



Harvest Ridge Schools

Board of Directors Special Meeting Minutes

May 5, 2021

Open to the Public

**Harvest Ridge Cooperative Charter School
9050 Old State Hwy, Newcastle, CA 95658**

This meeting will be held at 9244 Old State Hwy, Newcastle CA 95658.

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of Harvest Ridge Cooperative Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

Join Zoom Meeting

<https://us02web.zoom.us/j/87134743366?pwd=V216M01kOGJpOENLR25SVGk4bmYrZz09>

Meeting ID: 871 3474 3366

Passcode: 405446

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+1 312 626 6799 US (Chicago)

Meeting ID: 871 3474 3366

Find your local number: <https://us02web.zoom.us/j/km7DSaJ3o>

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on Harvest Ridge website at

<https://www.harvestridgeschool.org/board-meetings--agendas.html> along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (530) 908-4431. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Mission: Harvest Ridge Cooperative Charter School is committed to collaborating with parents, teachers, and students to provide a high quality student-centered educational experience, which enhances the joy of learning and inspires a commitment to lifelong learning.

Vision: Harvest Ridge Cooperative Charter School is committed to nurturing the whole student by cultivating high academic achievement and strong social development. Students are encouraged to discover and pursue their interests and talents within a compassionate and supportive environment. Our students become self-motivated and confident as they develop 21st Century skills.

Harvest Ridge staff members are enthusiastic, creative, and committed to providing an engaging and relevant education that prepares students to adapt and thrive in a rapidly changing world. Our staff sets high standards, fosters individuality, encourages group collaboration, and differentiates for individual student needs.

Parents are an integral part of our school community. They work collaboratively to support classroom instruction, serve on school committees, participate in campus stewardship, and are active partners in their child's education.

Community connections and global awareness are encouraged through outreach programs, field trips, and service projects.

Meeting Facilitator: Ardelle Seely, Board Chairperson

5:15pm OPEN SESSION

- 1. Call to Order - 5:27 pm**
- 2. Roll Call and Establishment of a Quorum - Elena Gagnie, Ardelle Seely, Jason Couch, Kemby DeLellis, Kathleen Daugherty**
- 3. FROM THE GENERAL PUBLIC** - *It is the policy and practice of the Board of Harvest Ridge Schools to encourage public attendance and participation at its meeting. This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the Board's subject matter jurisdiction, and is limited to 3 minutes per individual. The Board is not allowed to take action on any item that is not on the agenda except as authorized by Government Code Section 54954.2.*
- 4. Announce Closed Session Items:** *General Public comments on any closed session item that will be heard. The Board may limit comments to no more than 3 minutes per individual.*
- 5. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION**
 - 5.1.** Consider Appointment of Public employee appointment/discussion (Gov. Code 54957)
 - 5.1.1.** The Board will interview 3 candidates for Executive Director/PrincipalConsider Public employee appointment/discussion (Gov. Code 54957)
 - 5.1.2.** The Board will deliberate and may select the candidate for Executive director/Principal
 - 5.1.3.** The Board will discuss Director of Home Study position and appointment
- 6. Adjourn to Closed Session - 5:28 pm**
- 7. Closed Session**
 - 7.1.** Consider Appointment of Public employee appointment/discussion (Gov. Code 54957)

- 7.1.1. The Board will interview 3 candidates for Executive Director/Principal Consider Public employee appointment/discussion (Gov. Code 54957)
- 7.1.2. The Board will deliberate and may select the candidate for Executive director/Principal
- 7.1.3. The Board will discuss Director of Home Study position and appointment

8. Open Session

9. Call to Order - 9:55 pm

10. Disclosure of Closed Session Action

- 10.1. Consider Appointment of Public employee appointment/discussion (Gov. Code 54957)
 - 10.1.1. The Board will interview 3 candidates for Executive Director/Principal Consider Public employee appointment/discussion (Gov. Code 54957)
 - 10.1.2. The Board will deliberate and may select the candidate for Executive director/Principal
 - 10.1.3. The Board will discuss Director of Home Study position and appointment

No action taken.

- 11. [Approval of Tax Return 990 for FY 2019](#) Jason Couch moved to approve. Elena Gagnie seconded. All approved, motion carried.

12. Approval of Director of Home Study Job Description and Corresponding Salary Schedule

- 12.1. [Home Study Director Job Description](#)
- 12.2. [Review of Salary Compensation Study](#)
- 12.3. [Home Study Director Salary Schedule](#)

These items were pulled and will be returned at the May 13th meeting.

13. Review of Certificated Hiring Plan for Home Study Program

- 13.1. Review current policies and procedures to prepare for Home Study teacher interviews
 - 13.1.1. [Hiring Policy](#)
 - 13.1.2. [Units for Salary Placement Policy](#)

14. Meeting Adjourned - 9:57 pm

Harvest Ridge Schools Board meetings will normally be held the first Thursday of the month, August – June. Special Meetings may be called at any time with proper notice.

Accessing Board Documents - All Board documents can be accessed on the website at <https://www.harvestridgeschool.org/board-meetings--agendas.html> or you can view them at the school office.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, Harvest Ridge Schools encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office well in advance of the regular meeting you wish to attend so that we may make every reasonable effort to accommodate you.

Minutes Prepared by

Janet Sutton

Approved by the Board of Directors on May 13, 2021

Board Secretary