 12-month (first payment due June 1st and last payment due May 1st).
- ☐ **Tuition Account Statements are mailed, emailed or sent in the following Monday Folders by the 15th of the month for the following month's tuition.**
- ☐ Students enrolling after August 1st will have their tuition divided by the number of months remaining in the school year with the final payment due on May 1st.
- ☐ Tuition payments are due by the first of each month. All payments received after the 10th of the month will incur a \$10.00 per student late fee (maximum of \$30.00).
- ☐ If payments should become over one month in arrears, a late payment notice will be sent with the total tuition amount due - the student (s) will be withdrawn from the school and will not be allowed to re-enroll without a meeting with the Administration to develop a plan to ensure all payments are paid in full.
- ☐ A \$10.00 fee will be charged for checks returned for non-sufficient funds. All future payments will require cash (exact amount), money order or cashier's check.
- ☐ Tuition checks are payable to Columbus Christian School. Because of security reasons, we prefer that accounts not be paid in cash. Mail checks to Columbus Christian School, P.O. Box 924, Columbus, NE 68602-0924 or drop off in the school office.

Pastoral Discount

In order to help our full-time, paid and actively employed Pastors who serve in the ministry, CCS currently offers a Pastoral Discount of 50% off full price tuition. (New Student Discounts do not apply if you qualify for this discount.)

Referral Discount

A \$250.00 discount will be given to current CCS families for each new K-8 family they refer. New families must be accepted to CCS to receive the referral discount.

Withholding of Records for Unpaid Tuition or Fees

The records of any student who has tuition due or any other sum due the school shall be withheld until said sum is paid in full or other such arrangement to pay is made. Such records include transcripts, grades and any other written item in the possession of the school. The parent who owes the tuition or any other sum may work out an arrangement to pay provided the arrangement is satisfactory to the Head of School to secure the release of the records. This is especially applicable at the end of the school year. No documentation will be disclosed if any such balance remains in a tuition account, family account, library or cleaning fees that are due, or any other said balances that are due. The school office reserves the right to withhold information. All accounts must be paid in full. Notices go out several weeks before the school year ends.

Health Requirements

Physical Exam

Nebraska State School Law 79-444 requires students entering Kindergarten, Seventh Grade or from another state regardless of grade level, to show evidence of a physical examination by a qualified physician within the past six months, or a parent/guardian signed waiver. According to State Law, any student who does not comply with the State Immunization and Physical Examination Requirement shall not be permitted to continue in school.

Vision Exam

Students entering school for the first time, including kindergarteners and transfer students from out of state, will be required to provide proof of a vision evaluation for amblyopia (lazy eye) and strabismus (misalignment of the eyes). These conditions are two of the most common vision disorders in young children. A vision exam form stating the results of the evaluation must be signed by an optometrist, physician, physician assistant, or advanced practice registered nurse taken within six months prior to the student's entrance.

Immunization Requirements

Students will be required to be immunized against hepatitis, measles, mumps, rubella, poliomyelitis, diphtheria, pertussis, varicella (chickenpox) and tetanus prior to enrollment. Any student not in compliance shall not be permitted to continue in school. A list of current Immunization Requirements is available upon request. Exemptions shall be granted for the following reasons (a form for these purposes may be obtained from the school office):

- ☐ Medical exceptions for health reasons substantiated by a signed statement from a physician; or

- ☐ Religious conflict substantiated by a signed affidavit from the student's legal guardian.

Students may be provisionally enrolled in a Nebraska school if they have begun the required immunizations and continue to receive the necessary immunizations as rapidly as is medically feasible.

Medication

It is CCS policy not to administer any non-prescription drugs without the signed permission of the parent, due to potential liability in the event of allergic reactions to certain medications. Do not bring them to school unless absolutely necessary. All medications (prescription or non-prescription) must have a Medical Release Form. Medical Release Forms are obtained through the school office.

Communicable Diseases

Students suspected of having a communicable disease will be sent home, and may not return until they are no longer contagious or have been on prescribed medication for 24 hours. These diseases include: Pink eye, chicken pox, pneumonia, scabies, measles, whooping cough, ringworm, head lice, mumps, pinworms, impetigo, strep throat, fever, vomiting and diarrhea.

Illness Guidelines

Don't send your child to school when he/she is experiencing any of the following symptoms:

- † **Fever:** If the child has had a fever over 100 degrees in the past 24 hours, he/she should remain at home for the day.
- † **Vomiting & Diarrhea:** If the child has had either or both in the past 24 hours, he/she should remain at home for the day.
- † **Pink Eye:** The child must have received treatment for 24 hours or have a doctor's note to admit him/her back to class.
- † **Contagious Skin Conditions:** Such skin conditions as scabies or impetigo must be treated before the child can return to class.
- † **Yellow/Green Discharge from Nose:** The child must be on medication for 24 hours before he/she can return to class.
- † **Head lice:** The child must be appropriately treated with no evidence of nits before he/she returns to class.

Student Health and Emergency

Student Health & Emergency Form is sent home at the beginning of the school year. This information is to be reviewed and returned with any necessary changes. Each child must have a signed Student Health & Emergency Form on file for emergency purposes. All information received is considered confidential.

Asthma/Allergy Protocol

If school staff identify signs and symptoms of a breathing emergency:

- Consult student file for individual asthma/allergy plan

If no plan is on file:

- respond by calling 911
- administering an EpiPen
- following with nebulized albuterol

Signs of a life threatening asthma attack or anaphylaxis may be any one or a combination of the following: difficulty breathing/breathlessness, inability to speak normally, difficulty swallowing, wheezing, coughing, hives skin rash, flushed face, blue or gray skin, lips or nail beds, feeling of apprehension, swelling or itching of any body part, nausea/vomiting.

Students with known allergies or asthma will provide written medical documentation, instructions, and medications as directed by a physician. Based on the information provided the school will create a school response protocol for students with severe allergies or asthma.

Curriculum

The purpose of Columbus Christian is to teach each subject from the viewpoint of God's Word. Teachers are committed to this purpose and desire to have each student see that God created and sustains all things, and that He controls and works in the affairs of people.

Columbus Christian School utilizes A.C.E. program and system for all academic instruction. The New King James Version of the Bible has been chosen for memorization and study.

Promotional Requirements

To advance to the next unit of study (PACE), a student must master the material presented in that PACE unit. Any grade below mastery will require a student to repeat the PACE. Parents are responsible for the purchase price of PACEs that need to be repeated. **If a student is pulled from school early for whatever reason, one of the following will take place: Grades will be entered as incomplete or a final grade will be totaled for what the student has turned into up to that point. Discretion is left to the student's teacher.**

Grading System

The following method of grading is used:

A+	98-100%	C+	85-86%	F	73 and below
A	96-97%	C	82-84%	U	Unsatisfactory
A-	94-95%	C-	80-81%	I	Incomplete
B+	92-93%		Below Mastery	N	Needs Improvement
B	89-91%	D	74-79% (must repeat PACE)	S	Satisfactory
B-	87-88%			EX	Excellent

Report Cards

Report cards are issued approximately every 9 weeks. Parent-teacher conferences are scheduled following the 1st quarter and the 3rd quarter. Additional parent-teacher conferences will be scheduled as deemed necessary.

Honor Roll for Grades 5-8

A 3.5 and 4.0 honor roll will be reported to the office quarterly after report cards are sent home. We will publish those names in the Mane Events. The determination is based on the following scale (not including pluses or minuses): A=4 pts., B=3 pts., C=2 pts. Only core academic subjects plus Bible grades are factored into this. PE, Music and Art are not included.

Homework

Homework is assigned for several reasons:

- ☐ to practice what has been learned in class,
- ☐ to expand areas of learning beyond the classroom,
- ☐ to provide experience in self-directed responsibilities which include research, deadlines, proper use of time, and
- ☐ to complete work not finished at school.

Make-up Homework: Assignments may be picked up after school at 3:45 p.m. Please call ahead to notify teachers that you will be picking up your child's homework. Students may work ahead in PACEs but may not complete self-tests at home.

Standards of Written Work

All assignments should be done neatly, and in accordance with the teacher's standards for the class. The student should strive toward correct usage of grammar, spelling, and punctuation in all written work.

Achievement Tests

Students in grades 3-8 are given the Iowa Test of Basic Skills each April to measure their academic progress. Results are available to parents after scoring has been completed.

Books and Supplies

PACEs for each subject are paid for with the annual curriculum fee. Additional textbooks may be loaned to the student by the school. It is important that these books be used respectfully and with care as they are used for several years. If a PACE or book is damaged or lost, the student will be required to pay for it.

Individual student supplies such as paper, pencils, ruler, etc., are to be provided by the student. A student supply list is available for each grade as requested by the teacher.

Library

All students have the privilege of using the library. Library books may be checked out for a two-week period. No more than two library books may be checked out by a student at one time. Additional books may be checked

out only if all other books are returned and fines paid. Students will be fined 10¢ per school day for each book that is overdue (this does not include Saturdays, Sundays or days that school is not in session, or days that a student has an absence due to illness). Any lost books, overdue or damage fines must be paid prior to receiving the end-of-year report cards.

Students will not be allowed to check out books if they have overdue books. If it has been overdue for one month, it will be treated as a lost book and parents will be billed for the replacement cost of the book.

Computer Usage

Each classroom is equipped with computers and is available for use by students under the supervision of their teachers for research, keyboarding instruction, and other uses. Unsupervised use is not permitted. Parents and students will be required to sign an Internet Policy before being allowed to use classroom computers for Internet access and for use in our Technology Program. All 3rd—8th Grade students are issued a school email address which is to be used for school purposes only. Misuse of this email will result in the student losing email privileges. The Head of School reserves the right to review any student's email activity at any given time and for any reason. The assigned email is property of CCS.

Field Trips

Field trips are considered part of the curriculum of the school. They are carefully planned, and parental involvement is appreciated. Parents are welcome to make suggestions for field trips, and offer ideas for future use. You will be informed well ahead of time of any trips by your child's teacher, and signed permission slips will be required for each individual trip. Remember... all students must have a signed Student Health & Emergency Information form on file. Students will not be allowed to attend any field trip without this documentation.

If you volunteer to drive for or accompany a class on a field trip, we require that no other siblings (younger or older) or other children in your care are allowed to accompany you so that your full attention can be given to the CCS students you are driving/chaperoning for. All chaperones must have a completed Child Protection Policy on file. *It is required to have a driving record and proof of insurance on file.*

Spiritual Emphasis

Teachers

All teachers are Christians who have put their faith in the Lord Jesus Christ as their personal Savior from sin. Their desire is to see students grow in their relationship with Christ. They are available for help and counsel at all times.

Instruction

All subjects are taught from the viewpoint of God's Word. Bible classes are taught not only to increase a student's knowledge of the Bible, but also to encourage growth in faith and obedience.

Chapel

Weekly chapel programs provide opportunities for student participation. They provide a means of group worship and spiritual challenge. Outside speakers from the Christian community as well as student led presentations comprise our weekly chapel services. Our school collects a weekly offering which is used to support various Christian projects and/or individuals.

Prayer

Teachers meet regularly for prayer times. Students have regular prayer times in the classrooms.

Christian Service and Outreach

CCS students and families are involved in various service and outreach projects throughout the school year. We have given music programs at nursing homes, collected supplies for our local Rescue Mission, provided prayer support for adopted soldiers, missionaries and a variety of other projects.

Attendance

Daily Schedule

Preschool	8:15 a.m. - 11:35 a.m.
Grades K– 8:	8:15 a.m. - 3:35 p.m.
Lunch Break/Recess	11:40 a.m. -12:25 p.m.

The responsibility for good attendance lies with the student and parents. Attendance is required in all classes. Students are required to remain on campus throughout the school day, unless parents have requested a dismissal. If a child will be taken from school during school hours, the parent needs to notify the teacher and school office by phone or a note ahead of time

Absences

According to the Nebraska State Law, CCS follows the guidelines that our school district provides dealing with school absences. The guidelines (taken from our school district) are as follows:

“All students enrolled at Columbus Christian school, regardless of how old they are, must attend school regularly and be in class, unless properly excused by an official of the school. Only authorized officials can excuse a student from school. It is the responsibility of the student and his/her parent(s)/guardian(s) to inform the school of the reason for any absence and to comply with the specified attendance procedure. Any student who fails to attend school regularly, shall be disciplined. Parents/Guardians of students under the age of eighteen years of age may be held legally negligent if their son/daughter fails to meet this attendance responsibility, according to Nebraska Statute 79-201-211.

“According to the Nebraska Statute 79-209, the school has the right to compel student attendance. If any student has accumulated a total of five unapproved absences per quarter, or a percentage equivalent of five absences, the school shall render all services in its power to compel the student’s attendance. If a student is

absent more than 20 days per year, or the percentage equivalency, the school office shall file a report with the County Attorney of the county in which the person resides.”

Student Attendance - Student Absences

Any student who misses more than ten (10) days in a semester is in violation of the Nebraska statute and CCS Attendance Policy. Regular attendance by students is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence.

Student absences approved by the Head of School or office manager shall be considered allowable absences. Approved absences shall count as days in attendance for purposes of addressing excessive absenteeism, except for notification of the county attorney. These absences include, but are not limited to, medically documented illnesses or appointments, pandemic occurrences identified by local clinics and school sponsored activities.

It shall be the responsibility of the parent to notify CCS as soon as the parent knows the student will not be attending school on that day. The school office may request evidence or written verification of the student's reason for absence.

Excused Absences

Please call the school office if your child is going to be absent from school because of medical or other reasons so that the classroom teacher can be notified and arrangements can be made for homework to be picked up. If the student has a communicable disease, the student may not return until they are symptom free for 24 hours. Students will be given two days for each day of absence to make up their work. After that, work not made up receives a "0". All absences will appear on a student's permanent record. Absences exceeding 20 days in a school year will be reviewed by the Head of School and a report may be filed with the County Attorney.

Planned Absences

Planned absences should be cleared with the teacher and the school office ahead of time. Assignments should be requested and the work completed before the absence. If the absence is for several days, the student should take books along to avoid falling behind in schoolwork.

Absences - Activity Participation

On the day of a game day, a student must be in attendance for the full day. Exceptions may be made for doctor/dentist appointments or family emergencies.

Tardies

Parents should make every effort to get children to school on time. Students arriving late must stop at the office to sign in and a tardy slip will be given. School starts at 8:15 a.m.

The following procedures will be applied for all late arrivals or early leave of absences from school:

8:16-8:45 am	Students will be counted tardy. Students arriving during this time, will be counted as a FULL day.
8:46-9:59 am	Students arriving at this time will be counted absent a quarter ($\frac{1}{4}$)
10:00 a.m.-12:00 p.m.	Students arriving during this time will be counted as a $\frac{1}{2}$ day
12:01-1:59 p.m.	Students leaving during this time, will be counted as a $\frac{1}{2}$ day
2:00-3:00 p.m.	Students leaving during this time, will be counted as a $\frac{1}{4}$ day absent

INCLEMENT WEATHER POLICY

SAFETY IS PRIORITY

Our school board understands that our decision to open, close or delay school opening during inclement weather often disrupts family schedules. We also understand that our children are better served – academically, emotionally and socially – by being in school. But, as always, our top priority is the safety of our children and staff, so the decision to close or delay opening is not an easy one. The process is complex and involves many people.

HOW DO WE MAKE OUR DECISION?

Please understand that we make the decision to open or close the school in bad weather based on a careful analysis of all relevant factors, including:

- Information on road conditions from transportation staff and from local law enforcement and road crews
- Amount of snow and/or ice accumulated
- Whether precipitation will continue throughout the day
- Temperature and wind chill
- Weather predictions (including those from a weather alert service)
- Storm timing, trajectory and projection
- Building conditions (such as whether our building's electricity and/or heat service is disrupted)
- Parking lot conditions

*Generally, Columbus Christian will be closed or delayed for inclement weather when Columbus Public School District and/or government offices are closed or delayed. Still, our school board has the authority to make exceptions as needed.

WHO MAKES THE DECISION?

Ultimately, the Head of School and CCS Board Members are responsible for the final decision based on the above factors and recommendations.

WHEN IS THE DECISION MADE?

We strive to make decisions on delays and closings as many hours in advance as possible, in consideration of families who require time to make arrangements. The decision will be made no later than 6:30 a.m. and if there

is no response by a board member by that time, then the Head of School has the authority to make a determination on the morning of the closing.

Please remember that communications will be sent as quickly as possible following a decision, text, and our Facebook page. Please make sure your contact information is up to date. It is quite possible that issues could arise and not be discovered until after 6:30 a.m. In those cases, decisions on school closure may be made later in the day.

WILL WE CLOSE COLUMBUS CHRISTIAN IF CONDITIONS WORSEN?

If conditions worsen throughout the school day, we may need to have an early dismissal, but we will give as much notice as possible through the previously mentioned methods of communication. However, it is very important for parents to have plans in place in case the decision needs to be made later. We encourage you to consider driving conditions. Always allow yourself plenty of time in the afternoon to pick up your child when the center closes early.

Although we do our absolute best in this process, we know that often no perfect decision exists. If you do not feel that it is safe for your child to attend, use your best judgment whether or not he or she should attend. We prefer to exercise flexibility in these situations as opposed to an inflexible policy.

Staying in Touch

Parent/Teacher Conferences

Parent/Teacher conferences are held at least twice a year for the purpose of evaluating each student's work and progress. These meetings will be limited to 15 minutes in length. If additional time is needed a follow-up meeting will be scheduled.

Parent Meetings

All parent meetings will include at least two CCS staff/board members. These meetings will be limited to 60 minutes in length. If additional time is needed a follow-up meeting will be scheduled.

Daily Planners/Take-home Folders

All students have daily planners or a take-home folder. We recommend parents to daily view their planners or take-home folders for assignments and other important information pertaining to their child or classroom.

Monday Folder

At the beginning of each week, the oldest/only child from each family will be given a folder containing important school information (ex. notes, newsletters, permission slips,) to take home. Please check the contents of the folder and return it to school each Tuesday. **It is very important that you read this information weekly!** Monday news is also available to view on the CCS website: www.columbuschristian.org.

Mane Events Newsletter

The “Mane Events” is a quarterly publication which is mailed to our families and friends of Columbus Christian School. This publication includes articles from the Head of School, classroom teachers, school board president, librarian, etc. Contact the business office if you would like a name added to the mailing list.

Email and Website

If you have email, we request that you provide this information to the business office. The staff may elect to communicate with you via email. Other information concerning Columbus Christian may be accessed by going to the school's web site: www.columbuschristian.org or the CCS FaceBook page.

Personal Information

Any time there is a change to an address, email address or phone number (home or work); please notify the school office about this, so we can keep our directories and Emergency Forms up to date.

Visitors

We encourage every parent to visit your child's classroom in session. If you would like to schedule a time to visit the classroom, it is preferable that an appointment be made at least a day in advance so that the teacher can check for possible scheduling conflicts (i.e. field trips, testing, chapel, etc.). In keeping with School Security, we do ask that all visitors sign in at the office and wear a visitor badge while in the building between 8:30 a.m. and 3:00 p.m. Even though checking into the office may seem unnecessary, we take the security and safety of our students and staff very seriously and appreciate your understanding.

If for any reason, you as a parent or another adult needs to stop by the school, **you must use the front office doors during school hours.** You may not enter through the North door in our Preschool area or the North facing doors by the music room. This is important for our school & student's safety. Only the front doors by the office are to be used.

Parental Expectations

Parents' Code

Parents play a vital part in the total program at CCS. We believe that parent cooperation with the following standards will truly honor the Lord and produce the finest education possible.

† We request that parents pray regularly for the students, teachers and administration of CCS.

† We desire the parents' full cooperation in the educational goals of CCS.

- † We anticipate parental responsibility for all financial obligations to the school.
- † We ask that you attend periodic meetings and conferences as recommended by the school.
- † We ask that if you become dissatisfied with the school or have any questions in any respect, that you follow the Biblical steps of Matthew 18:15 to resolve the concern. Please contact privately the person or persons involved rather than seeking to spread criticism or harboring a negative attitude in your heart (Proverbs 6:16-19).
- † Harassment from parents to the teachers or office staff by way of email, text messages or verbal outbursts, could result in suspension or expulsion of your student.

Parent Concerns

When the parents want to raise concerns about the school or its activities, we are asking that they first visit with the teacher to try to make communications first hand and be sure to state concern specifically. IF this does not produce the desired outcome, then consult the Head of School to answer your questions or complete the Parent Concern/Request form and select the staff or board members to address.

Parent's Cleaning Requirements

Every K-8th student is required to help take their turn cleaning the school. **All cleaning will be done by the students under the supervision of the staff on Friday afternoon.**

We expect the students to do their best job when cleaning. *"Whatever you do, do your work heartily, as for the Lord, rather than for men, knowing that from the Lord you will receive the reward of the inheritance. It is the Lord Christ whom you serve."* Colossians 3:23-24

Student Expectations

Students are expected to model the following behaviors:

- Respect for Authority - Proper respect must be shown to the teachers, Head of School, office staff and parent helpers. Disrespect to the teacher or other school authorities will be dealt with accordingly.
- Respect for others - "Treat others the same way you want them to treat you." Luke 6:31 No teasing, bullying, name calling or other forms of put downs are allowed at school to fellow students of any kind. Kindness, gentleness, humility, and self-control are all godly characteristics that each student should strive to excel in.
- Older CCS students should be modeling growing Christian character to younger students through their speech and conduct.
- Students are expected to come prepared to class each day.
- Students are not allowed to lie, steal or cheat. Repeated violations will be dealt with accordingly. (See Discipline procedures)
- Respect for school property

RUNNING IN THE HALLWAY

To ensure the safety of all students and others who come into the school, we have a “NO Running in the Hallway” policy. Students who are caught by any staff member running in the hallway will receive the following consequences:

1st Offense: 5 minutes of walking during noon recess

2nd Offense: 10 minutes of walking during noon recess

3rd Offense: 15 minutes of walking during noon recess

4th Offense: 20 minutes of walking during noon recess

Discipline

Purpose of Discipline

At the heart of all discipline is the desire to make Christ-like disciples. Discipline gives us the opportunities to deal with heart attitudes, exposing what God wants to change in the inner man, not just managing outward behavior. Discipline also points students toward a God-dependent life, yielding their lives to Him, rather than attempting to make life work according to their own resources. Thus, our goal is to be vehicles of God, pointing our students to the Savior, helping them to both discover and apply Biblical truth done in the spirit of gentleness.

Parents and teachers must work together in **shepherding** students to discipline themselves. Both parents and teachers should practice lifestyles consistent with Scripture in order to teach the student discipline. Columbus Christian School parents have conferred this authority on teachers and the Head of School. Teachers will instruct students about God's expectations of daily conduct according to His Word, modeling a Christ-dependent life.

Goal of Discipline

The goal of our discipline at Columbus Christian School is to **encourage our students to love God and love others**. It is based on Mark 12:30-31, “AND YOU SHALL LOVE THE LORD YOUR GOD WITH ALL YOUR HEART, AND WITH ALL YOUR SOUL, AND WITH ALL YOUR MIND, AND WITH ALL YOUR STRENGTH.”³¹ The second is this, ‘YOU SHALL LOVE YOUR NEIGHBOR AS YOURSELF.’ There is no other commandment greater than these.” Although this seems to be a simple goal, there is depth and vastness in its daily application.

Procedures of Discipline

The staff at CCS shepherd the hearts of the students using God’s Word as the guide and authority. The Word of God governs our lives and gives us the framework for understanding issues of correction and discipline.

The CCS staff will shepherd a student by:

- Cultivating mutual relationships that are built upon love, respect, trust and accountability.
- Striving to have a full understanding of problems when they arise.
- Identifying sin issues and taking the student back to the Word of God for instruction in dealing with the sin.

- Encouraging the student to seek forgiveness of sin from God and others and to repent (turn) from their sin.
- Reminding the student of the hope we have because of Christ's death on the cross for our sins as He bore the wrath of God that was due to us.
- Praying with the student.
- Communicating with the parents and the Head of School to inform, seek assistance, plan and pray. He/she maintains ongoing communication as needed.

If a student does not respond to repeated appeals to his/her heart, other consequences may be necessary to bring about change (removal from an activity, after school detention, suspension, etc.). Expulsion is a last resort after the other interventions have been exhausted and the heart of the child remains in rebellion.

Buddy Classroom

A Buddy Classroom is a safe place for a student to go when they persist in the negative minor behaviors. A Buddy Room is a prearranged place in another teacher's room in close proximity. In the Buddy Room the student will sit in a designated place to calm down and think about his or her actions. The buddy teacher will briefly discuss with the student their plan for returning to class. If the student successfully transitions back to class, the teacher makes sure to welcome them back and acknowledge any positive choices they make upon returning.

Infractions and Consequences

Definition of Terms

Contraband

The following items are contraband on campus: MP3 players, iPods, cell phones, smart watches, cameras or other electronic entertainment devices. They are subject to immediate confiscation and may result in other consequences unless authorized permission for use is given by a teacher or the Head of School. Items which hinder the effectiveness of the spiritual or academic missions of the school are strictly prohibited and include drugs, alcoholic beverages, tobacco products, weapons, etc..

Toys

Toys are prohibited from being brought to school unless your child's teacher has given permission. Fidget spinners are considered a toy and are not allowed at the school unless given permission by your child's teacher if they are considered a calming device to help learn. Discretion for any item that is or could be considered a toy, will be determined by the classroom teacher's judgment. Items brought with the student that day will be confiscated and must be picked up by the parent from your child's teacher or the school office. Toys are a distraction and disrupt learning in the classroom.

Detention

Students may be assigned after-school detentions at the discretion of the classroom teacher or Head of School. Detention is a consequence for infractions that occur at school or school-sponsored functions. Infractions usually resulting in detention may include incomplete school work, disruptive behavior, etc.. **In-School detention** will be assigned by the staff member and served during recess. **After School detention**—Parents will be informed at least one day in advance so that transportation can be arranged. The student will not be allowed to participate in recess and must remain on campus during the lunch hour until the assigned detention time has been served. Repeatedly committing any infraction may result in suspension.

Suspension

A student may be suspended by the Head of School for one to three days. Suspensions of four to ten days require prior approval by the school board.

Infractions usually resulting in a suspension include lying, cheating, forgery, fighting, flagrant disrespect, abusive language including profanity, possession and/or consumption of alcohol or tobacco, willfully accompanying others who are violating the behavioral expectations of the school, reckless endangerment of self or others, possession or use of pornography, gambling, skipping class, leaving campus during school day without permission of the office, defacing school property, hazing, and any other serious violation of Biblical standards.

There are two types of suspensions:

- In-School Suspension (ISS) – A student will be in a separate, supervised location at the school. Assignments are to be completed on time.
- Out-of-School Suspension (OSS) – A student may be suspended from school only after a Parent-Head of School conference has been held. The number of days will be determined by the severity of the offense.

Suspended students may not attend classes or any other school activity but must complete their missed academic work.

In some instances, students will have an opportunity to express their side of the issue prior to suspension. Suspended students will also receive a period of disciplinary probation.

Probation

Probation is invoked at the discretion of the Head of School when a student has a serious problem. It gives the student an opportunity to correct his/her problem. If he/she does not improve to a satisfactory level, he/she will be dismissed from the school. The problems for which a student would be placed on probation are:

Academic: Failing 2 subjects.

Attitude: A rebellious spirit which is unchanged after much effort by the teachers or a continued negative attitude and bad influence upon other students.

Disciplinary: Continued deliberate disobedience to a teacher or of school rules, or committing a serious breach of conduct inside or outside of school which has an adverse effect upon the testimony of the school.

Probation may last up to a year. Some privileges, responsibilities, and positions of trust may be relinquished for the remainder of the school year. At the end of a probation period, the student will be evaluated as to fulfilling the conditions set for his/her probation. A recommendation will be (a) to remove the student from probation status; (b) to continue on probation status; (c) to be dismissed from CCS.

NOTE: If a student is failing one subject, he/she may not participate in CCS or public school extra-curricular activities.

Expulsion

Expulsion is generally a last resort after other interventions have been exhausted and the heart of the child remains in rebellion or it becomes apparent that the school is not able to meet the needs of the student. CCS reserves the right to move directly to expulsion depending on the severity of the action. Expulsion from school will occur at the discretion of the School Board on the recommendation of the Head of School . Expulsion may also be recommended for failure to correct the deficiencies specified in probation or the following infractions:

- Repeatedly committing any infraction
- Abusing, supplying, selling, or possessing illegal drugs or drug paraphernalia
- Stealing
- Assault or battery
- Threatening the safety of other students
- Possession of a weapon
- Destruction of school or personal property
- Serious violation of any state, federal, or city ordinance
- Fornication, homosexuality, or any other sexual immorality
- Commission of any suspendable infraction while on disciplinary probation
- Committing a second, similar suspendable offense within the same school year
- Any other action which seriously impairs the effectiveness of CCS's academic or spiritual mission

When expulsion is recommended, a date of withdrawal from school will be set and the withdrawal procedure will be followed. The expulsion date may be immediate. Recommendation for expulsion will require approval of the School Board. Out of school suspension will be put in place until the School Board approves the expulsion.

The student and his/her parents may express their side of the issue to the School Board in writing. Parents who desire to appear before the School Board, present evidence, be represented by counsel, and cross-examine witnesses must get approval by the School Board.

Expulsion may also be the result of the failure of parents to cooperate with the school in the discipline of their children.

Columbus Christian School may discipline its students for suspendable or dismissable infractions regardless of whether these occur on or off school grounds and before, during, or after school hours.

Reinstating an Expelled Student

A student who has been expelled may be considered for readmission after careful review by the Head of School and subsequent approval by the School Board. Before an expelled student may be re-enrolled, at least one semester must elapse. The Head of School, parents, student and the student's pastor must submit written testimonies as to the student's repentance and changed life-style.

Corporal Punishment

The CCS Administration leaves the decision for corporal punishment (physical discipline) to the parents. CCS employees will not administer corporal punishment.

SAFE SCHOOLS

Columbus Christian School is committed to being a school that is safe and welcoming for students. All students are expected to exhibit Biblical character traits in their relationships with other students such as kindness, patience, forgiveness, self-control, and respect. Making threats, harassing others or possessing a weapon will not be tolerated. Our school's first responsibility is the protection of all of its students.

Weapons

If a student brings a weapon (firearm, knife, explosives or that which has the appearance of a weapon, including a starter gun, paintball gun, airsoft gun, or pellet gun) to school, or to a school function, or has a weapon in his/her possession, the school will suspend the student pending a hearing to determine the student's continued enrollment. The school will contact the parents, the local police or appropriate authorities and will note in the student's permanent record that he/she was suspended for possession of a weapon on school premises or at a school function. Possession includes, but is not limited to, having a weapon in his/her desk, book bag, purse, or vehicle.

Threats and Harassment

If a student has been threatened or harassed, the student should immediately contact the teacher or Head of School who will immediately initiate action concerning the threat. Depending on the situation, the accused student may be removed pending investigation of the incident.

If the school determines that a threat of violence is credible or specific, the administration will report the threat to the student and/or staff member threatened. The school will also report the threat to the student's parents and appropriate authorities. Students making such threats will be suspended and the incident will be recorded on the student's permanent record. For purposes of this policy, "credible" means a reasonable belief or suspicion, determined at the sole discretion of school administration, that the threat was or might be genuine or that the student was or might be capable of carrying out the threat. In those circumstances in which the school determines that the threat is likely not credible, e.g. the student was "just joking", the school may suspend the student pending a parent meeting.

Please see Appendix A for "Foundational Character Qualities", pg. 29-30

General Procedures

Lunch

Our school meals are fully funded through a federal program, and every student receives free breakfast and lunch prepared by Columbus Public Schools. Because of this, students may no longer heat food at school.

Students may bring a cold lunch from home, and parents or grandparents are welcome to eat on campus if they bring their own meal.

Students may also go out to lunch with a parent or grandparent if the school is notified ahead of time. Lunch dismissal is allowed between 11:30 and 12:30 p.m.

Written Invitations

If a student wishes to invite classmates to an activity outside of school, if the invitations are given at school, they must be for the entire class, or for all the boys, or all the girls, to prevent hurt feelings.

Family Activity Account

Family Activity Accounts (FAA) will hold money to be used for expenses such as field trips, milk cards, and other miscellaneous fees. You must have sufficient funds in your account for it to be used. Insufficient funds will prevent your student from receiving milk or attending field trips, etc., until the sum is paid. **This account will not be used for hot lunches, gift collections, or chapel.**

Funds are given to the business office as a deposit into the FAA. As expenses are incurred (such as needing a new milk card), the funds will be withdrawn from the FAA and applied toward the appropriate expenditure. On the 15th of every month, a statement will be issued showing transactions and balance of your account. At the end of the school year, balances will be carried over to the next school year. If you will not be returning the next year, a balance of \$10 or more will be refunded to you. If the balance is less than \$10, it will be kept and added to the general fund as a bookkeeping fee.

Money Sent to School

Money being sent to the office (FAA deposits, milk, lunch, field trips, etc.) should be sent in a sealed envelope and labeled with the child's first and last name, and what it is for. Please help us by using separate envelopes for different items.

Cash

The school does not keep cash on hand. We will not break money for you. For example, we cannot break a \$20 bill to give money for a milk card and give the rest to hot lunch. You must send those amounts separately.

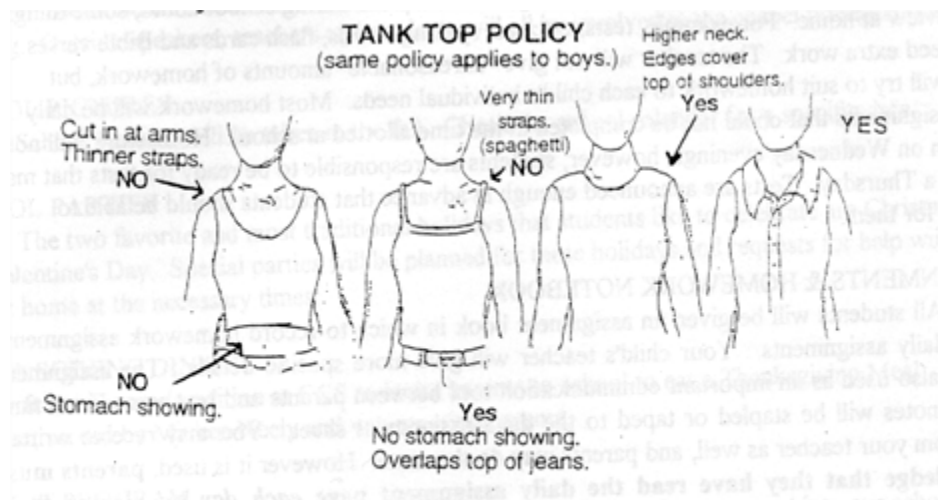
Dress Code

We would ask you as parents to uphold the Biblical principles of modesty, neatness and cleanliness as you prepare your child's wardrobe for school. The Bible teaches the relationship between modesty in outward appearance, to the development of godly character inwardly (*1 Tim 2:9-10; 1 Pet 3:3-4*). Immodest attire is clothing that tends to draw one's focus to some other part of the body other than the face. The Bible also

instructs us to dress "with propriety" (*1 Tim 2:9*). Propriety means "the standard of what is socially acceptable in conduct or speech". The atmosphere provided by one's dress should coincide with the purpose of the activity. In the case of a school, that atmosphere is formal learning. Students who wear inappropriate clothing to school will be asked to change into appropriate clothing provided by the school, parent or guardian. We reserve the right to request that a garment, hair style or any item not be worn. Keeping these principles in mind, the general guidelines are as follows:

Boys:

- † Clothing which advertises rock groups, alcohol, tobacco, drugs, or other products or persons representing a lifestyle that dishonors the Lord is not allowed.
- † Tight-fitting, see-through clothing (mesh shirts), tank tops that are low cut in chest, back and arms, and immodest sleeveless shirts are not appropriate. (refer to diagram below)
- † Earrings and other body piercings are not allowed.
- † Extreme haircuts are not allowed. Hair length must be above the collar, above the eyebrows and no lower than mid-ear.
- † Shorts are allowed unless they are inappropriate in length. No sagging of pants or shorts. Shorts must be no shorter than finger-tip length.
- † Jeans/pants with holes in the knees, etc. are not allowed.
- † Clothing that draws attention to certain body parts are not allowed.
- † Shoes with strings designed for tying must be tied.
- † NO hats during class



When in Doubt - Just Don't Wear it!

Girls:

- † Clothing which advertises rock groups, alcohol, tobacco, drugs, or other products or persons representing a lifestyle that dishonors the Lord is not allowed.
- † Tight-fitting, see-through clothing, halter tops, tank tops that are low cut in chest, back and arms with thin straps, sundresses and immodest, sleeveless shirts are not appropriate. (refer to diagram below)
- † Earrings must be small (no larger/longer than 1 inch). Other body piercings are not allowed.
- † No extreme fads in hairstyle will be allowed.
- † Modest shirts must be worn with low rise pants and jeans so that the midriff does not show.
- † Jeans/pants with holes in the knees, etc. are not allowed. Shorts and skirts are allowed unless they are inappropriate in length. No short shorts. Shorts must be no shorter than fingertip length.
- † Clothing that draws attention to certain body parts are not allowed.
- † Shoes with strings designed for tying must be tied.
- † NO hats during class

Outerwear for Snowy Weather/Winter Temperatures

In order for your child to play in the snow, they must have snow boots, a hat, gloves/mittens and snow pants or extra change of pants. If they do not bring boots, they will have to stay on the sidewalk.

Students will have outside recess if the weather is 15 degrees or warmer unless it is raining or icy. Any exceptions to this will need prior approval.

Movies

On occasion, video presentations may be incorporated into the classroom either as a teaching aid or as a reward for work completed. CCS will attempt to notify parents in advance of any video presentations that are planned. At a minimum, any presentations rated other than "G" Preschool-4th or "PG" for grades 5-8, will require written consent by at least one of the child's parents in advance. If no consent is received, or if the parent chooses not to give their consent, CCS will make available a monitored study hall for those students during the presentation time.

Telephone

The telephone at the school is a business telephone. Its use will be very limited to the students. If a student needs to communicate with a parent or guardian, the school will make the call unless permission has been granted to the child by his teacher.

Cell Phone/Smartwatch Usage

At CCS, we realize that some of our students carry cell phones or wear smartwatches (devices). We do require that if your student brings a device, a parent authorization form must be on file in the school office. All devices must be turned off and kept in their book bag.

Any student not adhering to this policy will have their device immediately confiscated and released only to a parent/guardian. If a student is found in possession of a device and a form is not on file, the device will be confiscated and the parent will be notified.

The device must be picked up from the school office by the parent or guardian.

Classroom Volunteers

Volunteers such as room mothers, tutors, lunch time helpers, and drivers/sponsors for field trips are a vital part of our school. We welcome and encourage this participation. We require that no preschool-age children be with you when you volunteer in the classroom and on field trips. **All classroom volunteers must have a Child Protection Policy and Background Check on file in the office. Also, any parent who wishes to drive for field trips must have a Child Protection Policy, Driving Record, Background Check and a current proof of insurance on file.**

Child Protection Policy

At CCS, we are committed to investing the best of our resources to train our students in Biblical truth and want to ensure a safe environment for the training and growth of our children. Recognizing the sinful nature of man and the significant moral decline of our society, we realize that we can not assume that our children are in a completely safe environment. For that reason, we take steps to reduce the risk and potential for inappropriate and harmful contact toward children attending Columbus Christian School. Therefore, for the safety and peace of mind for our students at Columbus Christian School, we require parents who volunteer to work with our children to complete a Child Protection Policy. This act also fulfills a necessary requirement from our Insurance Carrier. Child Protection Policy Applications may be obtained through the school office. If you have previously completed a Child Protection Policy, CCS Worker Renewal Applications must be completed at the beginning of each school year.

Child Abuse and Neglect

All adults are required by law to report any suspected case of child abuse or neglect to the authorities. Abuse and/or neglect are defined by Nebraska State Law LB 28-710 as follows: *"Abuse or neglect shall mean knowing, intentionally, or negligently causing or permitting a minor child or an incompetent or disabled person to be: (a) placed in a situation that endangers his or her life or physical or mental health; (b) cruelly confined, or cruelly punished; (c) deprived of necessary food, clothing, shelter, or care; (d) left unattended in a motor vehicle, if such minor child is six years of age or younger; or (e) sexually abused."*

Driving Record/Proof of Insurance

Any parent who wishes to drive for field trips must have a Driving Record as well as a Child Protection Policy on file. Requests for Driving Records may be obtained through the office along with a nominal processing fee. We also need a current copy of your proof of insurance for our files (the same information

required to register your vehicle). If you have previously requested a driving record, you do not need to repeat this process, although we do need a current proof of insurance.

Activities and Special Events

Class Parties

Parties celebrating Christmas and Valentine's Day may be held with all activities honoring the Lord. Care should be taken that students do not feel left out. (Example: valentines should be given to all the boys, or all the girls, or all the students). No emphasis should be placed on Santa Claus, the Easter bunny, Halloween, or other secular concepts. Each teacher may determine the most appropriate time to celebrate birthdays.

Parent Orientation Night

One evening is scheduled at the beginning of the school year for parents to meet corporately to discuss general school policies and with the classroom teachers to discuss the operation and procedures of the classes.

Preschool and Kindergarten Open House

Interested families with preschool and kindergarten-age children are invited to meet the teachers and visit the classrooms in order to become acquainted with our preschool and kindergarten programs. This event usually takes place late in February.

End of the Year Assembly

A special program is presented to honor student success including preschool and eighth grade students for completing their course of study at Columbus Christian School. The program is usually presented during the last week of school.

Traffic - Dropping Off and Picking Up Your Children

Parents are responsible to provide transportation for their own children. You may drop your children off at the school between 7:45 am and 8:10 am each morning.

All children must be picked up at 3:30 p.m. sharp except by prior arrangement with the office manager or Head of School. If a parent is late, the student will be required to wait inside the entrance with the Head of School and/or supervising teacher. Remember... Those few minutes before and after school are precious planning times for the teachers!

† Please do not park across the street because it forces the students to cross the street while it is very busy. If a child must cross the street – they must use the crosswalk at either corner of the block.

† In order for all parents to use the west side of the school for pick-up and drop-off; **please pull all the way up to the northwest Preschool door or as far up as you can get, so that we do not leave gaps in the parking. Also, please do not park on the West side of the school between 7:00-8:30 a.m. or 3:00-4:00 p.m.** This will make the best use of the pick-up zone and avoid parallel parking and/or double parking.

† **If you should want to visit with another parent or teacher, before or after school, please park anywhere else except the west side of the school. It allows for a better flow of traffic and sets a good example to others.**

† Please be respectful of the Handicap Parking Space.

† **Never block the driveway in front of the school for any reason.**

Volunteering & Serving at CCS

We at CCS, desire to provide a Christian education for as many families in the Columbus area as possible. We strive to keep our tuition affordable, especially for families for whom a Christian education could be a financial burden. In order to accomplish this, volunteers become an essential part of CCS. **All families are required to serve in various capacities including cleaning, mowing and fundraising.** A Volunteer Covenant (“How Can I Get Involved?”) is included in your family’s Orientation Packet which is distributed to each family on Parent Orientation Night.

Corporate Membership

CCS parents (who pay K through 8th grade tuition) and supporters who have contributed at least \$50 during the last year are eligible for membership and will have voting privileges at our annual corporate meeting. Applications for becoming a corporate member as well as a copy of our by-laws of incorporation are available through the business office.

Photo/Video Release

Upon acceptance to Columbus Christian School, you automatically grant permission to photograph or videotape students for use in promotional materials and social media.

APPENDIX A

The 90 character traits demonstrated in the life of Jesus Christ, the world’s foremost example of how man ought to live, are included in the PACES. All 90 character traits are presented within each level of the curriculum. They are presented in poems, songs, in role-modeling character strips, and in activities. In each PACE the character trait is defined, and the student is required to memorize a Bible verse that teaches the corresponding character quality. There are two verses for each character quality – one from Old Testament and one from New Testament

Three Year Rotation: We will focus on one trait per week over a three year period.

2024-25: Traits 1-30

2025-26: Traits 31-60

2026-27: Traits 61-90

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1. **Affectionate:** Demonstrating the same Godly love and compassion for others as Jesus Christ exhibited for others.
 - 1 Chronicles 29:3 – Moreover, because I have set my affection to the house of my God, I have of mine own proper good, of gold and silver, which I have given to the house of my God, over and above all that I have prepared for the holy house.

- Romans 12:10 – Be kindly affectioned one to another with brotherly love; in honour preferring one another.

2. **Appreciative:** Expressing thanks to God and others for the ways they have served me.

- 1 Chronicles 16:34 – O give thanks to the LORD; for he is good; for his mercy endureth for ever.
- 1 Thessalonians 5:18 - In every thing give thanks: for this is the will of God in Christ Jesus concerning you.

3. **Attentive:** Demonstrating that the person is deserving by giving genuine courtesy and consideration to God's Word or a person's words.

- Proverbs 1:8 – My son, hear the instruction of thy father, and forsake not the law of thy mother.
- Hebrews 2:1 – Therefore we ought to give the more earnest heed to the things which we have heard, lest at any time we should let them slip.

4. **Available:** Scheduling my priorities to fit the desires of others.

- Isaiah 6:8 – Also I heard the voice of the Lord, saying, Whom shall I send, and who will go for us? Then said I, Here am I; send me.
- Matthew 9:9 – And as Jesus passed forth from thence, he saw a man, named Matthew, sitting at the receipt of custom: and he [Jesus] saith unto him, Follow me. And he arose, and followed him.

5. **Blessed:** Radiating the joy of the Lord in life as a result of daily delighting in and meditating on God's Word and living in harmony with its precepts.

- Psalms 1:1, 2 – Blessed is the man that walketh not in the counsel of the ungodly, nor standeth in the way of sinners, nor sitteth in the seat of the scornful. But his delight is in the law of the Lord; and in his law doth he meditate day and night.
- James 1:12 – Blessed is the man that endureth temptation: for when he is tried, he shall receive the crown of life, which the Lord hath promised to them that love him.

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6. **Cheerful:** Renouncing negative feelings and expressing optimism unto the Lord and others for my salvation by living for Jesus Christ.
- Proverbs 15:13 – A merry heart maketh a cheerful countenance: but by sorrow of the heart the spirit is broken.
 - 2 Corinthians 9:7 – Every man according as he purposeth in his heart, so let him give; not grudgingly, or of necessity: for God loveth a cheerful giver.
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7. **Committed:** Giving the control of my life to the Lord.
- Psalms 37:5 – Commit thy way unto the LORD; trust also in him; and he shall bring it to pass.
 - Romans 12:1-2 – I beseech you therefore, brethren, by the mercies of God, that ye present your bodies a living sacrifice, holy, acceptable unto God, which is your reasonable service. And be not conformed to this world: but be ye transformed by the renewing of your mind, that ye may prove what is that good, and acceptable, and perfect, will of God.
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8. **Compassionate:** Giving whatever is necessary to meet another's needs without expecting anything in return.
- Proverbs 31:20 – She stretcheth out her hand to the poor; yea, she reacheth forth her hands to the needy.
 - 1 Peter 3:8 – Finally, be ye all of one mind, having compassion one of another, love as brethren, be pitiful, be courteous.
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9. **Concerned:** Bearing another's burdens with great affection and admiration.
- Exodus 2:17 – And the shepherds came and drove them away; but Moses stood up and helped them, and watered their flock.
 - Galatians 6:2 – Bear ye one another's burdens, and so fulfil the law of Christ.
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10. **Confident:** Having assurance that whatever I say or do will benefit me and others.
- Proverbs 3:26 – For the LORD shall be thy confidence, and shall keep thy foot from being taken.
 - Philippians 4:13 – I can do all things through Christ which strengtheneth me.
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11. **Considerate:** Thoughtful of others and of their feelings.
- Genesis 50:21 – Now therefore fear ye not: I will nourish you, and your little ones. And he comforted them, and spake kindly unto them.
 - Philippians 2:4 – Look [consider] not every man on his own things [interests], but every man also on the things of others.
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12. **Consistent:** Not wavering from God's principles.
- Psalms 119:10 – With my whole heart have I sought thee: O let me not wander from thy commandments.
 - 1 Corinthians 15:58 – Therefore, my beloved brethren, be ye stedfast [constant], unmoveable, always abounding in the work of the Lord, forasmuch as ye know that your labour is not in vain in the Lord.
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13. **Content:** Understanding and accepting that God has provided everything I need for adjusting to circumstances around me.
- Proverbs 19:23 – The fear of the LORD tendeth to life: and he that hath it shall abide satisfied; he shall not be visited with evil.
 - Philippians 4:11 – Not that I speak in respect of want: for I have learned, in whatsoever state I am, therewith to be content.
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14. **Cooperative:** Working or dwelling in unity with others.
- Psalms 133:1 – Behold, how good and how pleasant it is for brethren to dwell together in unity!
 - Philippians 2:2 – Fulfil ye my joy, that ye be likeminded, having the same love, being of one accord, of one mind.

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15. **Courageous:** Demonstrating that God is with me, giving strength and firmness of character, enabling me to endure any trial or danger.
- Deuteronomy 31:6 – Be strong and of a good courage, fear not, nor be afraid of them: for the LORD thy God, he it is that doth go with thee; he will not fail thee, nor forsake thee.
 - Philippians 1:20 – According to my earnest expectation and my hope, that in nothing I shall be ashamed, but that with all boldness, as always, so now also Christ shall be magnified in my body, whether it be by life, or by death.
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16. **Courteous:** Yielding my rights and privileges so the grace of God may flow through me for the benefit of others.
- 2 Kings 4:9, 10 – And she said unto her husband, Behold now, I perceive that this is an holy man of God, which passeth by us continually. Let us make a little chamber, I pray thee, on the wall; and let us set for him there a bed, and a table, and a stool, and a candlestick: and it shall be, when he cometh to us, that he shall turn in thither.
 - Romans 12:13 – Distributing to the necessity of saints; given to hospitality.
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17. **Creative:** Meeting a need or a chore from a different point of view.
- Exodus 2:7-8 – Then said his (Moses') sister to Pharaoh's daughter, Shall I go and call to thee a nurse of the Hebrew women, that she may nurse the child for thee? And Pharaoh's daughter said to her, Go. And the maid went and called the child's mother.
 - Romans 12:2 – And be not conformed to this world: but be ye transformed by the renewing of your mind, that ye may prove what is that good, and acceptable, and perfect, will of God.
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18. **Decisive:** Making all decisions based on the perfect will of God.
- Joshua 24:15 – And if it seem evil unto you to serve the LORD, choose you this day whom ye will serve; whether the gods which your fathers served that were on the other side of the flood, or the gods of the Amorites, in whose land ye dwell: but as for me and my house, we will serve the LORD.
 - James 1:5 – If any of you lack wisdom, let him ask of God, that giveth to all men liberally, and upbraideth not; and it shall be given him.
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19. **Deferent:** Controlling my privileges and preferences in order not to offend those God has called me to serve (putting their wishes or opinions before mine)
- Genesis 13:8-9 – And Abraham said, Is not the whole land before thee? Separate thyself, I pray thee, from me: if thou wilt take the left hand, then I will go to the right; or if thou depart to the right hand, then I will go to the left.
 - 1 Corinthians 10:33 – Even as I please all men in all things, not seeking mine own profit, but the profit of many, that they may be saved.
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20. **Dependable:** Being worthy of trust by doing what I said I would do even if it means self-denial.
- Numbers 30:2 – If a man vow a vow unto the LORD, or swear an oath to bind his soul with a bond; he shall not break his word, he shall do according to all that proceedeth out of his mouth.
 - 1 Timothy 6:20 – O Timothy, keep that which is committed to thy trust, avoiding profane and vain babblings and oppositions of science falsely so called.
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21. **Determined:** Purposing to accomplish God's best regardless of the opposition.
- Daniel 3:17-18 – If it be so, our God whom we serve is able to deliver us from the burning fiery furnace, and he will deliver us out of thine hand, O king. But if not, be it known unto thee, O king, that we will not serve thy gods, nor worship the golden image which thou hast set up.
 - 1 Corinthians 2:2 – For I determined not to know any thing among you, save Jesus Christ, and him crucified.

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22. **Diligent:** Seeing a chore (work) as a special assignment from the Lord and doing everything to complete it.
- Proverbs 21:5 – The thoughts of the diligent tend only to plenteousness; but of every one that is hasty only to want.
 - Colossians 3:23 – And whatsoever ye do, do it heartily, as to the Lord, and not unto men.
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23. **Discerning:** Having the insight and sympathetic understanding into a difficult situation and being able to make an accurate judgment.
- Ezekiel 44:23 – And they shall teach my people the difference between the holy and profane, and cause them to discern between the unclean and the clean.
 - Hebrews 5:14 – But strong meat belongeth to them that are of full age, even those who by reason of use have their senses exercised to discern both good and evil.
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24. **Discreet:** Forming sound opinions and giving serious attention and thought to what one is doing, especially to details.
- Psalms 112:5 – A good man sheweth favour, and lendeth: he will guide his affairs with discretion.
 - Ephesians 5:15 – See then that ye walk circumspectly, not as fools, but as wise.
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25. **Efficient:** Accomplishing the greatest productivity by preparing myself and my environment
- Proverbs 31:15 – She riseth also while it is yet night, and giveth meat to her household, and a portion to her maidens.
 - Ephesians 5:16 – Redeeming the time, because the days are evil.
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26. **Equitable:** Showing justice and impartiality to persons and programs according to God's law.
- Proverbs 1:3 – To receive the instruction of wisdom, justice, and judgment, and equity.
 - 1 Timothy 5:21 – I charge thee before God, and the Lord Jesus Christ, and the elect angels, that thou observe these things without preferring one before another, doing nothing by partiality.
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27. **Fair:** Seeing a situation from the viewpoint of each person involved.
- Micah 6:8 – He hath shewed thee, O man, what is good; and what doth the LORD require of thee, but to do justly, and to love mercy, and to walk humbly with thy God?
 - Matthew 7:12 – Therefore all things whatsoever ye would that men should do to you, do ye even so to them: for this is the law and the prophets.
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28. **Faithful:** Manifesting a true spirit to a person to whom one is bound by a promise, a pledge, honor, or love.
- Daniel 6:4 – Then the presidents and princes sought to find occasion against Daniel concerning the kingdom; but they could find none occasion nor fault; forasmuch as he was faithful, neither was there any error or fault found in him.
 - 1 Corinthians 4:2 – Moreover it is required in stewards, that a man be found faithful.
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29. **Fearless:** Facing danger with a spirit of determination, for God gives us the spirit of power.
- Isaiah 41:13 – For I the LORD thy God will hold thy right hand, saying unto thee, Fear not; I will help thee.
 - 2 Timothy 1:7 – For God hath not given us the spirit of fear; but of power, and of love, and of a sound mind.
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30. **Flexible:** Surrendering or yielding affections to God, not to earthly things that can be changed by others
- Proverbs 3:5 – Trust in the LORD with all thine heart; and lean not unto thine own understanding.
 - Colossians 3:2 – Set your affection on things above, not on things on the earth.

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31. **Forgiving:** Overlooking another's faults by means of expressing to him Christ's love (responding as if there were no faults)
- Proverbs 19:11 – The discretion of a man deferreth his anger, and it is his glory to pass over a transgression.
 - Colossians 3:13 – Forbearing one another, and forgiving one another, if any man have a quarrel against any: even as Christ forgave you, so also do ye.
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32. **Friendly:** Extending my life to a friendship by receiving a person with the attitude: What is God doing in his life? How can I help?
- Proverbs 18:24 – A man that hath friends must shew himself friendly: and there is a friend that sticketh closer than a brother.
 - Hebrews 10:24 – And let us consider one another to provoke unto love and to good works.
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33. **Generous:** Using all I have to glorify God because it all belongs to Him.
- Proverbs 22:9 – He that hath a bountiful eye shall be blessed; for he giveth of his bread to the poor.
 - Acts 20:35 – I have shewed you all things, how that so laboring ye ought to support the weak, and to remember the words of the Lord Jesus, how he said, It is more blessed to give than to receive.
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34. **Gentle:** Responding tenderheartedly to the needs of others.
- Proverbs 16:24 – Pleasant words are as an honeycomb, sweet to the soul, and health to the bones.
 - 2 Timothy 2:24 – And the servant of the Lord must not strive; but be gentle unto all men, apt to teach, patient.
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35. **Godly:** Seeking to display in and through my life all the character traits of Jesus Christ.
- Psalms 4:3 – But know that the LORD hath set apart him that is Godly for himself: the LORD will hear when I call unto him.
 - 2 Peter 1:5-7 – And beside this, giving all diligence, add to your faith virtue; and to virtue knowledge; And to knowledge temperance; and to temperance patience; and to patience godliness; And to godliness brotherly kindness; and to brotherly kindness charity.
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36. **Goodly:** Showing the moral qualities of virtue, kindness, and mercy to others just as Jesus Christ has abundantly shown these to me.
- Psalms 23:6 – Surely goodness and mercy shall follow me all the days of my life: and I will dwell in the house of the LORD for ever.
 - Galatians 5:22, 23 – But the fruit of the Spirit is love, joy, peace, longsuffering, gentleness, goodness, faith, Meekness, temperance: against such there is no law.
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37. **Gracious:** Expressing to others the same mercy, grace, compassion, and kindness that Jesus Christ has so freely imparted to me.
- Psalms 145:8 – The LORD is gracious, and full of compassion; slow to anger, and of great mercy.
 - Luke 4:22 – And all bar him witness, and wondered at the gracious words which proceeded out of his mouth. And they said, Is not this Joseph's son?
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38. **Grateful:** Expressing gratitude to Jesus Christ for the gift of salvation made possible by faith in His death, burial, and resurrection for me.
- Psalms 100:4 – Enter into his gates with thanksgiving, and into his courts with praise: be thankful unto him, and bless his name.
 - 2 Corinthians 9:15 – Thanks be unto God for his unspeakable gift.

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39. **Happy:** Enjoying the satisfaction of life that is in harmony with God's will, plan, and purpose for my life.
- Proverbs 29:18 – Where there is no vision, the people perish: but he that keepeth the law, happy is he.
 - 1 Peter 3:14 – But and if ye suffer for righteousness' sake, happy are ye: and be not afraid of their terror, neither be troubled.
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40. **Holy:** Being conformed to the image of Christ so my life is clean, pure, and free from sin because it is regulated by God and His Word.
- Psalms 145:17 – The LORD is righteous in all his ways, and holy in all his works.
 - 1 Peter 1:15, 16 – But as he which hath called you is holy, so be ye holy in all manner of conversation; Because it is written, Be ye holy; for I am holy.
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41. **Honest:** Dealing righteously, showing what is right and proper to the Lord and others.
- Leviticus 19:35 – Ye shall do no unrighteousness in judgment, in meteyard, in weight, or in measure.
 - 2 Corinthians 8:21 – Providing for honest things, not only in the sight of the Lord, but also in the sight of men.
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42. **Humble:** Recognizing my weakness and showing awareness, as a little child, that God and others are responsible for the accomplishments in my life.
- Proverbs 16:19 – Better it is to be of an humble spirit with the lowly, than to divide the spoil with the proud.
 - 1 Peter 5:5-6 – Likewise, ye younger, submit yourselves unto the elder. Yea, all of you be subject one to another, and be clothed with humility: for God resisteth the proud, and giveth grace to the humble. Humble yourselves therefore under the mighty hand of God, that he may exalt you in due time.
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43. **Integrity:** Maintaining moral purity and soundness of mind so God's character may be displayed in and through me in all dealings with others.
- Proverbs 20:7 – The just man walketh in his integrity: his children are blessed after him.
 - 3 John 12 – Demetrius hath good report of all men, and of the truth itself: yea, and we also bear record; and ye know that our record is true.
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44. **Joyful:** Speaking to myself in psalms and hymns and spiritual songs, singing and making melody in my heart to the Lord as a result of being in agreement with God and others (shows on the countenance)
- Psalms 95:1 – O come, let us sing unto the LORD: let us make a joyful noise to the rock of our salvation.
 - Ephesians 5:19 – Speaking to yourselves in psalms and hymns and spiritual songs, singing and making melody in your heart to the Lord.
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45. **Just:** Living in exact conformity to God's will for my life.
- 2 Samuel 23:3 – The God of Israel said, the Rock of Israel spake to me, He that ruleth over men must be just, ruling in the fear of God.
 - 1 John 1:9 – If we confess our sins, he is faithful and just to forgive us our sins, and to cleanse us from all unrighteousness.
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46. **Kind:** Showing a genuine, harmonious attitude toward others.
- Exodus 2:17 – And the shepherds came and drove them away: but Moses stood up and helped them, and watered their flock.
 - Ephesians 4:32 – And be ye kind one to another, tenderhearted, forgiving one another, even as God for Christ's sake hath forgiven you.

47. **Knowledgeable:** Growing in a deeper comprehension of Jesus Christ that leads me to a greater understanding of His Word and His will for my life.

- Proverbs 1:7 – The fear of the LORD is the beginning of knowledge: but fools despise wisdom and instruction.
- Romans 11:33 – O the depth of the riches both of the wisdom and knowledge of God! how unsearchable are his judgments, and his ways past finding out!

48. **Longsuffering:** Displaying the character of Jesus Christ in my life by bearing the reproaches and irritations of others for as long as they persist.

- Numbers 14:18 – The LORD is longsuffering, and of great mercy, forgiving iniquity and transgression, and by no means clearing the guilty, visiting the iniquity of the fathers upon the children unto the third and fourth generation.
- 2 Timothy 4:2 – Preach the word; be instant in season, out of season; reprove, rebuke, exhort with all longsuffering and doctrine.

49. **Loving:** Having a Godly affection for Jesus Christ, His Word, and those He brings into my life to serve.

- Proverbs 22:1 – A good name is rather to be chosen than great riches, and loving favour rather than silver and gold.
- Ephesians 5:2 – And walk in love, as Christ also hath loved us, and hath given himself for us an offering and a sacrifice to God for a sweetsmelling savour.

50. **Loyal:** Confirming my commitment to a person or cause in time of adversity.

- Proverbs 17:17 – A friend loveth at all times, and a brother is born for adversity.
- John 15:13 – Greater love hath no man than this, that a man lay down his life for his friends.

51. **Meek:** Yielding everything to God, including the results and thought for self.

- Psalms 25:9 – The meek will he guide in judgment: and the meek will he teach his way.
- James 3:13 – Who is a wise man and endued with knowledge among you? Let him shew out of a good conversation his works with meekness of wisdom.

52. **Merciful:** Having, feeling, and showing more kindness than justice requires.

- Zechariah 7:9 – Thus speaketh the LORD of hosts, saying, Execute true judgment, and shew mercy and compassions every man to his brother.
- Luke 6:36 – Be ye therefore merciful, as your Father also is merciful.

53. **Modest:** Purity of mind out of a right relationship with God that leads to purity of manners, morals, and Godly behavior.

- Psalms 33:1 – Rejoice in the LORD, O ye righteous: for praise is comely for the upright.
- 1 Timothy 2:9 – In like manner also, that women adorn themselves in modest apparel, with shamefacedness and sobriety; not with broided hair, or gold, or pearls, or costly array.

54. **Obedient:** Submitting complete control of my life to Jesus Christ so He controls all my words, actions, and deeds.

- Exodus 24:7 – And he took the book of the covenant, and read in the audience of the people: and they said, All that the LORD hath said will we do, and be obedient.
- 1 Peter 1:14 – As obedient children, not fashioning yourselves according to the former lusts in your ignorance.

55. **Observant:** Foreseeing and responding correctly and alertly to any situation.

- Proverbs 4:25 – Let thine eyes look right on, and let thine eyelids look straight before thee.
- Mark 14:38 – Watch ye and pray, lest ye enter into temptation. The spirit truly is ready, but the flesh is weak.

56. **Optimistic:** Meditating upon the most hopeful aspects of any situation.

- Numbers 13:30 – And Caleb stilled the people before Moses, and said, Let us go up at once, and possess it; for we are well able to overcome it.
- Romans 8:25 – But if we hope for that we see not, then do we with patience wait for it.

57. **Orderly:** Letting each thing I do be controlled and regulated by Jesus Christ so my life is peaceful rather than chaotic.

- Ecclesiastes 12:9 – And moreover, because the preacher was wise, he still taught the people knowledge; yea, he gave good heed, and sought out, and set in order many proverbs.
- 1 Corinthians 14:40 – Let all things be done decently and in order.

58. **Patient:** Accepting a difficult situation with calm endurance without complaining or losing self-control.

- Psalms 37:8 – Cease from anger, and forsake wrath: fret not thyself in any wise to do evil.
- Hebrews 12:1 – Wherefore seeing we also are compassed about with so great a cloud of witnesses, let us lay aside every weight, and the sin which doth so easily beset us, and let us run with patience the race that is set before us.

59. **Peaceful:** Yielding self to the Lord for His control, for “He is our peace” (the inner quietness, freedom from disturbance of strife, absence of excitement or confusion).

- Isaiah 26:3 – Thou wilt keep him in perfect peace, whose mind is stayed on thee: because he trusteth in thee.
- John 16:33 – These things I have spoken to you, that in me ye might have peace. In the world ye shall have tribulation: but be of good cheer; I have overcome the world.

60. **Perseverant:** Withstanding stress (the attacks of time and circumstance) to accomplish God’s best.

- Isaiah 40:31 – But they that wait upon the LORD shall renew their strength; they shall mount up with wings as eagles; they shall run, and not be weary; and they shall walk, and not faint.
- Galatians 6:9 – And let us not be weary in well doing: for in due season we shall reap, if we faint not.

61. **Persuasive:** Motivating and directing others to see issues from God’s point of view.

- Daniel 12:3 – And they that be wise shall shine as the brightness of the firmament; and they that turn many to righteousness as the stars for ever and ever.
- 2 Timothy 2:25 – In meekness instructing those that oppose themselves; if God peradventure will give them repentance to the acknowledging of the truth.

62. **Prayerful:** Staying in daily communication with God so He can direct my thoughts, words, and actions.

- 2 Chronicles 7:14 – If my people, which are called by my name, shall humble themselves, and pray, and see my face, and turn from their wicked ways; then will I hear from heaven, and will forgive their sin, and will heal their land.
- Philippians 4:6 – Be careful for nothing; but in every thing by prayer and supplication with thanksgiving let your requests be made known unto God.

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63. **Prepared:** Taking the steps necessary to make myself ready to accomplish God's plan for my life each day.
- 2 Chronicles 27:6 – So Jotham became mighty, because he prepared his ways before the LORD his God.
 - 2 Timothy 2:21 – If a man therefore purge himself from these, he shall be a vessel unto honour, sanctified, and meet for the master's use, and prepared unto every good work.
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64. **Prudent:** Seeing what is likely to happen and giving careful thought in acting and planning.
- Proverbs 14:15 – The simple believeth every word: but the prudent man looketh well to his going.
 - Luke 14:28 – For which of you, intending to build a tower, sitteth not down first, and counteth the cost, whether he have sufficient to finish it?
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65. **Punctual:** Showing respect for God's timing as well as other people's time by being on time or quick to act when a request is made.
- Ecclesiastes 3:1 – To every thing there is a season, and a time to every purpose under the heaven.
 - Philippians 2:4 – Look not every man on his own things, but every man also on the things of others.
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66. **Pure:** Keeping my life free from moral defilement by maintaining holy thoughts, words, and actions in order to be like Jesus Christ.
- Psalms 24:4 – He that hath clean hands, and a pure heart; who hath not lifted up his soul unto vanity, nor sworn deceitfully.
 - Matthew 5:8 – Blessed are the pure in heart: for they shall see God.
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67. **Purposeful:** Resolving to accomplish a long-range goal and allowing this goal to determine my daily progress.
- Psalms 119:2 – Blessed are they that keep his testimonies, and that seek him with the whole heart.
 - John 9:4 – I must work the works of him that sent me, while it is day: the night cometh, when no man can work.
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68. **Ready:** Quickly responding to the commands and desires of Jesus Christ with the attitude, "not my will, but thine be done"
- Ezra 7:6 – This Ezra went up from Babylon; and he was a ready scribe in the law of Moses, which the LORD God of Israel had given: and the king granted him all his request, according to the hand of the LORD his God upon him.
 - 1 Peter 3:15 – But sanctify the Lord God in your hearts: and be ready always to give an answer to every man that asketh you a reason of the hope that is in you with meekness and fear.
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69. **Rejoiceful:** Daily delighting in God's Word and thanking Him for every circumstance He allows in my life to draw me closer to Him.
- Psalms 19:8 – The statutes of the LORD are right, rejoicing the heart: the commandment of the LORD is pure, enlightening the eyes.
 - Romans 12:12 – Rejoicing in hope; patient in tribulation; continuing instant in prayer.
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70. **Resourceful:** Capable and ready to undertake projects that others would overlook or discard.
- Exodus 2:3 – And when she could not longer hide him, she took for him an ark of bulrushes, and daubed it with slime and with pitch, and put the child therein; and she laid it in the flags by the river's brink.
 - 1 Thessalonians 4:11 – And that ye study to be quiet, and to do your own business, and to work with your own hands, as we commanded you.

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71. **Respectful:** A feeling of deep respect and honor mixed with wonder, awe, and love for the person that God is using in my life to produce the character of Christ in me.
- Deuteronomy 5:16 – Honour thy father and thy mother, as the LORD thy God hath commanded thee; that thy days may be prolonged, and that it may go well with thee, in the land which the LORD thy God giveth thee.
 - 1 Thessalonians 5:12-13 – And we beseech you, brethren, to know them which labour among you, and are over you in the Lord, and admonish you; And to esteem them very highly in love for their work's sake. And be at peace among yourselves.
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72. **Responsible:** Knowing and doing what is expected of me without superior authority; trustworthy; dependable; reliable; accountable.
- Proverbs 6:6-8 – Go to the ant, thou sluggard; consider her ways, and be wise: which having no guide, overseer, or ruler, provideth her meat in the summer, and gathereth her food in the harvest.
 - Romans 14:12 – So then every one of us shall give account of himself to God.
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73. **Reverent:** Developing a submissive, humble spirit to God of honor and respect for His authority over my life.
- Leviticus 26:2 – Ye shall keep my sabbaths, and reverence my sanctuary: I am the LORD.
 - Hebrews 12:28 – Wherefore we receiving a kingdom which cannot be moved, let us have grace, whereby we may serve God acceptably with reverence and godly fear.
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74. **Righteous:** Living by and being in conformity to all of God's commands in His Word and His daily directions through prayer.
- Psalms 11:7 – For the righteous LORD loveth righteousness; his countenance doth behold the upright.
 - 1 John 2:1 – My little children, these things write I unto you, that ye sin not. And if any man sin, we have an advocate with the Father, Jesus Christ the righteous.
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75. **Secure:** Building my everyday life on eternal things which cannot fail or be lost.
- Job 11:18 – And thou shalt be secure, because there is hope; yea, thou shalt dig about thee, and thou shalt take thy rest in safety.
 - 2 Corinthians 4:18 – While we look not at the things which are seen, but at the things which are not seen: for the things which are seen are temporal; but the things which are not seen are eternal.
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76. **Self-Controlled:** Ruling my own spirit; instant obedience to the Holy Spirit.
- Proverbs 25:28 – He that hath no rule over his own spirit is like a city that is broken down, and without walls.
 - 1 Thessalonians 5:22 – Abstain from all appearance of evil.
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77. **Sincere:** Desiring to do what is right with pure motives.
- Joshua 24:14 – Now therefore fear the LORD, and serve him in sincerity and in truth: and put away the gods which your fathers served on the other side of the flood, and in Egypt; and serve ye the LORD.
 - Philippians 1:10 – That ye may approve things that are excellent; that ye may be sincere and without offence till the day of Christ.
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78. **Steadfast:** Firmly fixed on doing God's will and resolving to accomplish it regardless of circumstances or human frailties.
- Job 11:15 – For then shalt thou lift up thy face without spot; yea, thou shalt be steadfast, and shalt not fear.
 - Hebrews 3:14 – For we are made partakers of Christ, if we hold the beginning of our confidence steadfast unto the end.

79. **Submissive:** An inward attitude of yielding to the authority of another.

- Joshua 1:16 – And they answered Joshua, saying, All that thou commandest us we will do, and withersoever thou sendest us, we will go.
- Hebrews 13:17 – Obey them that have the rule over you, and submit yourselves: for they watch for your souls, as they that must give account, that they may do it with joy, and not with grief: for that is unprofitable for you.

80. **Tactful:** Saying and doing the right things (discreet), to avoid undesirable consequences in dealing with people.

- Ecclesiastes 10:12 – The words of a wise man's mouth are gracious; but the lips of a fool will swallow up himself.
- Colossians 4:6 – Let your speech be alway with grace, seasoned with salt, that ye may know how ye ought to answer every man.

81. **Temperate:** Not being extreme in any way especially with regard to appetites.

- Proverbs 23:21 – For the drunkard and the glutton shall come to poverty: and drowsiness shall clothe a man with rags.
- Titus 2:12 – Teaching us that, denying ungodliness and worldly lusts, we should live soberly, righteously, and godly, in this present world.

82. **Thorough:** Knowing what will reduce the effectiveness of my work if neglected but doing all that should be done to complete it.

- Ecclesiastes 9:10 – Whatsoever thy hand findeth to do, do it with thy might; for there is no work, nor devise, nor knowledge, nor wisdom, in the grave, whither thou goest.
- James 1:25 – But whoso looketh into the perfect law of liberty, and continueth therein, he being not a forgetful hearer, but a doer of the work, this man shall be blessed in his deed.

83. **Thrifty:** The prudent managing of resources, work, and the regular putting aside of savings.

- Proverbs 21:20 – There is treasure to be desired and oil in the dwelling of the wise; but a foolish man spendeth it up.
- Matthew 25:20-21 – Lord, thou deliveredst unto me five talents: behold, I have gained beside them five talents more. His lord said unto him, Well done, thou good and faithful.

84. **Tolerant:** Accepting others and willing to endure their beliefs and actions with which I do not agree.

- 1 Samuel 8:6, 22 – But the thing displeased Samuel, when they said, Give us a king to judge us. And Samuel prayed unto the LORD . . . And the LORD said to Samuel, Harken unto their voice, and make them a king. . .
- Romans 14:13 – Let us not therefore judge one another any more: but judge this rather, that no man put a stumblingblock or an occasion to fall in his brother's way.

85. **Trustworthy:** Building wisdom principles in my life that develop greater confidence in the Lord and give others confidence to commit things to my care.

- Proverbs 3:5, 6 – Trust in the LORD with all thine heart; and lean not unto thine own understanding. In all thy ways acknowledge him, and he shall direct thy paths.
- 1 Timothy 1:11 – According to the glorious gospel of the blessed God, which was committed to my trust.

86. **Truthful:** Earned trust by accurately stating all known information.

- Proverbs 14:25 – A true witness delivereth souls: but a deceitful witness speaketh lies.
- Ephesians 4:25 – Wherefore putting away lying, speak every man truth with his neighbour: for we are members one of another.

87. **Understanding:** Possessing God-given discretion to comprehend the spiritual truths of Scripture that lead me to obey its precepts.

- Proverbs 2:11 – Discretion shall preserve thee, understanding shall keep thee.
- Colossians 1:9 – For this cause we also, since the day we heard it, do not cease to pray for you, and to desire that ye might be filled with the knowledge of his will in all wisdom and spiritual understanding.

88. **Virtuous:** Conforming to and radiating God's moral principles of purity.

- Psalm 119:1 – Blessed are the undefiled in the way, who walk in the law of the LORD.
- Philippians 4:8 – Finally, brethren, whatsoever things are true, whatsoever things are honest, whatsoever things are just, whatsoever things are pure, whatsoever things are lovely, whatsoever things are of good report; if there be any virtue, and if there be any praise, think on these things.

89. **Wise:** Setting my heart, life, and goals to know God and His Word, recognizing that true wisdom comes from Him.

- Psalm 19:7 – The law of the LORD is perfect, converting the soul: the testimony of the LORD is sure, making wise the simple.
- Matthew 7:24 – Therefore whosoever heareth these sayings of mine, and doeth them, I will liken him unto a wise man, which built his house upon a rock.

90. **Zealous:** Energized with a passion to really know God and eagerly serve Him by telling others about the Saviour.

- Numbers 25:13 – And he shall have it, and his seed after him, even the covenant of an everlasting priesthood; because he was zealous for his God, and made an atonement for the children of Israel.
- Revelation 3:19 – As many as I love, I rebuke and chasten: be zealous therefore, and repent.

The Bible records these words in 2 Peter 1:5-8: And beside this, giving all diligence, add to your faith virtue; and to virtue knowledge; and to knowledge temperance; and to temperance patience; and to patience godliness; and to godliness brotherly kindness; and to brotherly kindness charity. For if these things be in you, and abound, they make you that ye shall neither be barren nor unfruitful in the knowledge of our Lord Jesus Christ. Instilling the 90 character traits of Christ into the lives of our students will build Godly character, add to their faith, and make them to be fruitful in the knowledge of our Lord Jesus Christ.

APPENDIX B

Board Members

Brandon Brock—President

402-942-4129

bmbrock95@gmail.com

Julie Tiemeyer, Vice President

402-942-1033

jtiemeyer5@gmail.com

Steven Jones - Treasurer

402-270-5091

Stevenmjones47@gmail.com

Jennifer Rivera—Secretary

402-606-8009

Jen93lopez@gmail.com

Benjamin Jones,

402-270-5092

bnjs595@cccb.edu

Cristian Izaguirre

402-270-5216

cizaguirre1993@gmail.com

Jim Bates

402-910-4286

jimbates7865@gmail.com

Scott Engler

308-325-7713

sengler37@yahoo.com

Trent Tobaison

402-563-3414

ttbison@yahoo.com

Academic Staff

Erika Vasquez
Reading Readiness Supervisor
evasquez1@columbuschristian.esu7.org
Birthday: December 25th
Word of Life Church (Espanol)

Anahi Wurdeman
Learning to Read Supervisor
awurdeman@columbuschristian.esu7.org
Birthday: December 2nd
Word Of Life Church (English)

Tara Kluth
Learning Center 1 Supervisor
tkluth@columbuschristian.esu7.org
Birthday: November 21st
Columbus Berean Church

Liz Izaguirre
Learning Center 1 Monitor
lizaguirre@columbuschristian.esu7.org
Birthday: August 6th
Word of Life Church (English)

Administration

Joseph Campbell Sr.
Head of School
principal@columbuschristian.esu7.org
Birthday: April 20th
Peace Lutheran Church

Geraldine Flores
Office Manager
gflores@columbuschristian.esu7.org
Birthday - Feb 14th
Iglesia Comunidad de Vida
