



NW SELPA CAC MEETING AGENDA

December 9, 2025

12:00 PM – 1:00 PM

Join Zoom Meeting (Click [here](#)):

NW SELPA CAC webpage: <https://www.sccoe.org/selpa/Pages/ParentsAndCommunity.aspx>

[NW SELPA CAC Bylaws](#)

[NW SELPA CAC Priorities Running List for 2026-2027](#)

[Education Code 35147](#)

[Ed Code - Community Advisory Committee](#)

For disability related accommodations, or requests for interpreters, please contact the SELPA office via email at NMAunder@sccoe.org, or leave voicemail at (408) 453-6960 at least three (3) business days prior to the scheduled meeting.

1. Call to Order

2. Welcome & Introductions/Attendance

[Sign-In: Board-Appointed CAC Members](#) (Voting Members)

- Voting members are defined representatives appointed by their LEA board

[Sign-in: SPED Administrators](#) (Ex-Officio Members, Non-Voting Members)

- The SELPA Executive Director and the district special education administrators are ex-officio members of CAC.

[Sign-in: Others in attendance](#) (Non-Voting Members)

- Non-voting members are any interested teacher, parent, administrator, student, community member who resides or works or has a student who attends a school within the SELPA and are not appointed by the LEA Board to have voting status.



3. General Public Comments

Members of the community are allowed to attend the meetings. This portion of the agenda is the designated time for comments from the community.

Members of the public may address the CAC on any issue within the [scope of responsibilities of the CAC](#) that is **not listed on this agenda**. Individual remarks will be limited to 1 minute. No action can be taken on these items at this time. Special education parent or student issues will be referred to the appropriate district special education administrator.

4. Information Item:

a) Nomination: Representative Board Member from SELPA I

Representative Board members 2024-2026:

SELPA I:

SELPA II: Susan Salop

SELPA III: Tina Chang

SELPA IV: Viviana Barnwell

SELPA VII: Megan Fincher

During the inaugural term (first two years of transition) of the five SELPA (I, II, III, IV and VII) CACs into the NW SELPA CAC, a Representative Board will be established. Following the inaugural term, the CAC members shall determine if a Representative Board shall be maintained.

b) Nomination: Vice-chairperson

The Vice-Chairperson shall:

- Preside at CAC meetings in the absence of the chairperson
- Perform other duties as designated by the chairperson

c) Subcommittees:

- Parent Education Subcommittee
 - December 10, 2025 at 6 PM: Managing Screen Time
 - TBD: Mental Health



- Parent Education Activity: Disability Awareness (March is Disability Awareness Month)
- Communications Subcommittee
 - Request: districts to share recordings of NW SELPA CAC parent trainings
 - Newsletter
 - 50th Anniversary of IDEA: [Facebook](#) & [Instagram](#) posts
- By-laws subcommittee: Review and revise bylaws ([interest poll](#))
- Other subcommittees ([poll](#))
 - Disability Awareness and/or Abilities Awareness
 - Parent Support
 - Recruitment/School-Level Rep/PTA Liaison
 - Diversity, Equity, and Inclusion Committee

d) [NW SELPA CAC Priorities List for 2026-2027](#)

5. Items from CAC members - CAC Board-appointed representatives can share information, ask questions, and provide advice, feedback, and any concerns within the [scope of responsibilities of the CAC](#) that are **not listed on this agenda**. Individual remarks will be limited to 1 minute. No action can be taken on these items at this time. Members can also provide their items by completing this [form](#).

7. Adjourn

Future Meeting Dates:

February 12, 2026

April 9, 2026

May 12, 2026