

Must be submitted in Letter head of the Bidder

BID SUBMISSION FORM

A. Bidder Information

1. Company/Firm Name:
2. Legal Status (Company/Partnership/Sole Proprietor):
3. Registration Number:
4. PAN/VAT Number:
5. Registered Office Address:
6. Telephone / Mobile:
7. Email:
8. Authorized Representative:
9. Designation:
10. Contact person:
11. Designation:

B. Bid Declaration

We, the undersigned, hereby declare that:

1. We have carefully examined all Bid Documents and accept all terms and conditions.
2. We are legally registered, eligible, and not blacklisted by any government or public entity.
3. All information provided in this bid is complete and accurate.
4. If selected, we commit to sign the Contract Agreement and provide the required Performance Security.
5. This bid shall remain valid for ____ days from the date of bid opening.
6. We agree to supply the vehicle as per the Technical Specifications and Delivery Schedule outlined in the Bidding Documents.

C. Technical Proposal – Vehicle Offered

Specification	Details
Make	
Model	
Country of Origin	
Year of Manufacture	
Engine Capacity	
Fuel Type	
Transmission	

Specification	Details
Seating Capacity	
Ground Clearance	
Safety Features	
Color	
Warranty Period	
After-sales Service Location	
Delivery Period	

(Attach detailed brochure or manufacturer specification sheet)

D. Financial Proposal – Price Schedule

Particulars	Amount (NPR)
Base Price (Excluding VAT)	
VAT / Tax	
Registration Cost	
Insurance	
Other Costs (Specify)	
Total Bid Price (All-inclusive)	

Amount in Words:

We confirm that the above price includes all taxes, duties, transportation, insurance, and delivery to the designated location.

E. Bid Security / Earnest Money

Particulars	Details
Amount	NPR
Bank / Financial Institution	
Guarantee Number	
Validity Period	

(Original Bid Security must be attached)

F. Required Documents Attached

1. Company Registration Certificate
2. VAT / PAN Certificate
3. Latest Tax Clearance Certificate
4. Manufacturer / Authorized Dealer Certificate
5. Power of Attorney (if applicable)
6. Bid Security

7. Brochure / Technical Specification Sheet
8. Signed & Stamped Bid Submission Form

G. Conflict of Interest Declaration

We declare that we have no conflict of interest in this procurement process and have not engaged in any corrupt, fraudulent, collusive, or coercive practices.

H. Authorized Signature

Authorized Signature:

Name:

Designation:

Company Seal:

Date: