



THE BEST-RUN BUSINESSES RUN SAP™
Financial Accounting



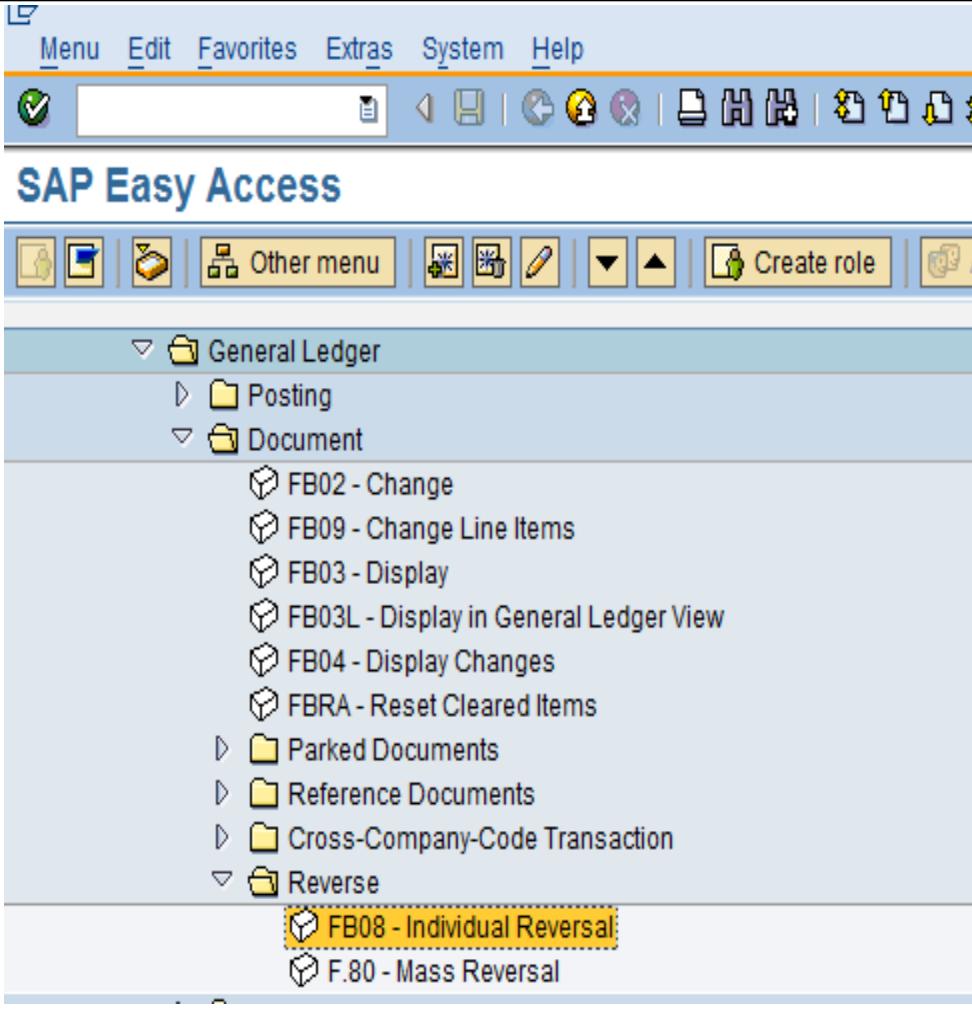
Area : FI – General Ledger
Scenario : Accounting Document Reversal

INTRODUCTION AND PREPARATION STEPS

NO	DESCRIPTION
1	Access SAP system through SAP Logon Pad (SAP GUI)
2	Enter your user ID and password.
3	Execute transaction code FB08 - Individual Reversal Execute transaction code F.80 - Mass Reversal
4	Posting Period to be open for posting to be made to FI
5	GL Account Postings

TRANSACTIONAL STEPS

Step NO	BUSINESS PROCESS STEPS	DATA INPUT / DESCRIPTION
1	GL Document Individual Reversal	<input type="checkbox"/> Menu Path – Accounting – Financial Accounting – General Ledger – Document – Reverse – Individual Reversal <ul style="list-style-type: none">• The requirement to reverse the accounting document already posted in SAP.• Enter the transaction code in the command box on the easy access screen which will take you to the Document Reversal.

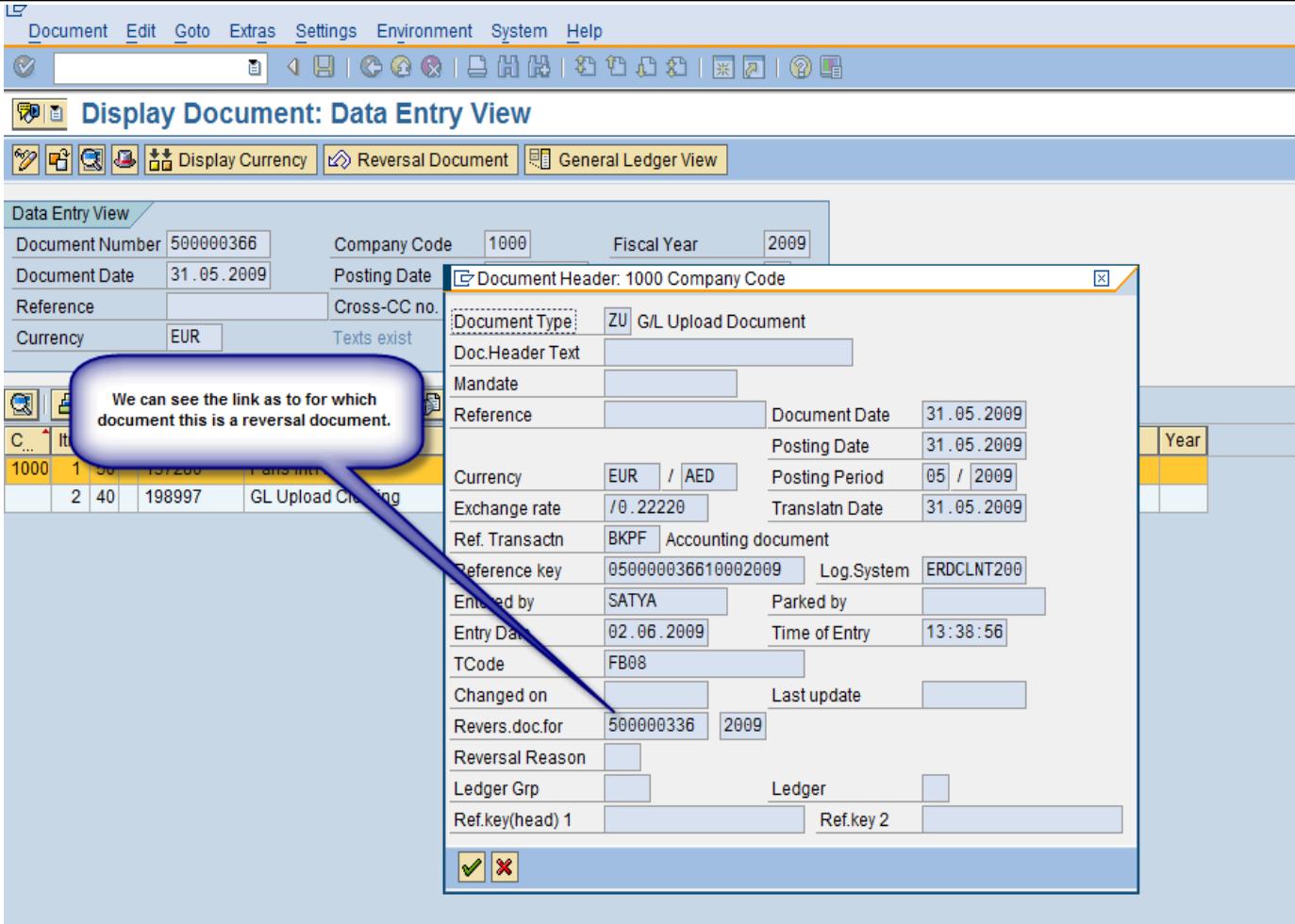
STEPS	
	 <p>The screenshot shows the SAP Easy Access interface. The menu bar includes: Menu, Edit, Favorites, Extras, System, Help. The toolbar includes: Search, Back, Forward, Refresh, Upload, Download, Save, Print, Copy, Paste, and Create role. The main menu tree is as follows:</p> <ul style="list-style-type: none">General Ledger<ul style="list-style-type: none">PostingDocument<ul style="list-style-type: none">FB02 - ChangeFB09 - Change Line ItemsFB03 - DisplayFB03L - Display in General Ledger ViewFB04 - Display ChangesFBRA - Reset Cleared ItemsParked DocumentsReference DocumentsCross-Company-Code TransactionReverse<ul style="list-style-type: none">FB08 - Individual Reversal (highlighted with a yellow box)F.80 - Mass Reversal

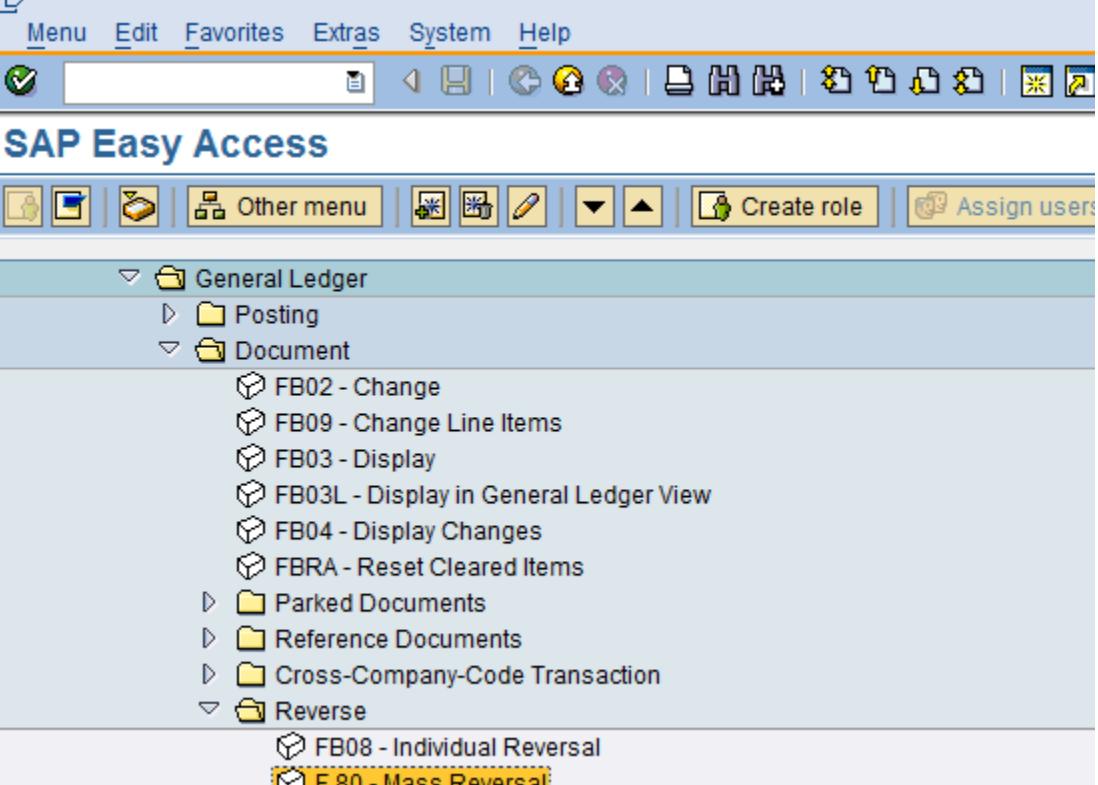
STEPS	
	<p>Document Edit Goto System Help</p> <p>Display before reversal Document list Mass Reversal</p> <p>Document Details</p> <p>Document Number <input type="text"/></p> <p>Company Code <input type="text" value="1000"/></p> <p>Fiscal Year <input type="text" value="2009"/></p> <p>Specifications for Reverse Posting</p> <p>Reversal Reason <input type="text" value="ZU"/></p> <p>Posting Date <input type="text"/></p> <p>Posting Period <input type="text"/></p> <p>Check management specifications</p> <p>Void reason code <input type="text"/></p> <p>Insert the Document Number for Reversal</p>

STEPS																											
	<p>Document Edit Goto System Help</p> <p>Display before reversal Document list Mass Reversal</p> <p>Document Details</p> <table><tr><td>Document Number</td><td>500000336</td></tr><tr><td>Company Code</td><td>1000</td></tr><tr><td>Fiscal Year</td><td>2009</td></tr></table> <p>Specifications for Reverse Posting</p> <table><tr><td>Reversal Reason</td><td>01</td></tr><tr><td>Posting Date</td><td></td></tr><tr><td>Posting Period</td><td></td></tr></table> <p>Check management specifications</p> <table><tr><td>Void reason code</td><td></td></tr></table> <p>Select the appropriate reason code</p> <p>Reason for Reversal (1) 3 Entries found</p> <table><thead><tr><th colspan="2">Reason</th><th>Text</th></tr></thead><tbody><tr><td>01</td><td></td><td>Reversal in current period</td></tr><tr><td>02</td><td></td><td>Reversal in previous period</td></tr><tr><td>ZU</td><td></td><td>Reversal for GL Upload Document-ZU</td></tr></tbody></table>	Document Number	500000336	Company Code	1000	Fiscal Year	2009	Reversal Reason	01	Posting Date		Posting Period		Void reason code		Reason		Text	01		Reversal in current period	02		Reversal in previous period	ZU		Reversal for GL Upload Document-ZU
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STEPS		
		<p>01 Reversal is done in the last date of the current period. For Eg if the current period is 06 then the reversal is done on 30-Jun-09. The user cannot enter the posting date for reversal. The system would pick up the reversal posting date automatically.</p> <p>02 Reversal is done in the previous posting period. The user can enter the appropriate posting date for reversal of the previous period.</p> <p>ZU Reversal is done on the posting date entered by the user. This is to be used for documents posted using the upload functionality in LSMW.</p>
		A screenshot of the SAP Reverse Document: Header Data screen. The screen has a toolbar with 'Document', 'Edit', 'Goto', 'System', and 'Help' buttons. Below the toolbar is a menu bar with 'Display before reversal', 'Document list', and 'Mass Reversal'. The main area is titled 'Reverse Document: Header Data'. It contains three sections: 'Document Details' (Document Number: 500000336, Company Code: 1000, Fiscal Year: 2009), 'Specifications for Reverse Posting' (Reversal Reason: 01, Posting Date: [highlighted in yellow], Posting Period: [empty]), and 'Check management specifications' (Void reason code: [empty]). A blue callout bubble points to the 'Posting Date' field with the text 'Save the document to post the reversal.'
		Once you save the data after the data entry is complete, the Reversal Document is generated and an Accounting Document created.

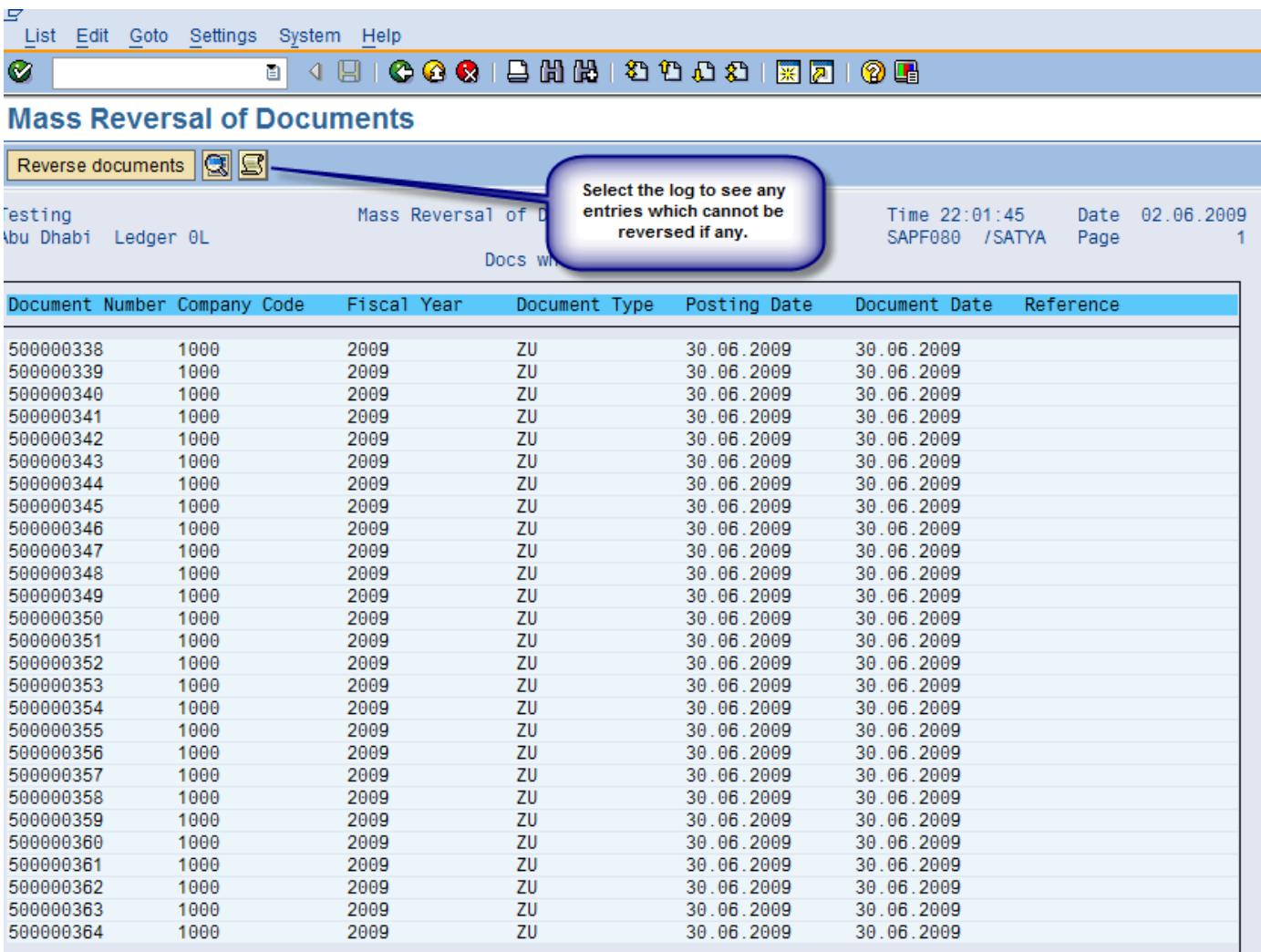
STEPS																																																																
	<p>Document 500000366 was posted in company code 1000</p> <p>Document Edit Goto Extras Settings Environment System Help</p> <p>Display Document: Data Entry View</p> <p>Display Currency Reversal Document General Ledger View</p> <p>Data Entry View</p> <table border="1"><tr><td>Document Number</td><td>500000366</td><td>Company Code</td><td>1000</td><td>Fiscal Year</td><td>2009</td></tr><tr><td>Document Date</td><td>31.05.2009</td><td>Posting Date</td><td>31</td><td></td><td>5</td></tr><tr><td>Reference</td><td></td><td>Cross-CC no.</td><td></td><td></td><td></td></tr><tr><td>Currency</td><td>EUR</td><td>Texts exist</td><td></td><td></td><td></td></tr></table> <p>Select the header of the reversal document.</p> <table border="1"><thead><tr><th>C...</th><th>Itm</th><th>P</th><th>S</th><th>Account</th><th>Description</th><th>Amount</th><th>Curr.</th><th>Tx</th><th>Cost Center</th><th>Profit Center</th><th>Assignment</th><th>Year</th></tr></thead><tbody><tr><td>1000</td><td>1</td><td>50</td><td>137280</td><td>Paris Int'l Inv.</td><td></td><td>1,000.00-</td><td>EUR</td><td></td><td>10000102</td><td>20090531</td><td></td><td></td></tr><tr><td></td><td>2</td><td>40</td><td>198997</td><td>GL Upload Clearing</td><td></td><td>1,000.00</td><td>EUR</td><td></td><td></td><td>20090531</td><td></td><td></td></tr></tbody></table>	Document Number	500000366	Company Code	1000	Fiscal Year	2009	Document Date	31.05.2009	Posting Date	31		5	Reference		Cross-CC no.				Currency	EUR	Texts exist				C...	Itm	P	S	Account	Description	Amount	Curr.	Tx	Cost Center	Profit Center	Assignment	Year	1000	1	50	137280	Paris Int'l Inv.		1,000.00-	EUR		10000102	20090531				2	40	198997	GL Upload Clearing		1,000.00	EUR			20090531		
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STEPS	 A screenshot of the SAP Display Document: Data Entry View. The header shows 'Document Number: 500000366', 'Company Code: 1000', 'Fiscal Year: 2009', 'Document Date: 31.05.2009', 'Posting Date: 31.05.2009', 'Reference: Cross-CC no.', 'Currency: EUR', and 'Texts exist'. A callout bubble points to the 'Reversal Document' button in the toolbar, with the text: 'We can see the link as to for which document this is a reversal document.' A detailed 'Document Header: 1000 Company Code' dialog box is overlaid on the main screen, showing fields like 'Document Type: ZU G/L Upload Document', 'Doc.Header Text', 'Mandate', 'Reference: 050000036610002009', 'Document Date: 31.05.2009', 'Posting Date: 31.05.2009', 'Currency: EUR / AED', 'Posting Period: 05 / 2009', 'Exchange rate: 1.022220', 'Translatn Date: 31.05.2009', 'Ref. Transactn: BKPF Accounting document', 'Reference key: 050000036610002009', 'Log.System: ERDCLNT200', 'Entered by: SATYA', 'Parked by', 'Entry Date: 02.06.2009', 'Time of Entry: 13:38:56', 'TCode: FB08', 'Changed on', 'Last update', 'Revers.doc.for: 500000336 2009', 'Reversal Reason', 'Ledger Grp', 'Ledger', 'Ref.key(head) 1', 'Ref.key 2', and 'Check/Cancel buttons.	
2	GL Document Mass Reversal	<ul style="list-style-type: none"><input type="checkbox"/> Menu Path – Accounting – Financial Accounting – General Ledger – Document – Reverse – Mass ReversalThe requirement to reverse the several accounting documents already posted in SAP. This can be used to reverse the month end trial balance upload entries posted using LSMW and document type – ZU.

CESS STEPS	
	<ul style="list-style-type: none"> Enter the transaction code in the command box on the easy access screen which will take you to the Document Reversal.
	 <p>The screenshot shows the SAP Easy Access interface. The menu bar includes 'Menu', 'Edit', 'Favorites', 'Extras', 'System', and 'Help'. Below the menu is a toolbar with various icons. The main area displays a tree structure under 'General Ledger'. The 'Document' node is expanded, showing several transaction codes: FB02 - Change, FB09 - Change Line Items, FB03 - Display, FB03L - Display in General Ledger View, FB04 - Display Changes, FBRA - Reset Cleared Items, Parked Documents, Reference Documents, Cross-Company-Code Transaction, and Reverse. Under 'Reverse', the transaction codes FB08 - Individual Reversal and F.80 - Mass Reversal are listed. The F.80 - Mass Reversal transaction is highlighted with a yellow dashed border.</p>
	<p>Suppose we want to reverse all the Upload Documents – ZU posted during the period 01-Jun-09 to 30-Jun-09 on 01-Jul-09. We need to enter the below parameters.</p>

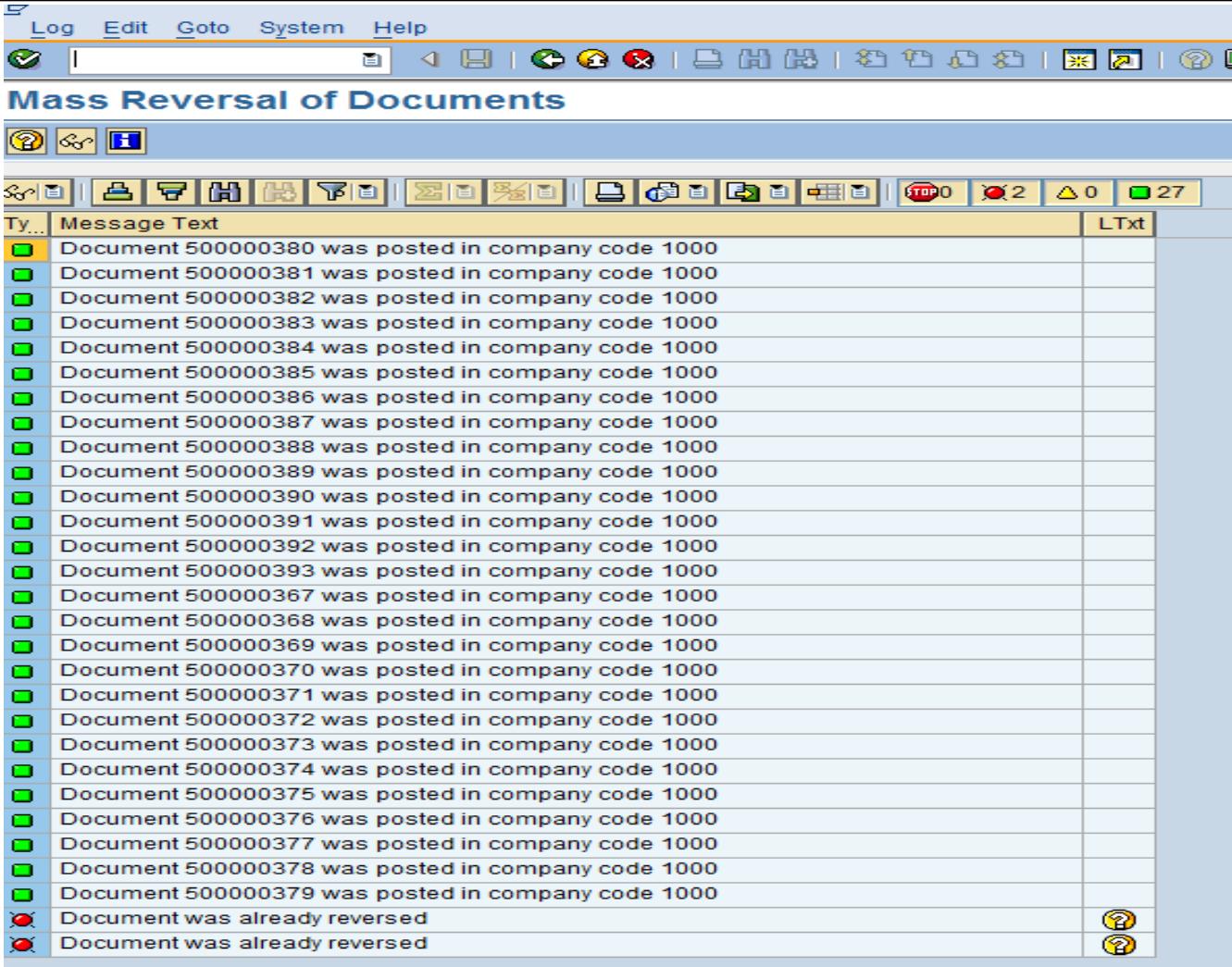
STEPS	
	<p>Mass Reversal of Documents: Initial Screen</p> <p>Company code <input type="text" value="1000"/> to <input type="text"/> Insert the relevant company code and fiscal year.</p> <p>Document Number <input type="text"/> to <input type="text"/></p> <p>Fiscal Year <input type="text" value="2009"/> to <input type="text"/> Insert the relevant posting date for which the mass reversal has to be done.</p> <p>Ledger <input type="text" value="0L"/> Insert the relevant posting date for which the mass reversal has to be done.</p> <p>General selections</p> <p>Document type <input type="text" value="ZU"/> to <input type="text"/> Insert the relevant posting date for which the mass reversal has to be done.</p> <p>Posting date <input type="text" value="01.06.09"/> to <input type="text"/> Insert the relevant posting date for which the mass reversal has to be done.</p> <p>Entry date <input type="text"/> to <input type="text"/></p> <p>Reference number <input type="text"/> to <input type="text"/></p> <p>Reference Transaction <input type="text"/> to <input type="text"/></p> <p>Reference key <input type="text"/> to <input type="text"/></p> <p>Logical system <input type="text"/> to <input type="text"/></p> <p>Reverse posting details</p> <p>Reason for reversal <input type="text" value="ZU"/> Initially the select the "Test Run" option</p> <p>Posting Date <input type="text"/></p> <p>Posting Period <input type="text"/></p> <p><input checked="" type="checkbox"/> Test Run Initially the select the "Test Run" option</p> <p>Cross-company code transactions</p> <p><input checked="" type="radio"/> Do not process</p> <p><input type="radio"/> Process</p> <p><input type="radio"/> Relevant docs if possible</p> <p><input type="radio"/> Only reverse completely</p>

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	<p>Mass Reversal of Documents</p> <p>Reverse documents  </p> <p>Testing Mass Reversal of Documents Time 21:59:59 Date 02.06.2009 Abu Dhabi Ledger 0L SAPF080 /SATYA Page 1</p> <p>Docs which can be reversed</p> <table border="1"><thead><tr><th>Document Number</th><th>Company Code</th><th>Fiscal Year</th><th>Document Type</th><th>Posting Date</th><th>Document Date</th><th>Reference</th></tr></thead><tbody><tr><td>500000338</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000339</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000340</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000341</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000342</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000343</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000344</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000345</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000346</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000347</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000348</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000349</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000350</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000351</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000352</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000353</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000354</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000355</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000356</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000357</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000358</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000359</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000360</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000361</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000362</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000363</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000364</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr></tbody></table> <p>The appropriate log document which can be reversed is shown.</p>	Document Number	Company Code	Fiscal Year	Document Type	Posting Date	Document Date	Reference	500000338	1000	2009	ZU	30.06.2009	30.06.2009		500000339	1000	2009	ZU	30.06.2009	30.06.2009		500000340	1000	2009	ZU	30.06.2009	30.06.2009		500000341	1000	2009	ZU	30.06.2009	30.06.2009		500000342	1000	2009	ZU	30.06.2009	30.06.2009		500000343	1000	2009	ZU	30.06.2009	30.06.2009		500000344	1000	2009	ZU	30.06.2009	30.06.2009		500000345	1000	2009	ZU	30.06.2009	30.06.2009		500000346	1000	2009	ZU	30.06.2009	30.06.2009		500000347	1000	2009	ZU	30.06.2009	30.06.2009		500000348	1000	2009	ZU	30.06.2009	30.06.2009		500000349	1000	2009	ZU	30.06.2009	30.06.2009		500000350	1000	2009	ZU	30.06.2009	30.06.2009		500000351	1000	2009	ZU	30.06.2009	30.06.2009		500000352	1000	2009	ZU	30.06.2009	30.06.2009		500000353	1000	2009	ZU	30.06.2009	30.06.2009		500000354	1000	2009	ZU	30.06.2009	30.06.2009		500000355	1000	2009	ZU	30.06.2009	30.06.2009		500000356	1000	2009	ZU	30.06.2009	30.06.2009		500000357	1000	2009	ZU	30.06.2009	30.06.2009		500000358	1000	2009	ZU	30.06.2009	30.06.2009		500000359	1000	2009	ZU	30.06.2009	30.06.2009		500000360	1000	2009	ZU	30.06.2009	30.06.2009		500000361	1000	2009	ZU	30.06.2009	30.06.2009		500000362	1000	2009	ZU	30.06.2009	30.06.2009		500000363	1000	2009	ZU	30.06.2009	30.06.2009		500000364	1000	2009	ZU	30.06.2009	30.06.2009	
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 <p>The screenshot shows the SAP Mass Reversal of Documents interface. The title bar reads "Mass Reversal of Documents". The toolbar includes "Reverse documents" and "Print" icons. The main area displays a table of documents with the following columns: Document Number, Company Code, Fiscal Year, Document Type, Posting Date, Document Date, and Reference. The table contains 37 rows of data, all with Document Number starting with 5000003. A callout bubble points to the "Print" icon with the text "Select the log to see any entries which cannot be reversed if any." The status bar at the bottom shows "Time 22:01:45 Date 02.06.2009 SAPF080 /SATYA Page 1".</p> <table border="1"><thead><tr><th>Document Number</th><th>Company Code</th><th>Fiscal Year</th><th>Document Type</th><th>Posting Date</th><th>Document Date</th><th>Reference</th></tr></thead><tbody><tr><td>500000338</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000339</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000340</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000341</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000342</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000343</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000344</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000345</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000346</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000347</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000348</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000349</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000350</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000351</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000352</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000353</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000354</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000355</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000356</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000357</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000358</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000359</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000360</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000361</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000362</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000363</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr><tr><td>500000364</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td></td></tr></tbody></table>	Document Number	Company Code	Fiscal Year	Document Type	Posting Date	Document Date	Reference	500000338	1000	2009	ZU	30.06.2009	30.06.2009		500000339	1000	2009	ZU	30.06.2009	30.06.2009		500000340	1000	2009	ZU	30.06.2009	30.06.2009		500000341	1000	2009	ZU	30.06.2009	30.06.2009		500000342	1000	2009	ZU	30.06.2009	30.06.2009		500000343	1000	2009	ZU	30.06.2009	30.06.2009		500000344	1000	2009	ZU	30.06.2009	30.06.2009		500000345	1000	2009	ZU	30.06.2009	30.06.2009		500000346	1000	2009	ZU	30.06.2009	30.06.2009		500000347	1000	2009	ZU	30.06.2009	30.06.2009		500000348	1000	2009	ZU	30.06.2009	30.06.2009		500000349	1000	2009	ZU	30.06.2009	30.06.2009		500000350	1000	2009	ZU	30.06.2009	30.06.2009		500000351	1000	2009	ZU	30.06.2009	30.06.2009		500000352	1000	2009	ZU	30.06.2009	30.06.2009		500000353	1000	2009	ZU	30.06.2009	30.06.2009		500000354	1000	2009	ZU	30.06.2009	30.06.2009		500000355	1000	2009	ZU	30.06.2009	30.06.2009		500000356	1000	2009	ZU	30.06.2009	30.06.2009		500000357	1000	2009	ZU	30.06.2009	30.06.2009		500000358	1000	2009	ZU	30.06.2009	30.06.2009		500000359	1000	2009	ZU	30.06.2009	30.06.2009		500000360	1000	2009	ZU	30.06.2009	30.06.2009		500000361	1000	2009	ZU	30.06.2009	30.06.2009		500000362	1000	2009	ZU	30.06.2009	30.06.2009		500000363	1000	2009	ZU	30.06.2009	30.06.2009		500000364	1000	2009	ZU	30.06.2009	30.06.2009	
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	<p>Mass Reversal of Documents: Initial Screen</p> <p>General selections</p> <table><tr><td>Document type</td><td>ZU</td><td>to</td><td></td><td>to</td><td></td><td>to</td><td></td></tr><tr><td>Posting date</td><td>01.06.2009</td><td>to</td><td>30.06.2009</td><td>to</td><td></td><td>to</td><td></td></tr><tr><td>Entry date</td><td></td><td>to</td><td></td><td>to</td><td></td><td>to</td><td></td></tr><tr><td>Reference number</td><td></td><td>to</td><td></td><td>to</td><td></td><td>to</td><td></td></tr><tr><td>Reference Transaction</td><td></td><td>to</td><td></td><td>to</td><td></td><td>to</td><td></td></tr><tr><td>Reference key</td><td></td><td>to</td><td></td><td>to</td><td></td><td>to</td><td></td></tr><tr><td>Logical system</td><td></td><td>to</td><td></td><td>to</td><td></td><td>to</td><td></td></tr></table> <p>Reverse posting details</p> <table><tr><td>Reason for reversal</td><td>ZU</td></tr><tr><td>Posting Date</td><td></td></tr><tr><td>Posting Period</td><td></td></tr><tr><td><input type="checkbox"/> Test Run</td><td>Remove the test run</td></tr></table> <p>Cross-company code transactions</p> <p><input checked="" type="radio"/> Do not process <input type="radio"/> Process <input type="radio"/> Relevant docs if possible <input type="radio"/> Only reverse completely</p>	Document type	ZU	to		to		to		Posting date	01.06.2009	to	30.06.2009	to		to		Entry date		to		to		to		Reference number		to		to		to		Reference Transaction		to		to		to		Reference key		to		to		to		Logical system		to		to		to		Reason for reversal	ZU	Posting Date		Posting Period		<input type="checkbox"/> Test Run	Remove the test run
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	<p>List Edit Goto Settings System Help</p> <p>Mass Reversal of Documents</p> <p>Testing Mass Reversal of Documents Time 22:04:52 Date 02.06.2009 Abu Dhabi Ledger 0L SAPF080 /SATYA Page 1</p> <p>Reversed documents</p> <table border="1"><thead><tr><th>Document Number</th><th>Company Code</th><th>Fiscal Year</th><th>Document Type</th><th>Posting Date</th><th>Document Date</th><th>Reference</th></tr><tr><th colspan="7">Message</th></tr></thead><tbody><tr><td>500000338</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000367</td></tr><tr><td>500000339</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000368</td></tr><tr><td>500000340</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000369</td></tr><tr><td>500000341</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000370</td></tr><tr><td>500000342</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000371</td></tr><tr><td>500000343</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000372</td></tr><tr><td>500000344</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000373</td></tr><tr><td>500000345</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000374</td></tr><tr><td>500000346</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000375</td></tr><tr><td>500000347</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000376</td></tr><tr><td>500000348</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000377</td></tr><tr><td>500000349</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000378</td></tr><tr><td>500000350</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000379</td></tr><tr><td>500000351</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000380</td></tr><tr><td>500000352</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000381</td></tr><tr><td>500000353</td><td>1000</td><td>2009</td><td>ZU</td><td>30.06.2009</td><td>30.06.2009</td><td>reversed with document 500000382</td></tr></tbody></table>	Document Number	Company Code	Fiscal Year	Document Type	Posting Date	Document Date	Reference	Message							500000338	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000367	500000339	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000368	500000340	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000369	500000341	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000370	500000342	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000371	500000343	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000372	500000344	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000373	500000345	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000374	500000346	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000375	500000347	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000376	500000348	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000377	500000349	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000378	500000350	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000379	500000351	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000380	500000352	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000381	500000353	1000	2009	ZU	30.06.2009	30.06.2009	reversed with document 500000382
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	 <p>The screenshot shows the SAP Mass Reversal of Documents interface. The title bar reads "Mass Reversal of Documents". The toolbar includes standard SAP icons for Log, Edit, Goto, System, and Help. Below the toolbar is a message text area with the following content:</p> <table border="1"><thead><tr><th>Ty</th><th>Message Text</th></tr></thead><tbody><tr><td>■</td><td>Document 500000380 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000381 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000382 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000383 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000384 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000385 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000386 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000387 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000388 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000389 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000390 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000391 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000392 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000393 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000367 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000368 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000369 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000370 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000371 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000372 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000373 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000374 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000375 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000376 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000377 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000378 was posted in company code 1000</td></tr><tr><td>■</td><td>Document 500000379 was posted in company code 1000</td></tr><tr><td>☒</td><td>Document was already reversed</td></tr><tr><td>☒</td><td>Document was already reversed</td></tr></tbody></table>	Ty	Message Text	■	Document 500000380 was posted in company code 1000	■	Document 500000381 was posted in company code 1000	■	Document 500000382 was posted in company code 1000	■	Document 500000383 was posted in company code 1000	■	Document 500000384 was posted in company code 1000	■	Document 500000385 was posted in company code 1000	■	Document 500000386 was posted in company code 1000	■	Document 500000387 was posted in company code 1000	■	Document 500000388 was posted in company code 1000	■	Document 500000389 was posted in company code 1000	■	Document 500000390 was posted in company code 1000	■	Document 500000391 was posted in company code 1000	■	Document 500000392 was posted in company code 1000	■	Document 500000393 was posted in company code 1000	■	Document 500000367 was posted in company code 1000	■	Document 500000368 was posted in company code 1000	■	Document 500000369 was posted in company code 1000	■	Document 500000370 was posted in company code 1000	■	Document 500000371 was posted in company code 1000	■	Document 500000372 was posted in company code 1000	■	Document 500000373 was posted in company code 1000	■	Document 500000374 was posted in company code 1000	■	Document 500000375 was posted in company code 1000	■	Document 500000376 was posted in company code 1000	■	Document 500000377 was posted in company code 1000	■	Document 500000378 was posted in company code 1000	■	Document 500000379 was posted in company code 1000	☒	Document was already reversed	☒	Document was already reversed
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