

**Upper Perkiomen School District
Education Center
2229 East Buck Road
Pennsburg, PA 18073**

March 9, 2023 - 7:00 p.m.

CODE OF ETHICS

The Board of School Directors agrees to:

- Welcome and encourage participation and cooperation by all
- Work with constituents in a spirit of harmony
- Base decision on the facts, vote our honest convictions, and be unswayed by partisan bias
- Devote time, thought, and study to our duties and responsibilities
- Resist any temptation or outside pressure to use our position to benefit ourselves
- Understand and evaluate the educational program and plan for school operations
- Provide oversight to the business of the School District, establish policies, and vest administration in the Superintendent of Schools
- Help the community have all the facts, all the time, about their schools
- Strive to maximize school board service in a spirit of teamwork and devotion to public education

BOARD OF DIRECTORS

Melanie Cunningham, President	Judith Maginnis
Peg Pennepacker, Vice-President	Keith McCarrick
Mike Elliott	Emily McCormick
Dana Hipszer	JP Prego
Raeann Hofkin	Daniel Direso, Board Secretary (non-voting member)

ADMINISTRATORS

Dr. Allyn J. Roche, Superintendent
Dr. Andrea J. Farina, Assistant Superintendent
Daniel C. Direso, Business Administrator
Georgiann M. Fisher, Director of Human Resources

SOLICITOR

Kyle J. Somers, Esq.
Wisler Pearlstine, LLP

*In order to assist in keeping an accurate record of the proceeding
of this meeting, the meeting is being recorded by the District*

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Introductions of Staff

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

IV. STUDENT REPRESENTATIVE TO THE BOARD REPORT

V. SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

VI. PRESENTATIONS/DISCUSSION

- A. Board Policy & Administrative Regulations Repeal, Replacement & Adoptions - First Readings:
 - i) [Policy No. 610](#) - Purchases Subject to Bid (Revision)
 - ii) [Policy No. 611](#) - Purchases Budgeted (Revision)
 - iii) Policy No. 626 - [Federal Fiscal Compliance/Procurement Attachment](#) (Revision)
 - iv) [Policy No. 200 & 200 AR 1](#) - Enrollment Classification (Revisions)
 - v) [Policy No. 200 AR 2](#) - Student Classifications for Enrollment (New)
 - vi) [Policy No. 202](#) - Eligibility of Nonresident Students (Repeal & Replace)
 - vii) [Policy No. 202 AR](#) - Eligibility of Nonresident Students (Rescind AR)
 - viii) [Policy No. 204](#) - Attendance (Repeal & Replace)
 - ix) [Policy No. 204 AR](#) - Attendance (New)
 - x) [Policy No. 217](#)- Graduation (Repeal & Replace)
 - xi) [Policy No. 217 AR](#) - Pathways to Graduation (New)
 - xii) [Policy No. 255](#) - Educational Stability for Children in Foster Care (Rescind)
- B. UPSD Health & Safety Plan - Required 6-Month Review (No Changes)

VII. PUBLIC COMMENTS ON ACTION ITEMS

VIII. APPROVAL OF AGENDA

IX. APPROVAL OF MINUTES

- A. Motion to approve the February 9, 2023 Board Meeting Minutes ([Attachment A](#))

X. OLD BUSINESS

XI. NEW BUSINESS

A. PERSONNEL REPORT

- i) **RETIREMENTS**

- (1) **Donna Ney**, submitted her intent to retire from the district at the end of the 2022-2023 school year.
- (2) **Kimberly Fluke**, submitted her intent to retire from the district at the end of the 2022-2023 school year.
- (3) **Mary Wietecha**, submitted her intent to retire from the district at the end of the 2022-2023 school year.

ii) **RESIGNATIONS**

- (1) **Anna Boehm**, paraprofessional, resigned her position with the district, effective March 3, 2023.
- (2) **Evan Carbo, Custodian**, resigned his position with the district, effective March 3, 2023.

iii) **APPOINTMENTS**

(1) **SUPPLEMENTAL POSITIONS**

(a) **High School Chaperones for the 2022-2023 school year:**

- (i) Michael Tirjan
- (ii) Matthew Nomland
- (iii) Vincent Leskusky
- (iv) Kathleen Stattel
- (v) Karen Shetler

iv) **LEAVES OF ABSENCES**

- (1) **April M. Maurer**, medical leave beginning on or about March 27, 2023 through May 8, 2023.

XII. ACTION ITEMS

- A. Motion to approve/reject Fact Finder John M. Skonier's Recommendations with respect to the issues in dispute between the Upper Perkiomen School District and the Upper Perkiomen Education Association in his Report dated March 6, 2023, in Case No. ACT 88-22-10-E as presented.
- B. Motion to approve the 2023-24 School Calendar ([Attachment B](#))
 - i) UPHS Graduation Date for the Class of 2023 will be Wednesday June 7, 2023
- C. Motion to approve Montgomery County Intermediate Unit Budgets for July 1, 2023 to June 30, 2024. Upper Perkiomen's share is a \$1,206 increase from last year resulting in a total budget for Membership Services of \$36,036. ([Attachment C](#))
- D. Motion to approve the following Board Policy & Administrative Regulations, Repeals, Replacements & Adoptions:
 - i) [Policy No. 418, 518](#) - Penalties and Tardiness (Repeal)
 - ii) [Policy No. 318](#) - Attendance and Tardiness (Replacement)

- iii) [Policy No. 440](#) - Responsibility for Student Welfare (Repeal)
 - iv) [Policy No. 340](#) - Responsibility for Student Welfare (Replacement)
 - v) [Policy No. 541](#) - Benefits for Part-Time Employees (Repeal)
 - vi) [Policy No. 341](#) - Benefits for Part-Time Employees (Replacement)
 - vii) [Policy No. 342, 442, 542](#) - Court/Jury Duty (Repeal)
 - viii) [Policy No. 342](#) - Jury Duty (Replacement)
 - ix) [Policy No. 343, 543](#) - Paid Holidays (Repeal)
 - x) [Policy No. 343](#) - Paid Holidays (Replacement)
 - xi) [Policy No. 351, 451, 551](#) - Drug-Free Workplace (Repeal)
 - xii) [Policy No. 351](#) - Drug and Substance Abuse (Replacement)
 - xiii) [Policy No. 355, 455, 555](#) & AR's - Conflict of Interest (Repeal)
 - xiv) [Policy No. 441](#) - Staff/Student Relations (Repeal)
- E. Motion to approve the purchase and installation of two (2) burner assemblies and sixteen (16) boiler sections for the hot water boilers at Marlborough Elementary. The equipment will be sourced and installed by H.T. Lyons at a cost of \$245,390 plus \$2,453.90 for a performance bond. The COSTARS eligible project will be funded via the capital reserve fund. ([Attachment D](#))
- F. Motion to approve the purchase and installation of a single post swing set and additional playground site improvements at the 4-5 Center. The equipment will be sourced and installed by George Ely Associates Inc. at a cost of \$41,283. The COSTARS eligible project will be funded via the 2022-2023 Facilities and Operations operating budget. ([Attachment E](#))
- G. Motion to approve an electricity purchasing contract as a participant in the Montgomery County Schools Electricity Purchasing Group through Provident Energy Consulting for the period of July 1, 2023 through June 30, 2025 with WGL Energy at \$0.05330 per kWh excluding utility distribution fees.

XIII. FINANCIAL REPORTS ([Attachment F](#))

- A. Operating Reports - **February 2023**
 - i) Budget to Actual Summary
 - ii) Budget to Actual Detail
 - iii) Revenue Summary
 - iv) Expenditure Summary
- B. Cash Reports
 - i) Cash Balance Summary
- C. Payroll - February 2023
- D. Cafeteria - February 2023
- E. Middle School Construction Summary
- F. Bills
 - i) General Funds Expenditures

XIV. NEW FOLLOW UP ITEMS**XV. PUBLIC COMMENTS****XVI. BOARD COMMENTS****XVII. ADJOURNMENT**

FUTURE BOARD & COMMITTEE MEETINGS			
Educational Programs & Services Committee Meeting	03/16/23	6:00 pm	Education Center
Finance Committee Meeting	03/20/23	6:00 pm	Education Center
Communication Committee Meeting	03/23/23	6:00 pm	Education Center
Board Workshop	03/23/23	7:00 pm	Education Center
Policy Committee Meeting	03/27/23	5:00 pm	Education Center
Extracurricular Committee Meeting	03/27/23	6:00 pm	Education Center
Facilities Committee Meeting	03/27/23	7:00 pm	Education Center
School Board Meeting	04/13/23	7:00 pm	Education Center

The Upper Perkiomen Board of School Directors appreciates your interest in
and support for the students and their school experience. Teacher