

Strictly Confidential

Most Immediate

Incident Reporting on Sexual Exploitation and Abuse
with the Most Senior UN Official in-Country

This report is for **informational purposes** for the most senior UN official in-country¹. It contains information on SEA allegations that may involve (a) UN staff and related personnel² as well as (b) personnel of implementing partners, (c) suppliers and vendors, and (d) personnel of the UN and NGO members of the PSEA Network where there is sufficient information to identify an act of SEA against an identifiable perpetrator or identifiable victim. It should be noted that the allegation may not yet have been verified or investigated and may have been reported by a third party. This information should be shared with the most senior UN official in-country, usually the Resident and Humanitarian Coordinator (RC/HC) at the earliest opportunity, being the Chairperson of the Philippines Inter-Agency PSEA Network.

Individual providing the report & contact details	
Agency/Organization transmitting the information	
Agency/Organization concerned by the allegation if known (name of UN or NGO)	
If related to the Member's implementing partner ³ , the category (local or international organization, government)	
Date information shared with Senior Official (RC/HC)	

Allegation

Date of the first report to the UN or NGO entity	
Date of the alleged incident	

¹ Most senior UN official in-country includes Resident and Humanitarian Coordinator (RC/HC), Special Representatives of the Secretary General (SRSG) and Heads of Mission (HOM).

² UN staff and related personnel includes United Nations staff members, interns, national officers, consultants, individual consultants/contractors, United Nations volunteers, experts on mission and contingent members.

³ Implementing partners are defined as national government entities (including agencies or institutions), non-governmental organizations and civil society organizations, United Nations system agencies or organizations acting as implementing partners, non-United Nations multilateral and intergovernmental entities and other entities (academia, etc.) with which United Nations system organizations enter into agreements and allocate United Nations resources to execute or implement programmes, projects and activities for the organization's beneficiaries (see the note by the Secretary-General ([A/77/317](#)) transmitting the report of the Joint Inspection Unit on the review of the management of implementing partners in the United Nations system organizations ([JIU/REP/2021/4](#), executive summary)).

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Allegation referred to the relevant investigative mechanism	
If yes, is an investigation ongoing	
If related to implementing partner, supplier/vendor, PSEA Network member, how will this investigation be conducted (Own entity, Joint with UN, External, specify)	

Victim-Survivor #1

Gender	
Age category	
Nature of the allegation	
Victims/Survivors' assistance provided	
Brief description of assistance (medical, legal, security measures, etc.)	

Note. For additional victims/survivors, add as necessary.

Alleged Perpetrator/Subject of Complaint #1

Gender	
General category of alleged perpetrator	

Note. For additional alleged perpetrators/subjects of complaint, add as necessary.

Any related actions taken in response to the allegation, or issues of concern that require RC/HC engagement:

Comment:

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Whether press coverage is likely (Yes/No)

Comment: