

Board of Directors Meeting March 24, 2026 -- 4:30 pm to 6:30 pm

Board meeting commenced at 4:30pm.

Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become inquiring, knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.

Board Members: Michele Doyle, Carol Gale, Maggie Jungbluth, Cherie Neima, Tim Normandt, Annie Ponder, Jennifer Roberts, Katelynn Strawmatt, Carrie Thompson, Nicole Rasmussen (ex officio), Joe Aliperto (ex officio)

Location: CVA Media Center, Some board members may participate virtually in the meeting

Google Meet: <https://meet.google.com/yts-uqxn-dqi>

Or dial: (US) +1 786-540-5692 PIN: 876 904 614#

1. Approval of Agenda

Cherie moved to approve the agenda, seconded by Michele

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Cherie Neima approved

Tim Normandt approved

Annie Ponder approved

Jennifer Roberts absent

Katelynn Strawmatt approved

Carrie Thompson approved

2. Declaration of Conflict of Interest

No conflicts of interest

3. Public Comment: The board will recognize anyone from the public who wants to speak at this time. The board reserves the right to limit the time of the public comment. The public will not have the opportunity to speak or comment on any agenda item after the public comment time has passed.

No members of public present, no public comment

4. Consent Agenda (4:35pm - Vote)

a. Approval of Minutes

i. [February Minutes](#)

ii. [Special Board Meeting Minutes](#) (March 8, 2026)

b. Board Policy Review

i. [Policy 516.5](#): Overdose Medication

Annie moved to approve the consent agenda, seconded by Tim

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Cherie Neima approved

Tim Normandt approved

Annie Ponder approved

~~Jennifer Roberts absent~~

Katelynn Strawmatt approved

Carrie Thompson approved

5. Financial Report (Dieci) (4:40-4:55pm - Vote)

a. Financials

i. [February Financials](#)

ii. [February Detailed](#)

iii. [February Credit Card](#)

Katelynn has had a chance to review the February financials

Tim moved to approve the February financials, seconded by Cherie

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Cherie Neima approved

Tim Normandt approved

Annie Ponder approved

~~Jennifer Roberts absent~~

Katelynn Strawmatt approved

Carrie Thompson approved

iv. [Audit](#) FY 25 Report (Vote & Approve Audit Report)

Michele moved to approve the audit, seconded by Annie

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Cherie Neima approved

Tim Normandt approved

Annie Ponder approved

~~Jennifer Roberts absent~~

Katelynn Strawmatt approved

Carrie Thompson approved

6. Administrators' reports (4:55 - 5:15pm)

- a. [Director](#)
 - i. General Update
 - ii. Budget
 - iii. Marketing
 - iv. Enrollment
 - v. Virtual Properties Update
 1. Air Ventilation Grant
 2. 5 year Maintenance Plan
 3. Finances
- b. [Assistant Director of Culture & Climate](#)
- c. [Principal Report](#)
- d. Special Education Director (included in Director report)

7. Board Business (5:15 -5:55 pm)

- a. Executive Director, Nicole Rasmussen: [Resignation](#) (Vote)

Tim moved to approve Nicole's resignation, seconded by Michele

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Cherie Neima approved

Tim Normandt approved

Annie Ponder approved

~~Jennifer Roberts absent~~

Katelynn Strawmatt approved

Carrie Thompson approved

- b. 2026-2027 Planning
 - i. Budget Discussion (10 min.)
 1. 220 ADM
 2. 241 ADM: Balanced Budget

Talked about where they feel most comfortable to stay for next year's budget

With the new formula for compensatory aid that will be adopted 7/1/26, we

will be getting 119k less

If anybody has any money saving ideas, let her know!

- ii. Staff Compensation - Discussion (10 min.)

1. Finance and Committee Report (Katelynn)

They don't see another option than to at minimum have a staff pay freeze

They are talking about possibly having a stipend for additional duties taken on by Nicole in the future

**It's hard to do this when we can't see our revenue for
next year**

iii. Executive Director Search (20 min.)

1. Job Posting: [Draft](#)
2. Job Description

**Search committee went with a plan for ExD at 0.6-0.7 FTE
Researched some of the terms that were used in common ExD
searches**

**Above posting is what they came up with after two meetings
Is it possible to say "public charter school" in the
description of CVA in the posting? Yes**

Discussion about statement of FTE in the job posting

3. Recommendations

8. Other Business (5:55 - 6:30pm)

a. Board Retreat (5 min)

- i. Date: Tuesday, April 21, 2026: 4 - 8 pm
- ii. Agenda: Strategic Plan, Data Dive (IQS Scorecard, Academic Data) and Marketing

**Anybody who would like to help plan the board retreat should reach
out to Nicole and Carrie**

b. Virtual Properties Board Member

- i. Appointment needed

**Be thinking about if there's community members or parents we have
had in the past**

c. Committee Updates (5 min each)

i. [Finance & Facilities Committee](#)

1. Ongoing monitoring of finances

ii. [Curriculum & Instruction Committee](#)

1. Test prep
2. Committee Work: Curriculum & Instruction and Data
3. Middle School teacher needed on committee

iii. [Governance Committee](#)

1. Policy updates
2. [Org. Memberships](#)

a. MACS, MSBA

d. [Board Member Recommended Training](#) (15 min.)

- i. Duty of Care Training - IQS Good Governance Series 03

1. Budgeting and Financial Oversight

a. 9 minute video: [WATCH](#) or [Read Transcript](#)

b. [Google Form](#)

c. [Take Aways Summary](#)

e. Other

CyberVillage

A C A D E M Y

Inspiring, challenging, and preparing
students on campus & online



9. Adjournment

Tim moved to adjourn, seconded by Annie

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Cherie Neima approved

Tim Normandt approved

Annie Ponder approved

~~Jennifer Roberts absent~~

Katelynn Strawmatt approved

Carrie Thompson approved

Meeting adjourned at 6:28pm.

Next meeting: April 28, 2026

May 26, 2026

June 23, 2026