

# **Sunshine Fund Gift Guidelines**

## **Christmas Gifts**

Principal - \$100 plus card  
FT Secretary - \$60 plus card  
PT Secretary - \$30 plus card  
FT Custodian - \$60 plus card  
PT Custodian - \$30 plus card  
FT Lunch Staff - \$50  
PT Lunch Staff - \$30

## **Special Celebrations**

Boss's Day - \$50 plus card  
Administrative Professional Day - \$50 plus card  
PT Administrative Day - \$30 plus card  
Librarian Day - \$50 plus card  
Custodian Day - \$50 plus card  
PT Custodian Day - \$25 plus card  
Principal Day - Have the kids make Heidi something/decorate her office

## **Wedding Gift**

\$50 plus card

## **Baby Gift**

\$50 plus card (1st baby), Books for Baby  
\$30 plus card (2nd baby)  
\*One cake welcoming all babies for that year

## **Retirement Gift**

Principal - \$300 plus card  
Teacher - \$150 plus card  
Secretary - \$150 plus card  
PT Secretary - \$75 plus card  
Bus driver - \$50 plus card  
\*Organized retirement party w/ cake

## **Illness/Surgery**

Up to \$50 to gift/flowers/care package  
(\*delivered flowers typically \$60-\$70)

## **Death**

\$50 to gift/plant/flowers/donation  
\*Immediate family member (mother, father, child, sibling, spouse)  
(\*delivered flowers typically \$60-\$70)

**Other special occasions as needed/agreed upon by committee members.**