

Brightspace Account Creation & Login Checklist

Follow these steps to set up and access your TDSB Parent/Guardian account.

Step 1: Access the Portal

- Open your browser and navigate to <https://tdsb.elearningontario.ca>.
- Click the orange **"Parents/Guardians Login"** button located in the middle of the page.
- On the login page, click the **"Sign up now"** link at the bottom.

Step 2: Email Verification

- Enter the email address that is currently **on file at your child's school**.
- Click the **"Send verification code"** button.
- Check your email (including your junk folder) for a message from **"Microsoft on behalf of TDSB.NET B2C"**.
- Enter the **6-digit code** into the "Verification code" field and click **"Verify code"**.
 - Note: You have 5 minutes to complete this before the code expires.

Step 3: Security & Child Information

- **Create a Password:** Choose a password between 8–16 characters.
- **Complexity:** Use 3 or 4 of the following: lowercase, uppercase, numbers, or symbols (@#\$%^&*).
- **Link Your Child:** Enter your child's **9-digit TDSB student number**.
- **Postal Code:** Enter the postal code that the school has on file for your household.

Step 4: Finalize & Login

- Click the **"Terms of Use"** link to review the TDSB technology policy.

- Check the "**I agree to the Terms of Use**" box.
 - Click the green "**Create**" button to finish.
 - **To Login:** Return to the main URL, enter your email and new password, and click "**Sign In**".
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Support: If you need help, visit

<https://sites.google.com/tdsb.on.ca/tdsbvle/families/brightspace-for-parents>

