Chemistry Closed Class Procedures

For CHEM 1015, contact the chemistry department at 612-624-0026 or chemfaq@umn.edu if the course is closed.

Labs begin the **first week of classes for CHEM 3111 and CHEM 2311** and the **second week of classes for CHEM 1017, 1065, 1066, 1075/1076H, 1086**. Meet outside of the lab doors at the start of each lab you are available to attend for the semester.

Chemistry personnel will take attendance on the first day of each lab period. Students who are present outside the lab doors will be added to the lab as space is available. If there are more students needing a particular lab than space available, a lottery drawing will be conducted until all spaces are filled. You will begin working in a lab immediately upon admission.

If you are not admitted into one specific lab time, continue to show up for each lab time you are able to throughout the second week of classes until you are admitted or informed that all labs are full.

Once you have been assigned a lab section, you will be given a permission number to officially register for the course. This should be done within the end of the second week of the semester. Being admitted into a lab section does not officially register you for the class.

Once you are admitted into a lab section, you will not be allowed to change lab sections; therefore, please choose your lab time carefully.

If you are waiting outside the lab doors for a possible seat and you are already registered for another section, you will be given second priority.

If you have any questions, please feel free to ask the staff in 115 Smith Hall at 612-624-0026 or chemfaq@umn.edu. The chemistry department follows the University's mandatory attendance policy. Students who do not arrive within the first 15 minutes of when their first lab period begins will be crossed off the lab list, and will need to officially cancel their registration.

Open spaces that become available when students fail to attend the first lab period will be given to those students who still need the course using the above stated procedure.