



Annual General Meeting  
Friday 14 July 2023 / Saturday 15 July 2023

## Minutes

### 1. Welcome

The Incoming Chair opened the meeting, welcomed members and advised that she would conduct the meeting.

The Incoming Chair shared regrets from the Chair, and advised that the Chair's address would be delivered at the Christchurch conference.

### 2. Attendance and apologies

Sixteen members, including the Executive Committee, were in attendance.

<i>Present</i>	<i>Apologies</i>
1. Trúc Nguyễn	● John King
2. Jesse Longhurst	● Ros Carroll
3. Marcia Rouen	● Jennifer Curtis
4. Alexis Siteine	● Lori Ward
5. Pep Baker	● Rose Chu
6. Billy Osteen	● Ernesto Rangel Delgado
7. Ku'ulei Serna	● Niusila Faamanatu-Eteuati
8. Masashi Urabe	
9. Donna Flores	
10. Manutai Leaupepe	
11. Carol Mutch	
12. Chie Nakajima	
13. Natalie Nimmer	
14. Barbara Shin	
15. Junichi Tanaka	
16. Ivy Yeung	

### 3. Message from the Chair

The Incoming Chair advised that:

- Francis M. Pottenger III, one of the 5 founding members of the PCC, died in January
- Tagataese Tupu Tuia, current Executive member, and instrumental in bringing the PCC conference to Samoa in 2008, recently died.

The Incoming Chair thanked members of the Executive and the Secretariat for their service.



The Incoming Chair advised that key activities for 2022/2023 were:

- finalising the 3-Year strategic plan
- planning and delivering an online conference (2022) and endorsing a return to an in-person conference as of November 2023
- support for ongoing connection and collaboration, including:
  - online and regional activities can provide more frequent, accessible, and inexpensive opportunities for PCC members to showcase their work and pursue shared interests
  - relationships with other like-minded organizations working in and around the Pacific.

#### 4. Minutes of the 2022 Annual General Meeting

The Secretary invited members to ask questions or suggest revisions to the Minutes of the 2022 AGM. No revisions were suggested.

*Motion:* The Secretary moved that the Minutes of the 2022 AGM be accepted.

*Seconded:* Pep Baker

Carried

#### 5. New Business

##### 5.1 Strategic plan discussion

The Secretary presented a brief overview of the process for developing the strategic plan, acknowledging the contribution of current and former members of the Executive. A copy of the Strategic Plan was shared.

Executive member Pep Baker shared the goals, and the process for identifying priorities and key actions for the next 12 months.

#### 6. Reports

##### 6.1 Treasurer's Report

The Treasurer advised that the report was for the period April 1, 2022, to March 31, 2023.

For 2022-2023

Beginning balance (31 March 2022) - \$40,737.21

Ending balance (31 March 2023) - \$43,904.03

Proposed budget for 2023-2024

Beginning balance (1 April 2022) - \$43,904.03

Ending balance (31 March 2023) - \$43,751.03

The Treasurer invited questions. No questions were asked.



### 6.2 *Journal Editor's Report*

The Journal Editor advised that expenditure from April 1 2022 to March 31 2023 was NZD 2,792.74. The PCC paid NZD 985.00 and University of Auckland paid NZD 1,807.74.

The Journal Editor advised that for the 2023 publication period, insufficient articles had been submitted for review, and that *Pacific Asian Education* would not be published in 2023. Possible reasons for the decline in the number of articles being submitted were shared, including the academic status of the journal, and decreased engagement in the online environment.

The Journal Editor advised that Special Issues related to a theme and convened by a guest editor may be a way forward. PCC members were encouraged to serve as Special Issue editors.

Honorary member Carol Mutch shared that the journal provided an opportunity to engage educators from Pacific Nations, and support them to be published.

### 6.3 *Secretariat Report*

A report outlining the role of the Secretariat and key activities were presented.

Key activities were:

- Supported communications, including Executive, Membership, Journal
- Updated website
- Advised on events and planning
- Arranged online meeting logistics
- Assisted with records keeping
- Coordinated 2022 Virtual Conference

The Incoming Chair advised another person would be taking on the position in 2023-2025.

### 6.4 *Membership Report*

For period 2022-2023, there are 58 members + 22 Honorary members, including:

- 58 paid memberships
  - 51 as part of their registration for the online conference
  - 7 dues only.

## 7. **PCC Awards**

The Incoming Chair advised that the awards would be presented at the conference, with no nominations received at the time of the AGM.

Members were advised to contact [info@pacificcircleconsortium.org](mailto:info@pacificcircleconsortium.org) with any queries about the Awards that they may have.



## 8. Conference Reports

- 8.1 Executive Committee member and conference convenor Billy Osteen advised that:
- The conference theme was *Promoting resilience on the Rim by using the Sustainable Development Goals*
  - The conference would run from 8-11 November, and the venue had been secured
  - Registration would open 17-18 July
  - Local keynote speakers had been identified
  - A process to review submissions had been developed
  - Proposals were still welcome, with a closing date of 14 August shared. Outcomes would be provided by August 30.

### 8.2 *Expression of interest for future conferences*

The Incoming Chair said that Expressions of interest for hosting future conferences were welcome.

The Incoming Chair advised that the University of Hawaii would host the 50<sup>th</sup> conference in Honolulu (2026).

## 9. Nominations to the Executive Committee

The Incoming Chair described the positions that were up for election and their terms:

- Incoming Chair (2023-2025)
- Treasurer (2023-2025)
- Secretary (2023-2024)
- three Executive members (2023-2025)
- two Executive members (2023-2024).

The Incoming Chair advised the positions that were continuing:

- Incoming Chair becomes Chair
- one Executive member (two-year term 2022-2024)

The Incoming Chair advised the election process would involve:

- The calling of nominations for the Position on the floor and via email, with The Chair closing nominations.
- Candidates' statements will be invited (statements from nominations received in advance of the AGM will be shared electronically)
- Members will be invited to vote via email.
  - Look for an email from OpaVote Voting Link <noreply@opavote.com>
  - Subject: Election,\_\_\_\_\_, Executive Committee, 2023-2024, PCC
- OpaVote will announce the result via email.



The Incoming Chair invited nominations from the floor. Nominations received were:

- Trúc Nguyễn nominated Jesse Longhurst for the position of Treasurer, Seconded Donna Flores
- Pep Baker nominated Marcia Rouen for the position of Secretary, Seconded Alexis Siteine
- Chie Nakajima nominated Masashi Urabe for the position of Executive Committee member, Seconded Masashi Urabe
- Niusila Faamanatu-Eteuati nominated herself for the position of Executive Committee member, Seconded Trúc Nguyễn
- Pep Baker indicated she would continue for another year the position of Executive Committee member, Seconded Alexis Siteine
- Trúc Nguyễn nominated Natalie Zimmer for the position of Executive Committee member, Seconded Carol Mutch.

The Incoming Chair thanked Billy Osteen for his service.

On 17 August 2023, the Secretariat advised members of the Consortium by email, the election results for the 2023-2025 PCC Executive Committee:

- Nominations were open from 18 June to 21 July (11:59pm HST).
- Elections were open from 24 July to 31 July (11:59pm HST).
- Results were reviewed and approved by the PCC Executive on 16 August, 2023.

Results were:

- Secretary, 1-year term, 2023–2024: Candidates: Marcia Rouen | Marcia Rouen elected
- Treasurer, 2-year term, 2023–2025: Candidates: Jesse Longhurst | Jesse Longhurst elected
- Executive Committee Member, 2-year term, 2023–2025: Candidates: Masashi Urabe, Natalie Nimmer, and Niusila Faamanatu-Eteuati | Masashi Urabe, Niusila Faamanatu-Eteuati, Natalie Nimmer elected
- Executive Committee Member, 1-year term, 2023–2024: Candidates: Penelope Baker | *Penelope Baker elected*

## 10. Nominations for Honorary PCC Memberships

No nominations received.

The Secretary asked that nominations for Honorary memberships occur at the PCC Christchurch conference.

## 11. New Business

The Chair asked if there was any new business. No items were raised.

## 12. Close

The Incoming Chair closed the AGM after two hours of meeting time.