



亞省華人畢業生協會  
Chinese Graduates Association of Alberta

Edmonton Heritage Festival 2025

August 2, 3, 4

Chinese Pavilion Volunteer Application Form

*Please fill out one application form per volunteer and submit by email to Fred Locke, the Chinese Pavilion Coordinator, at [Chinese.pavil@gmail.com](mailto:Chinese.pavil@gmail.com).*

*Use the same name and e-mail address in all your communications. Send one individual e-mail per volunteer form. You will be contacted shortly as the application form is received and again as late as July 29<sup>th</sup> to confirm your shifts and positions.*

Volunteer Last Name: First Name Nickname (name others call you)

Phone Number: Home Daytime Mobile

Email Address: T-Shirt size

Address:

Emergency Contact:

(Who to contact on your behalf in an emergency)

Relationship:

Phone Number (for Emergency Contact during Festival):

Are you a student? Yes ☐ High school ☐ Grade Name of School

Post Secondary ☐ University/College/Tech name Year

Not a Student ☐ Occupation or Specialty

Age Group - under 14 ☐ 14-15 ☐ 16-21 ☐ 22-30 ☐ 31-55 ☐ over 55 ☐

(Adult supervision required for under 14)

Are you a past volunteer for the Chinese Pavilion? Yes ☐ No ☐ Yrs.volunteered

If yes, what was your duty last year?

Prefer same for this year? Yes ☐ No ☐

Language(s)/Dialect(s) spoken

Special skills

Do you have a friend/relative volunteering with you? Yes ☐ Name

Do you have any questions or comments? Please include them below.



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Position(s) you would prefer : (please list preferred position with 1, 2, 3 and so on)

- Mascot - Panda, Monkey, or cultural costume
- Food and beverage server
- Food and Beverage Preparation (Kitchen)
- Cultural Goods Demonstrator and Seller
- Games, Cultural Games, and Board Games Attendant
- Chinese Calligraphy Writer (must be trained to do brush writing)
- Chinese Painter, Animal Animate Painter
- Display Attendant
- Photographer / Videographer
- MC for Stage Performances
- Sound System Operator
- General Labourer – Various duties & labour work assigned on-site
- **Stage performer\*** (see below for required information)
- **Craft making demonstrator\*** Name of craft
- Select me for any position!! (as needed during the event)
- **Important-site set-up/take-down ( see below for shift information)\*\***

Which shift(s) would you prefer to volunteer at (please check or X)? (*Note: Select multiple shifts is recommended.—Shifts during Sunday and Monday afternoon to evening are the most needed shifts, please consider these shifts first; Saturday morning shifts are often overbooked and not available easily).*)

- Saturday, August 2    A) 9 AM – 4 PM ☐    B) 3 PM – 9 PM ☐
- Sunday, August 3    B) 9 AM – 4 PM ☐    D) 3 PM – 9 PM ☐
- Monday, August 4    E) 9 AM – 3PM ☐    F) 2 PM – 8:30 PM ☐\*\*\*
- Any shift(s), any day—no preference!    ☐ How many shifts wanted?

**\*\*If you are volunteering for a site set-up/take-down shift(s), which shift(s) would you prefer to volunteer at (please check or X)? \*\*\*Monday take down shift is the most important; you may stay after shift F - Check below for shift K**

- Tuesday, July 29    G1) ~1 PM - 10 PM ☐ transport material and unloading
- Wednesday, July 30    G) 6 PM - 10 PM ☐ set up floor and stage
- Thursday, July 31    H) 6 PM – 10 PM ☐ set up kitchen, water & power
- Friday, August 1    I) ~2 PM – 9 PM ☐ finish set up for equipment, signs
- Saturday, August 2    J) 8 AM – 12 PM ☐ general set up sound, food, ice
- **Monday, August 4 K) 6 PM – 11 PM\*\*\*** ☐ **take-down, clean up and transport**

What can you perform or demonstrate? The name of your performance/demonstration.

**\*Stage performer/demonstrator:** - You will be contacted for further information.

**Please save this return application with your name as the file name! Thanks.**