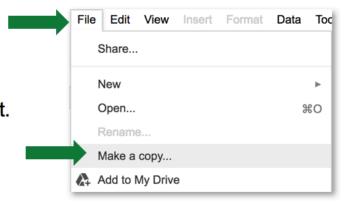


How to use this template:

This is a view-only file and cannot be edited.

Create your own copy of this template to edit.

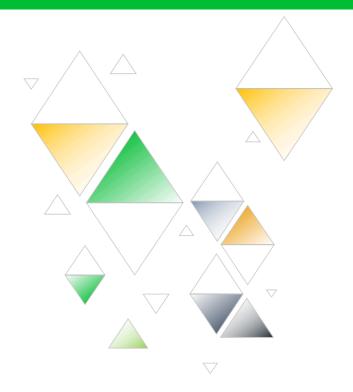
In the menu, click File > Make a copy...



PROJECT COMMUNICATION PLAN TEMPLATE

Template begins on page 2.

Try Smartsheet for FREE



PROJECT COMMUNICATION PLAN

PROJECT TITLE			PROJECT MANAGER		
TEAM MEMBERS	START DATE				
KEY STAKEHOLDERS					
NAME	TITLE	PREFERRED COMMUNICATION	ADDITIONAL INFORMATION		
COMMUNICATION GOALS					

COMMUNICATION PLAN

TYPE	FREQUENCY	ATTENDING	PURPOSE
	TYPE	TYPE FREQUENCY FREQUENCY FREQUENCY	TYPE FREQUENCY ATTENDING ATTENDING

DISCLAIMER

Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk.