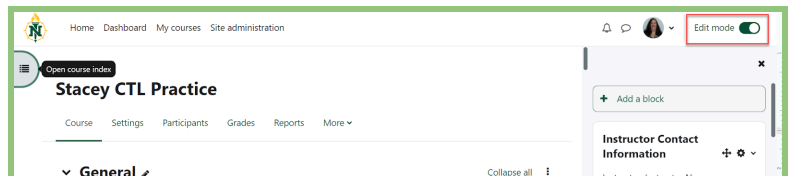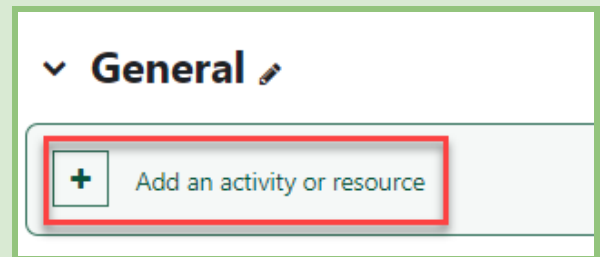# Panopto - Create Student Assignment

Panopto can be used to create a submission link for students to create their own videos. These videos can be used for presentations, introductions, showing a process, or any topic you want students to create a video for assessment.
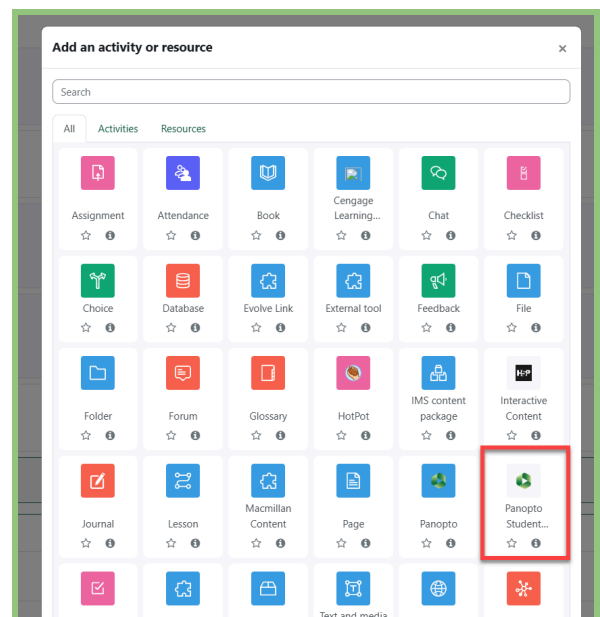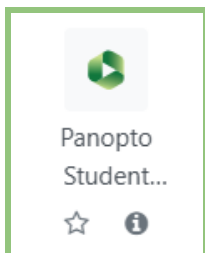
1. To create an assignment for students to submit a video, log into EduCat, click into your course, and turn **Editing mode** on in the upper right corner**.**

2. Go to the section where you would like the assignment to be displayed. Click on **Add an activity or resource**.

3. Select **Panopto - Student Assignment**

4. In the assignment settings, on the General tab, give a name for your student assignment.

Adding a new Panopto Student Submission to Topic 5

General

Name

5. Choose the **open and due dates** for your assignment, if desired.

Display description on course page

Allow submissions from   Enable 13 September 2024 11 06

Due Date   Enable 20 September 2024 11 06

Cut-off date   Enable 20 September 2024 11 06

Prevent late submissions   No

Allow resubmitting   No

6. **Click Grade** to set the amount of points for your assignment, as well as any other settings as you would for assignments.

Grade

Grade

Type Point

Maximum grade

100

Grading method   Simple direct grading

7. **Scroll** to the bottom of your screen and **click** save and return to course.

Send content change notification

Save and return to course   Save and display   Cancel
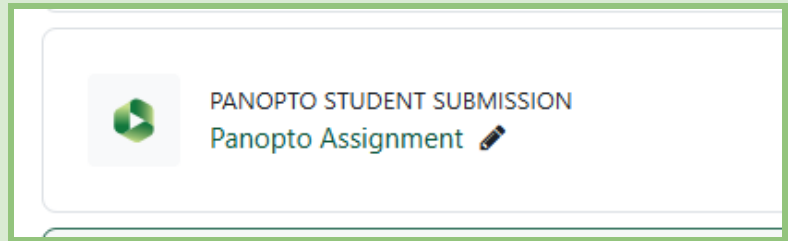
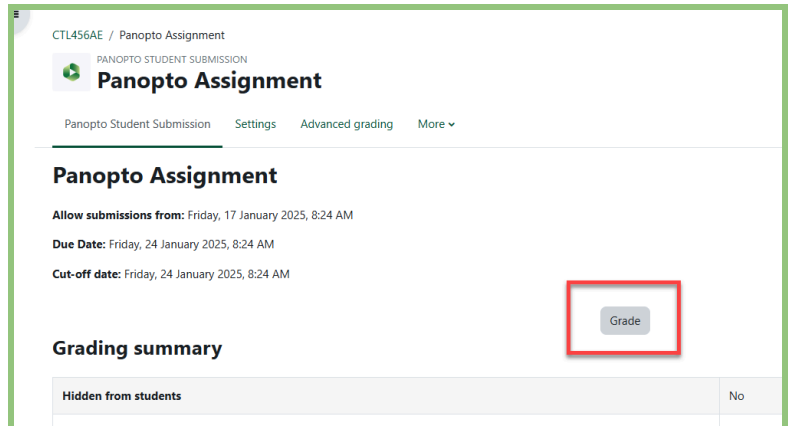8. This will create a link for your students to choose, upload, or record their video.

PANOPTO STUDENT SUBMISSION
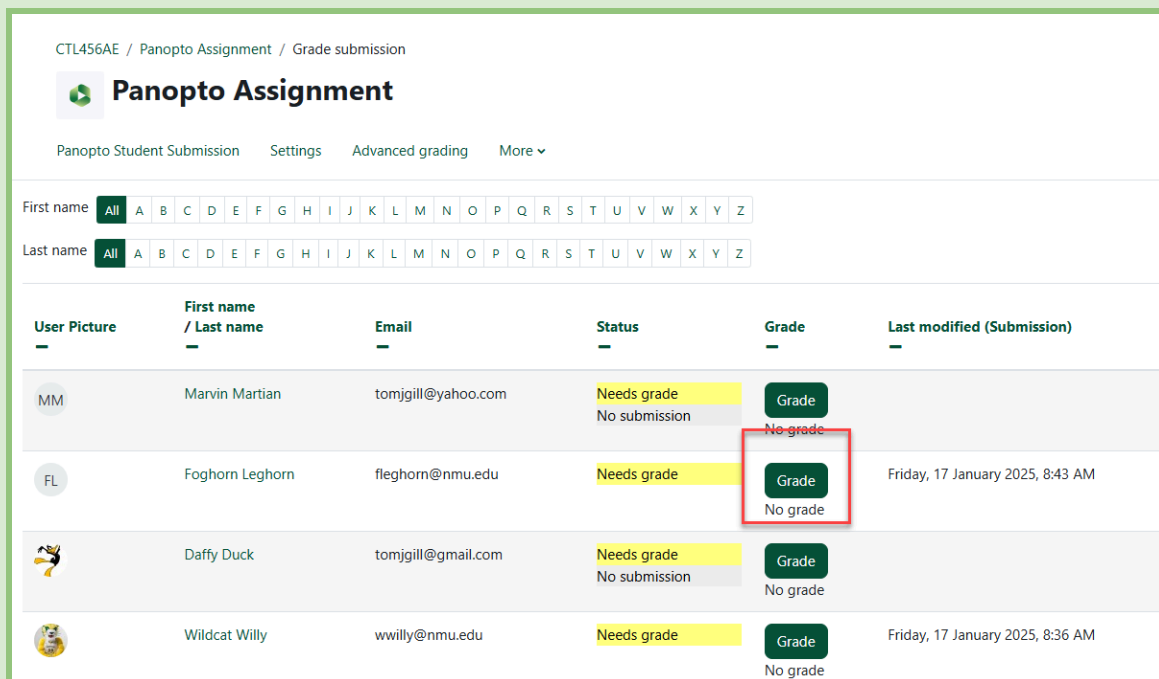Panopto Assignment

Grade Student Assignment

9. To access the student submitted videos **click** on the activity you created.

PANOPTO STUDENT SUBMISSION
Panopto Assignment ✏️

10. **Click Grade**.

CTL456AE / Panopto Assignment

PANOPTO STUDENT SUBMISSION
Panopto Assignment

Panopto Student Submission   Settings   Advanced grading   More ⌄

Panopto Assignment

Allow submissions from: Friday, 17 January 2025, 8:24 AM

Due Date: Friday, 24 January 2025, 8:24 AM

Cut-off date: Friday, 24 January 2025, 8:24 AM

Grade

Grading summary

Hidden from students	No

11. This gives you the assignment grading interface that is very similar to any assignment. **Click Grade** next to the student whose submission you would like to view.

CTL456AE / Panopto Assignment / Grade submission

Panopto Assignment

Panopto Student Submission   Settings   Advanced grading   More ⌄

First name All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Last name All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

User Picture	First name / Last name	Email	Status	Grade	Last modified (Submission)
MM	Marvin Martian	tomjgill@yahoo.com	Needs grade / No submission	Grade / No grade	
FL	Foghorn Leghorn	fleghorn@nmu.edu	Needs grade	Grade / No grade	Friday, 17 January 2025, 8:43 AM
	Daffy Duck	tomjgill@gmail.com	Needs grade / No submission	Grade / No grade	
	Wildcat Willy	wwilly@nmu.edu	Needs grade	Grade / No grade	Friday, 17 January 2025, 8:36 AM

12. This screen will show you your **student's video submission**. You can either watch it on your current screen in Educat or choose to watch the expanded view in Panopto with the diagonal arrow button in the bottom right corner.

You can also download the video if you would like to keep it for your records. **Click the download button** in the bottom right corner.

13. Below the video, you can enter the **grade** that you would like to give to the student.

You can leave any comments that you might have in the **Feedback box**.

You can also choose if you would like the student to be notified of their grade.

14. Once you **click Save changes**, the gradebook will be updated**.**