

The YuJa Collaborate Connector and Ultra



Online
Learning

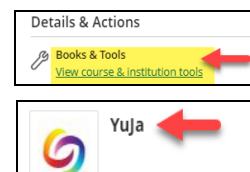
YuJa Video Platform

For faculty who use the [YuJa Video Platform](#), [recorded Class for Web sessions](#) *created after November 11, 2022* will automatically copy to the instructor's YuJa media library for automated English language closed-captioning and storage.

Accessing YuJa in an Ultra Course

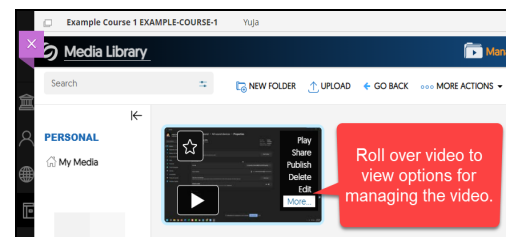
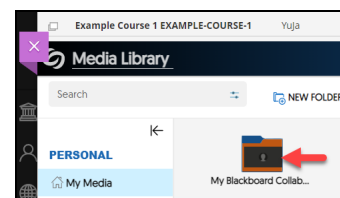
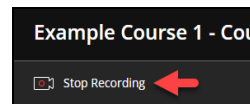
If you have never accessed YuJa, access it through your Blackboard before you make a Class for Web Recording. This establishes your connection to YuJa so that your recordings are routed to your account.

1. In your course, go to the **DETAILS & ACTIONS** menu. Here, click **BOOKS & TOOLS**.
2. In the panel that appears, scroll to the bottom of the list and click **YUJA**.
3. You will be logged into the YuJa Video Platform. You may exit YuJa after this step.



How Do I Use the YuJa Collaborate Connector?

1. In your Blackboard section, [create and record a Class for Web Collaborate session](#). When you are done recording the session, **stop the recording**.
2. An **automated process** will send the recording to YuJa for processing. Depending on the duration of the video, the video may take an hour or more to process.
3. When the video is ready for viewing, YuJa will send a confirmation message to your MATC email address. **Check your MATC email for a confirmation message from YuJa.**
4. In your Blackboard section, **access the [YuJa Video Platform](#)** and locate a folder on your "My Media" page called "**My Blackboard Collaborate Recordings**". Click on the folder to view your Collaborate Ultra recordings. Each recording will be named with the title and date of the session. At this point, you may:
 - a. [Edit the video recording](#)
 - b. [Request captions in additional languages](#)
 - c. [Add quizzing to the video recording](#)
 - d. [Share the video recording in Blackboard](#)
 - e. [View video analytics](#) to track student engagement



What About Older Collaborate Ultra Recordings?

Only Collaborate Ultra recordings created on or after November 11th, 2022 will automatically copy to the YuJa Platform. However, faculty may choose to [download Collaborate Ultra recordings](#) and [upload them to YuJa](#) for future use. ¹

Where to Find Support

For assistance with a technical problem, contact support@yuja.com or call 1-888-257-2278. See the [YuJa Help Center](#) to view helpful tutorials and FAQs. For questions about basic tasks in Blackboard, contact onlinelearning@matc.edu.

¹ MATC performs semi-annual maintenance of the *Collaborate Ultra* server to maintain only the last 6 months worth of Collaborate Ultra recordings. The Online Learning Department notifies all faculty of upcoming Collaborate Ultra maintenance dates at least four weeks in advance through the Week Ahead and other online communications. Faculty are responsible for ensuring any Collaborate Ultra recordings that they want to maintain are stored in their YuJa library for future use.