

Grace PTL - Agenda

October 13, 2022



Time	Item	Lead	Notes
6:30-6:35pm (5 mins)	<u>Opening and Intros</u>	Jeannie	
6:35-6:40pm (5 mins)	<u>Financial Summary</u> • Budget • Reimbursement options • Payment options	Kelly/ Sarah	
6:40-6:55pm (15 mins)	<u>Wrap-ups - Highlights and Opportunities</u> • October Birthdays (THANKS LYNNE!) • Future Meetings • Donation Opps • Sign up for Planning	Jeannie	
6:55-7:00pm (5 mins)	<u>PTL Volunteer Opps</u> • Trunk or Treat	Jeannie	
7:00-7:15pm (10 mins)	<u>Coming Up</u> • November Birthdays (THANKS ANGIE!) • Teacher Conference Dinners • Christmas Extravaganza • Family Night Event (looking for ideas for larger survey)	Sarah	
7:10-7:15pm (5 mins)	<u>School Updates</u> • Staff Vacancies • Other	Sarah	
7:15-7:20pm (5 mins)	<u>Potential Financial Requests</u> • Process Update • No current requests	Sarah	
7:20-7:25pm (5 mins)	<u>Next Meeting</u> • November 10, 2022 (Three Cellars)	Jeannie	
7:25-7:30pm (5 mins)	<u>Any other New Business</u> • Coming up: Understanding the Grace Fundraising Calendar • Spirit Store	Jeannie	
7:30pm	Adjourn	Sarah	

Sarah provided a high level overview about the budget we are going to follow for 2022-2023 school year. During the meeting we walked through the reimbursement process. Requests to include your receipts and need to be approved by PTL. We will work on putting together best practice, but for now, plan on providing your reimbursement request to PTL and we will submit.

Shared volunteer opportunities; plan to send w/ minutes

Trunk or treat - don't need to pick a specific spot. Every child will receive bag (200 gift bags - glow stick, scavenger hunt). Lighting towers and food trucks are new adds to the event this year.

Teacher conf dinners -

Extravaganza - need volunteers to plan.

- Prior year - stations w/ schedule; Christmas story, cookie decorating, crafts, kit for the homeless
- Jenny team is willing to be as involved as needed.

- Focus outreach - Buddy activity

- PTL typically funds bus; is music teacher needed?

- Can we invite people into the school?

- Timing of the event: 8:30 - 10:00

- Are we impacting special teachers

Family Night Brainstorming -

- Host ourselves / bring in company

- At school or off sight

- Current Ideas - Bingo (movie/coloring for kids in another section), roller skating, comedy sportz, dueling piano, family feud event, family dance (hawaiian theme), movie night

- Pay event

New teacher - welcoming committee / sunshine committee;

Talked about request form for over \$200 standard budget

Next meeting at Three Cellars w/ guest speaker to talk about volunteer calendar

Spirit pop up store and possibilities

- PTL taking up spirit sales?

Open House - PTL would welcome everyone & offer snacks and see the snacks

- What role should we play in future meetings

Include PTL in teacher newsletter