



## Implementation Metrics To Score Your Work Plan Effort

At the end of the year, it is useful to evaluate the progress the School Leadership made in implementing their work plan. These metrics, along with the year-end reflection tool, can help you “score your progress.”

0 = Didn’t get started

1 = Little to no progress (maybe 1 metric met)

2 = Substantial progress (most metrics met)

3 = Outstanding progress, completed and ongoing (All metrics met, efforts may be ongoing)

**School Leadership, Assessment, and Planning.** Metrics include the existence of a complete School Leadership Team that meets regularly; a detailed work plan with goals, objectives and assignments; and documented progress toward work plan completion.

**Technology Bundles for Students and Teachers.** Metrics include the presence of a “Technology Lead” on the School Leadership Team, development of a Device Management Plan for tracking and maintaining devices, provision of technical support to families and teachers, and distribution of devices to the targeted students (grade level, cohort, or schoolwide).

**Teacher Professional Learning.** Metrics include the identification of an active Teacher Lead, administration of the teacher self-assessment surveys at the beginning of the year, development of a plan to deliver the School2Home professional learning curriculum (or comparable), implementation of the professional learning plan, participant engagement, and administration of the year-end teacher evaluation.

**Coaching and Mentoring.** Metrics include the development and delivery of an achievable plan to provide instructional technology coaching support to teachers, including time, budget and a stepwise process.

**Parent Engagement and Education.** Metrics include the designation of a Parent Lead, administering and analyzing a pre-survey for parents, preparing a parent engagement plan that provides for foundational parent workshops, training teachers to serve as workshop facilitators, executing the plan and developing strategies to maintain meaningful parent engagement.

**Student Tech Expert Development.** Metrics include the existence of a plan for recruiting and training students to provide basic technical support to other students, teachers, and families; the acquisition of a curriculum; the scheduling of the student course or sessions; and enrollment of students in the program.

**Online Resources.** Metrics include usage statistics from the School2Home Website and the documentation of School2Home resources used during the year.

**Learning Academies.** Metrics include documentation of School Leadership Team attendance at each convening, agreements completed and signed for stipends, post-convening evaluations completed, and the development of an Action Plan completed by the School Leadership Team.

**Affordable Home Internet Access.** Metrics include an initial student survey (school-wide) on devices and Home Internet subscription and documentation of information on low-cost Home Internet offers that were included and discussed in Parent Trainings and displayed at school.

**Evaluation.** Metrics include completion of a mid-year reflection by members of the School Leadership Team; achievement of targeted percentage of student, parent, and teacher surveys submitted; and the scheduling and participation in daylong site visits (including class visits, school walkthrough, principal interview, and School Leadership Team interview). Note: Site visits were limited in 2019-2020 due to the pandemic.