CyberVillage
ACADEMY
Inspiring, challenging, and preparing students on campus & online

cognia

Board of Directors Meeting
March 24, 2026 -- 4:30 pm to 6:30 pm

Board meeting commenced at 4:30pm.

Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become inquiring, knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.

Board Members: Michele Doyle, Carol Gale, Maggie Jungbluth, Cherie Neima, Tim Normandt, Annie Ponder, Jennifer Roberts, Katelynn Strawmatt, Carrie Thompson, Nicole Rasmussen (ex officio), Joe Aliperto (ex officio)

Location: CVA Media Center, Some board members may participate virtually in the meeting

Google Meet: https://meet.google.com/yts-uqxn-dqi
Or dial: (US) +1 786-540-5692 PIN: 876 904 614#

1. Approval of Agenda
   Cherie moved to approve the agenda, seconded by Michele
   Michele Doyle approved
   Carol Gale approved
   Maggie Jungbluth approved
   Cherie Neima approved
   Tim Normandt approved
   Annie Ponder approved
   ~~**Jennifer Roberts absent**~~
   Katelynn Strawmatt approved
   Carrie Thompson approved

2. Declaration of Conflict of Interest
   No conflicts of interest

3. Public Comment: The board will recognize anyone from the public who wants to speak at this time. The board reserves the right to limit the time of the public comment. The public will not have the opportunity to speak or comment on any agenda item after the public comment time has passed.
   No members of public present, no public comment

4. Consent Agenda (4:35pm - Vote)
   a. Approval of Minutes
      i. February Minutes

ii. Special Board Meeting Minutes (March 8, 2026)

b. Board Policy Review
   i. Policy 516.5: Overdose Medication

Annie moved to approve the consent agenda, seconded by Tim
Michele Doyle approved
Carol Gale approved
Maggie Jungbluth approved
Cherie Neima approved
Tim Normandt approved
Annie Ponder approved
~~Jennifer Roberts absent~~
Katelynn Strawmatt approved
Carrie Thompson approved

5. Financial Report (Dieci) (4:40-4:55pm - Vote)
   a. Financials
      i. February Financials
      ii. February Detailed
      iii. February Credit Card

Katelynn has had a chance to review the February financials
Tim moved to approve the February financials, seconded by Cherie
Michele Doyle approved
Carol Gale approved
Maggie Jungbluth approved
Cherie Neima approved
Tim Normandt approved
Annie Ponder approved
~~Jennifer Roberts absent~~
Katelynn Strawmatt approved
Carrie Thompson approved

iv. Audit FY 25 Report (Vote & Approve Audit Report)

Michele moved to approve the audit, seconded by Annie
Michele Doyle approved
Carol Gale approved
Maggie Jungbluth approved
Cherie Neima approved
Tim Normandt approved
Annie Ponder approved
~~Jennifer Roberts absent~~
Katelynn Strawmatt approved
Carrie Thompson approved

6. Administrators' reports (4:55 - 5:15pm)
    a. Director
        i. General Update
        ii. Budget
        iii. Marketing
        iv. Enrollment
        v. Virtual Properties Update
            1. Air Ventilation Grant
            2. 5 year Maintenance Plan
            3. Finances
    b. Assistant Director of Culture & Climate
    c. Principal Report
    d. Special Education Director (included in Director report)

7. Board Business (5:15 -5:55 pm)
    a. Executive Director, Nicole Rasmussen: Resignation (Vote)

Tim moved to approve Nicole's resignation, seconded by Michele
Michele Doyle approved
Carol Gale approved
Maggie Jungbluth approved
Cherie Neima approved
Tim Normandt approved
Annie Ponder approved
~~Jennifer Roberts absent~~
Katelynn Strawmatt approved
Carrie Thompson approved

    b. 2026-2027 Planning
        i. Budget Discussion (10 min.)
            1. 220 ADM
            2. 241 ADM: Balanced Budget

Talked about where they feel most comfortable to stay for next year's budget
With the new formula for compensatory aid that will be adopted 7/1/26, we will be getting 119k less
If anybody has any money saving ideas, let her know!

        ii. Staff Compensation - Discussion (10 min.)
            1. Finance and Committee Report (Katelynn)

They don't see another option than to at minimum have a staff pay freeze
They are talking about possibly having a stipend for additional duties taken on by Nicole in the future

It's hard to do this when we can't see our revenue for next year

iii. Executive Director Search (20 min.)
1. Job Posting: Draft
2. Job Description
Search committee went with a plan for ExD at 0.6-0.7 FTE
Researched some of the terms that were used in common ExD searches
Above posting is what they came up with after two meetings
Is it possible to say "public charter school" in the description of CVA in the posting? Yes
Discussion about statement of FTE in the job posting
3. Recommendations

8. Other Business (5:55 - 6:30pm)
a. Board Retreat (5 min)
i. Date: Tuesday, April 21, 2026: 4 - 8 pm
ii. Agenda: Strategic Plan, Data Dive (IQS Scorecard, Academic Data) and Marketing
Anybody who would like to help plan the board retreat should reach out to Nicole and Carrie
b. Virtual Properties Board Member
i. Appointment needed
Be thinking about if there's community members or parents we have had in the past
c. Committee Updates (5 min each)
i. Finance & Facilities Committee
1. Ongoing monitoring of finances
ii. Curriculum & Instruction Committee
1. Test prep
2. Committee Work: Curriculum & Instruction and Data
3. Middle School teacher needed on committee
iii. Governance Committee
1. Policy updates
2. Org. Memberships
a. MACS, MSBA
d. Board Member Recommended Training (15 min.)
i. Duty of Care Training - IQS Good Governance Series 03
1. Budgeting and Financial Oversight
a. 9 minute video: WATCH or Read Transcript
b. Google Form
c. Take Aways Summary
e. Other

9. Adjournment
   Tim moved to adjourn, seconded by Annie
   Michele Doyle approved
   Carol Gale approved
   Maggie Jungbluth approved
   Cherie Neima approved
   Tim Normandt approved
   Annie Ponder approved
   ~~**Jennifer Roberts absent**~~
   Katelynn Strawmatt approved
   Carrie Thompson approved

Meeting adjourned at 6:28pm.

Next meeting: April 28, 2026
May 26, 2026 June 23, 2026