



School-Based Services Certified Occupational Therapy Assistant Tip Sheet

Service Type	Procedure Code	Start/End Time	Medical Areas
Treatment/Therapy			
Individual Therapy Therapeutic exercises to develop strength and endurance range of motion, and flexibility.	97110	Yes	Yes
Group Therapy Therapeutic procedure(s), group (2 or more individuals).	97150	Yes	Yes
Assistive Technology			
ATD Neuromuscular Reeducation of movement, balance, coordination, kinesthetic sense, posture, and /or proprioception for sitting and/or standing activities.	97112	Yes	Yes
ATD Self-care/Home Mgmt. Training Activities of daily living and compensatory training, meal prep, safety procedures, and instructions in the use of assistive technology/adaptive equipment, direct 1:1.	97535	Yes	Yes
Wheelchair Management (Assessment, fitting, training) <ul style="list-style-type: none"> • If services are provided for Durable Medical Equipment (DME), all policies for the DME program must be adhered to. • Do not use if assessments for DME are billed by a Medicaid medical supplier 	97542	Yes	Yes
Assistive Technology Assessment To restore, augment, or compensate for existing function and/or maximize environmental accessibility: direct 1:1 provider contact required. <ul style="list-style-type: none"> • If services are provided for Durable Medical Equipment (DME), all policies for the DME program must be adhered to. • Do not use if assessments for DME are billed by a Medicaid medical supplier. 	97755	Yes	Yes
ATD Orthotics Management and training (including assessment and fitting when not otherwise reported), upper extremity(s), lower extremity(s), and/or trunk.	97760	Yes	Yes
ATD Prosthetics Prosthetic training, upper and/or lower extremity(s).	97761	Yes	Yes
Tele-Health: Only Valid for use During COVID-19 Time Period (March 1, 2020 to ?)			
Telehealth Treatment/Therapy			
Telehealth Individual Therapy Therapeutic exercises to develop strength and endurance range of motion, and flexibility.	97110 GT	Yes	Yes

Telehealth Assistive Technology

Telehealth ATD Neuromuscular Reeducation of movement, balance, coordination, kinesthetic sense, posture, and /or proprioception for sitting and/or standing activities.	97112 GT	Yes	Yes
Telehealth ATD Self-care/Home Mgmt. Training Activities of daily living and compensatory training, meal prep, safety procedures, and instructions in the use of assistive technology/adaptive equipment, direct 1:1.	97535 GT	Yes	Yes
Telehealth ATD Orthotics Management and training (including assessment and fitting when not otherwise reported), upper extremity(s), lower extremity(s), and/or trunk.	97760 GT	Yes	Yes
Telehealth ATD Prosthetics Prosthetic training, upper and/or lower extremity(s).	97761 GT	Yes	Yes

Record-Keeping Only

Student Absent	-	No	No
Student Unavailable	-	No	No
Provider Absent	-	No	No
Provider Unavailable	-	No	No
Nonbillable Entry	-	No	No

Medical Areas

<ul style="list-style-type: none"> ● Activities of Daily Living ● Developmental ● Feeding/Oral Motor Training ● Fine Motor Skills 	<ul style="list-style-type: none"> ● Neuromuscular Development ● Prevocational ● Sensorimotor ● Visual Motor 	<ul style="list-style-type: none"> ● Visual Perceptual ● ATD Services ● ATD Coordinating ● ATD Training
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General Service Information

- All documentation must be reviewed and signed by the appropriately supervising OTR.
- COTA's may not bill for any evaluations.
- Consult services are an integral part or an extension of a direct medical service and are not separately reimbursable.
- Group therapy must be provided in groups of 2-8 students – not billable if more than 8.
- Service comments must include enough detail to allow reconstruction of what transpired for each service.
- Monthly progress notes are REQUIRED for all months for which services are reported:
 - Must include evaluation of progress and summarize the services reported during the month
 - Must be dated in the month the services were provided - *using the last school day of the month is recommended*