

Hightower Trail Middle School General Meeting

August 14, 2023 | Meeting called to order at 6:51pm

Call to Order/Welcome

The General Membership meeting was held in the Theater at HTMS on August 14th, 2023. The president, Sara Meyers, welcomed everyone and called the meeting to order at 6:51pm. The secretary was present.

Roll Call/ Establishment of Quorum

Sara Meyers, Kendall Willard, Kathy Dalen, Cristall Harkins, Kristin Kletzel, Courtney Drescoll and PTSA Members were in attendance. A quorum of 15 PTSA members was established and sufficient for voting.

Approval of the Agenda

Sara presented the agenda and a motion of approval for the agenda was made by Kristin Kletzel and was seconded. The agenda was approved as written.

Approval of the Previous Minutes

Minutes from the last PTSA General meeting on May 9, 2023 was presented by Cristall Harkins and a motion of approving the minutes as written was made by Courtney Driscoll and seconded. The minutes of the previous meeting were approved as written.

President's Report

Membership currently stands at 896 members. Our goal is 100% membership. Currently, we have the current open committees - Health/Wellness, Husky 101, Reflections and Learning Resources.

Treasurer's Report

As of 8/14/2023, the HTMS PTSA's projected income is \$79,137 and the projected expenses for the year are \$68,848. See Treasurer's report for further details.

New Business

The annual audit report of 2022-2023 is complete. The books were found to be correct and in good order. Kathy made a motion to adopt the audit report and the motion was seconded. No discussion was needed. Voting took place and the 2022-2023 audit report was adopted.

The Treasurer, Kathy Dalen, presented this year's 2023-24 HTMS PTSA budget for adoption. The proposed budget for the year is on the PTSA website and has been posted on the PTSA board in the front hallway as well as projected on the screen during the meeting. The PTSA Executive committee is satisfied that the proposed budget will adequately provide for the programs, initiatives, and goals of our school for the upcoming year. Kathy moved that the proposed budget be adopted as presented. The motion to approve adoption came out of committee so no second motion needed. Voting took place and the 2023-2024 budget was adopted as presented.

Kathy proposed to move the end of our fiscal year to May 31st vs. June 30th to help with reporting and align with our school calendar year. The motion was seconded. There was no discussion needed. Voting took place and it was approved to move our fiscal year end to May 31st.

Adjournment

Sara made a motion to adjourn the meeting. Motion was made by Kendall and it was seconded. The meeting was adjourned at 8:21am.

Signature

Cristall Harkins, HTMS PTSA Secretary