

APPLICATION FORM

(1) PROPONENT <i>(First Name, M.I., Surname)</i>			
(2) COMPANY BACKGROUND			
<i>Brief description of the company, not to exceed 200 words. Discuss what aspect/s of the business need improvement/s.</i>			
A. Company Profile			
Company Name			
Address			
Contact Person			
Contact Number			
Email Address			
Business Type			
Line of Business			
Product Lines			
Year Established			
Market Type			
Business Registration No.			
No. of Existing Employees	Male	Female	TOTAL
Capitalization			
B. Management Aspect			
Organizational Structure			
Educational Attainment/Work Experience/Management Experience of Project Leader			
Skills and Expertise of Employees			
C. Technical Aspect			
Technology adopted/being adopted	<i>a) title of technology b) performance efficiency c) novelty of design/process/product d) comparative advantage vis-a-vis- existing products/industries e) efficient utilization of resources and f) Details of IPR and license applications (if applicable)</i> <i>Discuss what the technology would address or what solution it would provide to the current business operations.</i>		

	<i>discuss the cost-benefit analysis of the adoption of the technology.</i>
Production Process	<i>a) production process flow b) current production capacity c) raw material requirements d) material balance for raw materials utilization e) production cost and f) production timetable</i>
Existing Production Equipment and Skills/Expertise of Employees	<i>a) list of current production equipment b) skills and expertise of employees and c) problems encountered due to the qualifications of employees and equipment/technology operation (if any)</i>
Assistance/Intervention Being Requested	<i>a) List the intervention/s being requested (e.g., consultancy services, trainings, raw materials) and its impact/s or benefits for the company b) work-plan for project implementation c) preferred/priority training providers (if applicable) and discuss the reasons of your preference.</i>
Intellectual Property	<i>List down existing IP, potential technologies for IP, etc. (IP Type – Name of IP/technology)</i>
Environmental Impact (if any)	
Socio-economic Impact (if any)	
D. Financial Aspect	
Financial capacity	<i>To be supported by Audited Financial Statements</i>
Detailed Line-Item Budget incorporating the proponent's counterpart (if applicable)	-training Details of the amount of assistance - cost of the training/training package, duration, venue, program of activities, and other specifics. -raw materials unit cost and quantities of required raw materials, the number of units for production, and other specifics.
E. Business Management Aspect (Discussion of Business Model Canvas)	
Key Partners	<i>a) List key partners such as suppliers, distributors, customers/clients, etc. with length (year/s) of partnership</i>
Value Propositions	<i>a) Target market/customers b) Customer problem/s being solved c) Customer needs being satisfied d) Advantage from competitors, if any e) Area of distribution f) Marketing strategies and pricing</i>

I hereby certify the truth of the foregoing and have no pending financial and/or technical obligations from DOST-TAPI. Any willful omission/false statement shall be a basis for disapproval and cancellation of the project.

Prepared by:

SIGNATURE OVER PRINTED NAME OF PROPONENT